

Common Ground: Promoting A Respectful Workplace

Most of us already know the importance of respecting each other. Yet it's also true that we all, at sometime or another, may have said things that insult or even hurt people with whom we work. Most often, these expressions are not intentional. Even so, it's important that we all be able to recognize these kinds of situations so that we can take steps to avoid them whenever possible and to respond to them in an appropriate manner when they occur.

This interactive program is the second part of the **Creating A Respectful & Productive Work Environment** workshop, and is specifically designed to explore respect in the workplace from three perspectives; promoting respect, exploring differences, and respect and diversity. The focus of this workshop centers on understanding the skills and strategies necessary to promote a respectful workplace as well as provide the tools necessary to prevent harassment and other forms of prohibited discrimination before it occurs. The end result is a workplace where people feel good about who they are and what they do.

Agenda

- Explore how expressions, jokes, assumptions, casual statements, language, and facts can negatively impact the workplace
- Explain the importance of personal responsibility in promoting respect in the workplace
- Explore ways to find common ground given all of our unique gifts, skills, concerns, and basic differences

Objectives

- Explain the benefits of creating a workplace culture of respect
- Understand how personal responsibility contributes in promoting respect in your workplace
- Create a personal model for promoting a “mutual respect” library workplace environment

We are all unique individuals, with our own gifts, skills, concerns, and perspectives. This uniqueness is part of what makes us who we are as a person, although, in the workplace it can also be what set us apart from our co-workers. So the question becomes how we can find common ground given all our unique gifts, skills, concerns, and perspectives. At the core, respect has to do with establishing and maintaining effective working relationships.

The end result is to help identify the steps that the organization, department, unit, one's peers, and the individual, can take to encourage and support an atmosphere of mutual respect.

This program can be tailored to a specific group or customized to fit a specific need.

Note: This program is currently available.