English Named Director of University Press

The Trustees of the University of Pennsylvania Press announced Monday the appointment of Maurice English as director of the Press. English has been serving as interim director since October.

The new director is a publisher and an author. He served as managing editor and senior editor of the University of Chicago Press from 1961-1969. Coming to Philadelphia, he became the first director of the Temple University Press, a position he held until 1976. He also founded the Pulvinar Press.

English's published writings include two collections of his own poems, Midnight in the Century and Salvaging of Roots, and two plays, The Saints in Illinois and Choosing the God. He also translated the works of another distinguished poet, Selected Poems of Eugene Montale.

A graduate of Harvard College, English began his career as a journalist, working in Europe and the United States. From 1953-1957, he was editor and publisher of the Chicago Magazine.

He has been a member of the Trustees of the University of Pennsylvania Press since 1978 and will continue as trustee as well as director.

Trustees Name Presidential Search Members

In its last meeting of the calendar year the trustees executive board last week announced that the consultative presidential search committee had been organized and that its work would begin early in January.

The committee includes four faculty members, as provided for in the search guidelines set up by the executive board in October. They are: Fay Aizenberg-Seleve, professor of physics; Robert Austrian, professor and chairperson of research medicine; Paul Bender, professor of law and chairperson-elect of the Faculty Senate; and Irving Kravis, professor of economics and a former chairperson of the Faculty Senate.

Paul Miller, chairperson of the trustees, said this week that he was pleased with the composition of the committee and that, in his opinion, there were "no surprises" among the names submitted to him by the faculty and student contingents. He said that the nominations of Paul Bender and Irving Kravis, in particular, were expected, given their roles in the Faculty Senate.

Miller said that letters will be going out in several weeks to all members of the University community and to alumni asking that they forward names of potential University presidential candidates to the office of the secretary of the corporation. The letters will be signed by Miller.

"What we want to do is prompt everyone to give us their thoughts on the kind of individual they think should be leading this University in the years ahead," Miller said.

Also at last week's session, the executive board announced that it had approved the naming of John Neff, a financial management expert, to head the University's investment board. Neff, if approved at the full trustees meeting in January, would thus take on the responsibility of trying to improve the performance of Pennsylvania's $130 million endowment. It has been argued in recent years that the endowment had not been effectively managed.

Neff, a partner in Wellington Management Company, of Valley Forge, said in a public statement this week that he has the "desire, wish, and motivation" to upgrade the performance of the endowment fund.

If the trustees okay Neff's appointment next month, as they likely will, Neff will also then become a trustee and will sit on that body's executive board.

Neff received his B.B.A. degree from the (continued on page 3)

INSIDE

- Associate Provost Benjamin Shen elaborates on remarks he made at last week's University Council meeting, page 2.
- University Council members—and council committee members—are listed in For the Record, page 6-9.
Academic Planning for the 1980s

By Benjamin Shen

With a balanced budget and with a fund-raising campaign soon drawing to a successful close, the University of Pennsylvania now finds itself, at the threshold of a new decade, in a better financial state than most of its peer institutions. While this provides a good foundation on which to plan for the future, we cannot afford to be complacent, for the 1980s will almost certainly be a far more difficult decade for us than the 1970s.

The economic pressures that plagued American universities in the 1970s are likely to continue unabated. Energy costs, for one, will probably rise inexorably. The Commonwealth subsidy, so vital to our solvency, may continue to lag far behind inflation. On top of all this, national population trends will reduce the number of high-school graduates by some 20 percent over the next decade, especially in the Northeast; and these trends will not reverse themselves until the 1990s. Also reduced will be the percentage of high-school graduates who go on to college, especially in the face of a shortage of college-age youth in the labor force.

All this will translate into reduced tuition income. The consensus is that pressures of this kind will close some of the weaker institutions across the nation and put the major private universities to their severest academic and fiscal test since the Great Depression. It may be that a university like ours will be affected less and later, but we will certainly not be spared all of the difficulties. Our objective for the next few years, therefore, should be to make every possible academic and fiscal preparation in anticipation of the obstacles ahead, in the hope that the University will go through the 1980s unaided and invigorated.

In the coming years we expect to start making fiscally sound academic plans that take into account the likely favorable and unfavorable contingencies. The 1980s will be so unpredictable that we should make sure that everything we do is done by design and not by default. No sudden trauma should be allowed to surprise us. We need to know in advance what to do in the academic sector if, say, our freshman applicant pool should drop by 5, 10, or 20 percent, or if our energy cost should double or triple.

We also need to plan on how best to seize upon new opportunities, for if the next decade is full of pitfalls, it is for that reason also full of unmatched opportunities. Think what we can do with a reserve fund that can be used for selective academic investments at a time when many other universities are barely surviving, or how many more top students from lower- and middle-income families and minority groups we can attract if we can offer a larger financial aid package than some of our straitened peer institutions. The opportunities are limitless. The only requisite is that we be better prepared than others. This will not be easy to do and may be beyond our grasp, but with our balanced budget and our fund campaign, we already have a headstart.

Planning for the next decade should begin at the department and school level, where the academic needs and options are best perceived. A few of our 14 schools are already making comprehensive plans that will be updated from year to year. The remaining schools expect to do the same. But school plans alone are not enough. We also need academic planning for the University as a whole and it is in University-wide planning that we are weakest and where a great deal of work needs to be done. University-wide plans should coordinate and integrate the plans of the individual schools (and other units of the University) and incorporate the concerns and priorities of the University as a whole.

Academic planning is a cooperative endeavor in which the administration must take the lead and bear the responsibility for final decisions, but it does not have a monopoly on wisdom. Faculty and students should take an active part in academic planning, for example through the University-wide Educational Planning Committee. Individual faculty members, in particular, should be encouraged to take a strong interest in the future course of the institution to which they are devoting their life's work. The rich talent in planning and analysis within the university community should be utilized whenever possible.

Academic plans should not just follow the lines of least resistance; they should admit creative departures from past patterns. The hard-earned fruits of the current fund-raising campaign should be utilized to their fullest benefit and with the utmost care. Our needs in the next decade will be so great that fund-raising efforts can hardly be relaxed even after the current campaign is completed. Faculty salaries cannot long lag behind inflation without seriously affecting our academic vitality. Nor can tuition be long held above inflation without reducing Pennsylvania to a university of the rich.

In the inevitably tough competition for students and resources in the 1980s we must take care to maintain the University's integrity and idealism regardless of the behavior of others. Most important, every effort must be made to resolve any brewing discord among the various parts of the University, discord that is bound to be brought on by scarce resources. The difficulties of the 1980s will be so great that they cannot be successfully confronted, nor can the opportunities they bring seized upon, by a university rife with internecine conflicts.

Finally, we should be encouraged by the fact that the very same efforts we make to see the University through the hardships of the 1980s will also reward us with a definite strengthening of our academic programs. Even though the University as a whole may not grow larger in the next decade, it stands a good chance of becoming still better.

Benjamin Shen, the Reese W. Flower Professor of Astronomy and Astrophysics, has served as associate provost of the University since September. This article is an extension of his remarks made last week before the budget session of the University Council. A former adviser to the U. S. Senate Budget Committee, Shen currently chairs a national panel on the federal research and development budget for the American Association for the Advancement of Science.
University Council Hears Budget Presentation

Only one item was on the agenda during last Wednesday's University Council meeting: Penn's short- and long-range financial picture.

Jon C. Strauss, vice president for budget and finance, reported on the University's current financial health and on what might be anticipated for the budget now being developed for 1980-81. Robert M. Zemsky, director of planning analysis, spoke on "A Framework for Campus Planning."

Both reports were informational. No action was taken on either of them.

Prior to the presentations several members of the Council expressed their displeasure, both publicly and privately, at the absence of President Meyerson and Provost Gregorian from this particular session. Both men were out of town at the time. Walter Wales, chairperson of the Faculty Senate, told the Council that the president and provost had in fact asked if the meeting could be rescheduled, but that he had decided against such a move because of the "domino effect" it would have on any commitments made elsewhere by Council members.

Benjamin Shen, associate provost, also made a brief statement to the Council concerning the function of and need for academic planning during the coming decade. His remarks—expanded and somewhat revised—appear on page 2.

Strauss, in his report, indicated that the University had held to a balanced budget during the past four years while simultaneously decreasing its accumulated debt. He said, however, that because inflation had undercut the buying power of the University's uncontrolled income—which is designated for dining halls, residences, and so on—is not earmarked to cover academic program expenses, the burden for increases in costs ends up increasingly tied to tuition income.

Still, concluded Strauss, "we are in excellent shape. We have really turned this University around financially." He cautioned against too much optimism, though, saying that it is difficult to predict how inflation will affect the University through the 1980s.

Zemsky, in his part of the presentation, said that the University should "explicitly determine its scale" for the coming decade by closely examining all the alternatives open to it; that the University be concerned about "balance" in all matters during the coming decade; and that the institution "should be concerned about what kind of faculty-staff structure" it wants.

He outlined four alternatives relating to scale: steady-state; planned expansion; growth by substitution, achieved by "balancing growth in some areas with reductions in others"; and purposeful contraction.

Zemsky advised that these alternatives be scrutinized with long-range demographic projections in mind. He added that these projections "are serious enough" to call into question any plan to significantly increase the size of Penn's student enrollment.

"Barring unforeseen opportunities for responsible expansion, steady-state planning through 1990, accompanied by a concerted effort to increase research, is probably the most logical and productive" of Pennsylvania's options, Zemsky told the Council.

The University Council's next meeting is scheduled for January 16.

Trustees Executive Board Meets (continued from page 1)

University of Toledo, from which he graduated summa cum laude, and his M.B.A. degree from Case Western Reserve University.

Miller characterized Neff as "one of the leading investors in the country" and a personal friend.

Neff's predecessor as head of the investment board was Julian Bers, who resigned from the trustees in October.

The concept of the young alumni trustee, which reportedly has not found favor with all members of the regular trustees, was given a boost last week when the executive board accepted a recommendation from its Committee on Student Life to add a third young alumni position to the board.

Under the new system, the young alumni trustees would serve alternating three-year terms, the result being that each of them would have varying amounts of experience with the work of trusteeship.

Margaret Mainwaring, head of the Committee on Student Life, noted during last week's meeting that some members of her committee had expressed an interest in further defining and perhaps expanding the role of student liaison members on trustee committees, preferring such a scheme to the one ultimately approved.

Miller said in an interview Monday that "my understanding of this is that the trustees on the committee, if they had had their way, would not have expanded membership among young alumni trustees."

The full board is expected to vote on the proposal in January.

In another matter, Miller announced last week that Edwin R. Igler, an IBM executive from New York, would head the new alumni committee on athletics. The rest of the committee has not yet been selected.

Igler's group will be the first of its kind at the University. Charles Harris, the recently appointed director of recreation and intercollegiate athletics, had asked the trustees in October if they would be willing to support the idea of a DRIA advisory panel. He said that alumni had for too long a time been left out of the picture when it came to developing long-range policies for the University's athletics programs.

It is expected that the alumni committee on athletics will begin meeting just as soon as all members have been appointed; Harris is counting on having their input in time for inclusion for his DRIA policy recommendations report, which he hopes to have ready early next year.

Members of the Consultative Committee for the Presidential Search

Trustees

Gloria Twine Chisum, research psychologist for the U.S. Naval Air Development Center

G. Morris Dorrance, Jr., chairman and chief executive officer, Philadelphia National Bank and Corporation

Dr. F. Otto Haas, director and former chairman, Rohm and Haas Company, Philadelphia

Dr. Carl Keysen, vice president of the commission and director of research, Sloan Commission on Government and Higher Education at MIT, Cambridge, Mass.

Paul F. Miller, senior partner, Miller, Anderson and Sherrerd, Bala Cynwyd

Jacqueline G. Wexler, former president, Hunter College, New York City


Faculty

Professor Fay Ajzenberg-Selove, physics

Dr. Robert Austrian, professor and chairman of research medicine

Professor Paul Bender, law; chairman-elect of the Faculty Senate

Professor Irving Kravis, economics; former Faculty Senate chairman

Students

Kenneth D. Kronhaus, GRF '81; president of the School of Medicine student government

Marc L. Shandler, FAS '82; undergraduate member of the University budget committee

*non-voting, chairman of the committee

**vice-chairman of the committee

13 December 1979
Items for On Campus should reach the Almanac office by noon the Thursday preceding desired publication.

December 13-20

13 Thursday
Coffee Hours: The Modern Language College House hosts coffee and conversation hours for students of Italian and German at 4 p.m., Class of ’25 House.
Gift Sale: The International House sponsors a Christmas gift boutique featuring the collection of Hmong handicrafts at 10 a.m. Call 387-5125 for information.

14 Friday
The seminars: Holiday decorations I: Wreathes, Stars, and Swags and Holiday decorations II: Table Trees and Centerpieces are offered at 10 a.m. and 1 p.m. at the Arboretum. The fee is $10 for members, $14 for non-members. Call 247-5777 for information.
Coffee Hours: The Modern Language College House hosts coffee and conversation hours for students of French, Russian, and Spanish at 4 p.m., Class of ’25, House.
Concert: The Christian Association presents Pete Seeger at 8 p.m. in the Civic Center. Tickets are $3, $5, and $7 for students.
Sports: The Penn Skating Group holds a session at 4 p.m. in the Class of ’25 ice rink.

15 Saturday
Arboretum Events: The Morris Arboretum offers holiday decoration seminars at 10 a.m. and 1 p.m. The fee is $10 for members and $14 for non-members.
Concert: The Folklore Center of International House sponsors British and American Christmas carols at 7:30 p.m. at International House. Admission is $3.50 and $2.50 for children and House members.
Sports: Penn meets Navy in men’s basketball, 5 p.m., at the Palestra.

16 Sunday
Movies: The University Museum Film Series presents Shaman and Tajimotic at 2:30 p.m. in the Harrison Auditorium, University Museum.

17 Monday
Arboretum Events: The Morris Arboretum sponsors the seminar. Dried Decorations at 10 a.m. The fee is $7 for members, $10 for non-members.

18 Tuesday
Lecture: The department of psychology features Dr. Byron Campbell of Princeton University at 4:45 in Room B-21, Stiteler Hall.

A number of periodicals are published by schools, departments, and divisions of the University of Pennsylvania. Some of them are scholarly, but others are intended for a somewhat more general audience. All are available by subscription; some copies may sometimes be had for the asking. The current list of Penn periodicals follows.

American Business Law Journal
Frank F. Gibson, editor; American Business Law Association
As the official publication of the American Business Law Association, this publication contains articles relating to all fields of commercial law, in addition to such topics as international, labor, health care, environmental, and antitrust law.
Quarterly, $12 for non-members.
Subscription inquiries should be directed to: Frank Land, School of Business and Economics, University of North Carolina at Greensboro, Greensboro, N.C. 27412.

American Journal of Legal History
Erwin C. Surrency, editor; American Society for Legal History
As the official publication for the American Society for Legal History, this publication is the only journal on this side of the Atlantic devoted solely to legal history—American, English, and other.
Quarterly, $12.
Subscription inquiries should be directed to: Erwin Surrency, c/o Law Library, University of Georgia Law School, Athens, Ga. 30602.

American Quarterly
Dr. Bruce Kuklick, editor; American Studies Association and the University of Pennsylvania
This publication is devoted to the study of American society, past and present, in all its diversity and complexity. Articles focus on the interrelationships between various aspects of American culture, including history, literature, politics, social structure, and the arts.
Five issues per year, income-based.
Subscription inquiries should be directed to: The American Studies Association, 4025 Chestnut Street.

The Anvil
Anne Duffield, editor; Wharton Graduate Alumni Affairs Office
The Anvil is a news subscription magazine for the alumni of the Wharton School’s graduate division. Its focus is on alumni, alumni club, and Wharton School activities and programs. Each issue features an executive interview and special articles on topical issues that involve or affect the Wharton School’s alumni.
Quarterly, no fee.
For copies, contact: Wharton Graduate Alumni Affairs Office, 216 Vance Hall, Ext. 8478.
Bell Journal of Economics
Dr. Oliver Williamson, editor; American Telephone and Telegraph Company
The Bell Journal of Economics specializes in applied microtheory, especially as this relates to the study of firm and market structures. Theoretical, empirical and public policy aspects are included. A typical volume runs to 700 pages.
Semi-annually, no fee.
Subscription inquiries should be directed to: Circulation manager, The Bell Journal of Economics, American Telephone and Telegraph Co., 195 Broadway, New York, N.Y. 10007.

Expedition
Bernard Wailes, editor; University Museum
From Museum expeditions throughout the world to general aspects of archaeology and anthropology, Expedition offers the general reader insights into the development of man. The results of fieldwork, whether obtained from excavations or the study of primitive man, are discussed and illustrated.
Quarterly, $8.
Subscription inquiries should be directed to: Jennifer Quick, Publications Department, University Museum, 33rd and Spruce streets.

Health Affairs
John Hayden, editor; General Alumni Society
Health Affairs is published for alumni of the Health Affairs Division of the University, which includes the medical, dental, veterinary and nursing schools. It is also available for those who are not alumni.
Quarterly, $8 for non-alumni.
Subscription inquiries should be directed to: Editor, Health Affairs, Room 605, 4025 Chestnut Street.

Hispanic Review
Russell Sebold, general editor; Penn Spanish Faculty
The Hispanic Review, published by the Penn Spanish faculty, is devoted to research and criticism in the Spanish languages and literatures and appeals to the general reader as well as the specialist. Principal languages are English and Spanish.
Quarterly, $12 for individuals, $11 for alumni.
Subscription inquiries should be directed to: 512 Williams Hall.

Periodicals on the Penn Campus

13 December 1979
International Economic Review
Dr. Robert Pollack, editor; University of Pennsylvania and Osaka University
For over 20 years, this review has served the academic and research communities interested in quantitative and theoretical economics. Empirical studies as well as articles on mathematical economics and statistical theory are published.
Three times per year, $25.
Subscription inquiries should be directed to: Department of Economics, MacNeil Building.

Isis: An International Review Devoted to the History of Science and Its Cultural Influences
Arnold Thackray, editor; History of Science Society
The official journal of the History of Science Society, Isis was founded in 1912 by George Sarton and is the oldest and best-known of the three dozen journals in its field. It is received by subscribers in nearly 50 countries, demonstrating the international character of the discipline. The four quarterly issues of the journal include articles, notes, documents, translations and discussions, in addition to over 200 book reviews dealing with every aspect of the history of science. The annual critical bibliography issue details over 2,500 publications. The triennial Isis Guide to the History of Science provides an essential guide to research.
Five times per year, $22.
Subscription inquiries should be directed to: The Isis Publication Office, E.F. Smith Hall, 215 South 34th Street.

Journal of Communication
Dr. George Gerbner, editor; Annenberg School Press
This journal publishes lively and authoritative studies by the social scientists and policymakers who shape our world of communications. It focuses on such diverse research as the effects of TV on children, the myths of old age, and the global implications of the “information society.”
Quarterly, $18.
Subscription inquiries should be directed to: The Journal of Communication, P.O. Box 13358, Philadelphia, Pa. 19101.

Journal of Economic Theory
Dr. Karl Shell, editor; Department of Economics and the Center for Analytic Research in Economics and the Social Sciences
The Journal of Economic Theory publishes original articles on economic theory and related mathematical techniques. It is published by Academic Press, Inc. Two volumes; 3 issues each, $61.
Subscription inquiries should be directed to: Journal Subscription Department, Academic Press Inc., 115 Fifth Ave., New York, N.Y. 10003.

Journal of Finance
Dr. Marshall Blume, editor; American Finance Association
The Journal of Finance is the official publication of the American Finance Association (AFA). One of its five yearly issues reports the proceedings of the AFA's annual meeting. The other four issues are devoted primarily to the publication of referred articles covering the entire field of finance.
Five times per year, $22.50.
Subscription inquiries should be directed to: Bob Kavesh, American Finance Association, Graduate School of Business Administration, New York University, 100 Trinity Place, New York, N.Y. 10006.

Journal of Marketing
Dr. Jerry Wind, editor; American Marketing Association
The Journal of Marketing serves as the leading marketing publication for the benefit and enhancement of members of the Business and academic communities. It thus offers a vehicle for publication of articles which vary markedly in their orientation, level of sophistication, nature of contribution to the field, and segment appeal. It publishes articles that provide a new theoretical, methodological, or substantive contribution to the field. This criterion places a strong emphasis on truly scholarly work.
Quarterly, $24.
Subscription inquiries should be directed to: Shirley McGregor, c/o the American Marketing Association, 222 S. Riverside Plaza, Chicago, Ill. 60606.

Orbis: A Quarterly Journal of World Affairs
Dr. Richard Bissell, managing editor; Foreign Policy Research Institute in association with the International Relations Graduate Program at the University
Provocative articles on trends in U.S. foreign policy, national defense issues, arms control, nuclear proliferation, and international political economy are offered by Orbis. This journal of world affairs helps bridge the gap between scholarship and policy.
Quarterly, $12.50.
Subscription inquiries should be directed to: 3609 Locust Walk.

The Pennsylvania Gazette
Anthony Lyle, editor; General Alumni Society
The Pennsylvania Gazette is the prize-winning alumni magazine of the University. It publishes feature articles and shorter pieces by or about the University, those who teach and learn here, and alumni. The Gazette is distributed free of charge to alumni of the undergraduate schools, to those who have earned Ph.D. degrees from the University, and to the fully-affiliated faculty and staff; it has a circulation of 80,000.
8 issues per year, $10
Subscription inquiries should be directed to: The Pennsylvania Gazette, 4025 Chestnut Street.

University of Pennsylvania Law Review
Kit Kinports, editor; Students of the University's Law School
This prominent legal journal of national circulation has been published at the law school since 1896 with contributors who include distinguished members of the bar, the judiciary, and both teachers and students. It is of assistance to courts, lawyers, and scholars alike.
6 issues per year, $20.
Subscription inquiries should be directed to: 3400 Chestnut Street.

Vital Signs
Shay McConnell, editor; HUP public information and marketing department
Vital Signs is a magazine of information on patient services, growth, expansion, and the financial status of the Hospital of the University of Pennsylvania. Quarterly, no fee.
Copies can be obtained from: HUP's public information and marketing department.

The Wharton Magazine
William West, editor; The Wharton School
The Wharton Magazine is a quarterly about management published in a lively and readable format for executives at all levels and in all fields of private and public enterprise. Articles are based on research in management, finance, accounting, marketing, insurance, the law, and social science.
Quarterly, $12.50.
Subscription inquiries should be directed to: The Wharton Magazine, 3609 Locust Walk.

Books:
The University of Pennsylvania Press publishes books, many by University authors, on a wide variety of subjects. For a catalog, call Ext. 6261.
University Council, 1979-80

Information for these pages was supplied to ALMANAC by the University Council. Notice of additions or corrections to this information should be brought to the attention of both ALMANAC and the University Council.

The University Council ... exists to discuss and formulate for recommendation to the president general policies of the University which may affect its educational objectives by consultation among elected representatives of the disciplinary fields of the faculties, representatives of the faculty at large, administrative officers, and elected representatives of the undergraduate and graduate/professional students. It is empowered to initiate policy proposals as well as to express its judgment on those which are submitted to it by the administrative officers of the various academic divisions of the University. It is also empowered to request information through appropriate channels from any member of the University administration.—Council Bylaws

The University Council normally meets on the second Wednesday of each month from 4 to 6 p.m. in the Council Room of the Furness Building. Any member of the University community may submit items for consideration to the Steering Committee, c/o the Secretary's Office, 121 College Hall/CO.

Steering Committee

The Steering Committee shall consist of the president of the University, the provost, the chairman and the chairman-elect of the Faculty Senate, the chairpersons of the Undergraduate Assembly and the Graduate and Professional Student Assembly, and five faculty members, one undergraduate student, and one graduate/professional student to be elected in the incoming Council at its May meeting from among its membership for the ensuing year. The chairman of the Faculty Senate shall be the chairman of the Steering Committee.—Bylaws

June Axinn
Alice Beck
Paul Bender
Michael Cohen
Jeanine Coyne
Varian Gregorian
Philip J. Kellman
Barbara J. Lowery
Martin Meyerson
Mitchell P. Portnoy
Jack E. Reese
Walter Wales
Robert A. Zelten

Moderator

Herbert S. Levine

Parliamentarian

*Christian Day

Members of the Administration

Morris S. Arnold
Lee Copeland
Robert H. Dyson, Jr.
Claire M. Fagin
James O. Freedman
Varian Gregorian
Britton Harris
Thomas W. Langfi t
Martin Meyerson
Benjamin S. P. Shen
Janis I. Somerville

Members of the Senate Advisory Committee

*Jacob M. Abel
*Regina Austin
Paul Bender, Chairman-elect
Clifton C. Cherpack
Peter Conn
*John S. DeCan i
Charles E. Dwyer, Secretary
*Robert Inman, Past Secretary
Anne Keane, Secretary-elect
Irving B. Kravis, Past Chairman
Paul M. Lloyd
Peter C. Nowell
Daniel D. Pfeiffer
Irene Perensky
Rosemary A. Stevens
Walter D. Wales, Chairman
*Leon P. Weiss
Irene J. Winter

*Observer

Representatives of Constituencies

1. FAS: Anthropology, Geology, Psychology: Bernard Wailes
2. FAS: English, General Honors: Stuart Curran
3. FAS: Linguistics, Mathematics, Philosophy: George Cardona
4. FAS: Biology, Chemistry: Gordon W. Ellis
5. FAS: Astronomy, Physics: Michael Cohen
6. FAS: Classical Studies, German, Romance Languages, Slavic Languages: Gerald Prince
8. FAS: American Civilization, Classical Archaeology, Folklore and Folk Life, History and Sociology of Science, Oriental Studies, South Asia Studies: Mark B. Adams
9. Engineering/Moore School of Electrical Engineering: Kenneth Fegley
10. Engineering: Bioengineering, Chemical and Biochemical Engineering, Civil and Urban Engineering, Materials Science and Engineering, Mechanical Engineering and Applied Mechanics: Steven C. Butterman
11. Graduate School of Fine Arts: Setha Low
12. College of Social Work: June Axinn
13. School of Allied Medical Professions: Deborah Labovitz
14. FAS: Economics, Peace Science, Regional Science: Daniel Vining
15. FAS: Political Science, Sociology: Mark N. Blitz
17. Wharton: Decision Sciences, Insurance, Legal Studies, Management, Marketing: Robert A. Zelten
18. Medicine: Anatomy, Biochemistry and Biophysics, Pathology: John J. Fuirth
19. Medicine: Human Genetics, Microbiology, Pharmacology, Physiology, Therapeutic Research: Marilyn Hess
22. Law School: Frank I. Goodman
23. School of Veterinary Medicine: Wilfried T. Weber
24. School of Dental Medicine: Benjamin F. Hammond
25. School of Nursing: Barbara Lowery
26. Graduate School of Education: Peter J. Kurloff
27. Annenberg School: Charles R. Wright

Junior Faculty Members

Joseph Beckham
Elinda Kornblith
Denise Koval
Mark B. Snyder

Librarians’ Assembly

Eleanor Allen

Administrative Assembly

Maureen Parris

A-3 Assembly

Joseph F. Kane

ROTC Representative

*Robert D. Marcinkowski

FOR THE RECORD

13 December 1979
Council and University Committees, 1979-80

Much of the work of the Council is done through its standing committees. They are chosen each spring through the Committee on Committees, which makes its recommendations after issuing a campus-wide call for nominations. The Committee on Committees also recommends members for the two Independent Committees below and for the University-wide Committees and Operating Committees. Appointments to all of these committees are made by the Steering Committee.

Council Committees
Committee on Committees
(membership for calendar year 1980)
Chairman: To be appointed
Faculty: Stella Y. Botelho (physiology)
        Henry M. Hoenigswald (linguistics)
        Renata Holod (history of art)
        Fred Karush (microbiology in medicine)
        John A. Lepore (civil and urban engineering)
        Almarin Phillips (law and public policy)
Administration: Andrew J. Condon (student life)
Students: James Cassidy (FAS '81)
         One graduate/professional student to be appointed
A-3 invitee: Joseph F. Kane (radiation safety)

Community Relations
Chairman: Louise P. Shoemaker (social work)
Faculty: Norman D. Day (urban design)
        Michael Katz (education)
        Denise Koval (nursing)
        James M. Larkin (education)
        Herman Segal (oral medicine)
        Anthony R. Tomazinis (city planning)
Administration: Odessa McClain (personnel relations)
        Gillian Norris-Santo (president's office)
        Carrie B. Spann (CWEP)
        Lauren Taylor (physics)
Students: Ellen Gartner (Wharton '81)
          John Rogers (law)
Ex officio: Ronald Bond (director, recreation)
          Thomas C. Corl (director, community relations)
          Stephen Goff (director, Annenberg Center)

Educational Planning
Chairman: David DeLaura (English)
Faculty: Morris Arnold (law)
        Frank Bowman (Romance languages)
        Jean Crockett (finance)
        William C. Forsman (chemical engineering)
        Sydney Friedman (medicine)
        Werner L. Gundersheimer (history)
        Morris Hamburg (statistics)
        Richard J. Herring (finance)
        Barbara J. Lowery (nursing)
        Alfred K. Mann (physics)
        Norman Oler (mathematics)
        Philip Rieff (sociology)
        Paul Taubman (economics)

Graduate-Professional Students
Haym Benaroya (SEAS)
Mitchell Blutt (Medicine)
Margaret Childs (GrFAS)
Diane Clark (GSFA)
Jeannine Coyne (Social Work)
Mike Griffin (Annenberg)
Keith Grove (Vet)
Phil Kellman (GrFAS)
Alan Leifer (WhGrad)
Randall D. Marks (Law)
Steve Rood-Ojalvo (GrFAS)
Gretchen Rossman (GrEd)
John R. Sillis (Nursing)
Ralph Jay Van Brocklin (Dental)
Ralph Jay Van Brocklin (Dental)

*Observer

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For the Record

Honorary Degrees

Chairman:
Judah Goldin (Oriental studies)

Faculty:
Andrew R. Baggsley (education)
Mildred Cohn (biochemistry and biophysics)
Henry Hib (linguistics)
Harold Lif (psychiatry)
James Pickands III (statistics)
Jack E. Reece (history)
George Rochberg (music)
S. Reid Warren (electrical engineering)

Students:
John C. Felderman (FAS ’80)
Laura Kassner (law)

Ex officio:
Eugene Nixon (chairman, Faculty Affairs Committee)

Research

Chairman:
Howard M. Myers (dental medicine)

Faculty:
Raymond S. Berkowitz (electrical engineering)
Max Caspari (physics)
Stephen Gale (regional planning)
Morley F. Karem (psychology)
Michael Katz (education)
Nicholas A. Kefalides (medicine)
Paul Kleindorfer (management)
Gerald Prince (Romance languages)
Mary Santopietro (nursing)

Students:
William A. Ayers (GrF)
Lee Fleisher (FAS ’82)
Charles H. Parker (GrF)
David Weinsweig (FAS ’81)

Ex officio:
Louis Girifalco (vice provost for research)

Staff:
Anthony Merritt (director, research administration)

Student Affairs

Chairman:
Edgar A. Perretz (social work)

Faculty:
Mark B. Adams (history and sociology of science)
Stuart W. Churchill (chemical engineering)
Arthur A. Dole (education)
Sally S. Green (psychiatry)
Claire H. Jordan (nursing)
Gerald Prince (Romance languages)
Alexander Riasanovsky (history)
Matte J. Stephens (accounting)

Administration:
Valerie Swain Cade (Act 101)
Richard T. Pasuma (UMIS)

Students:
Linda Bell (FAS ’80)
Martha Hennessy (Gr. Education)
Shauna Rothkopf (FAS ’81)
Brian Rindik (law)

Ex officio:
Mary G. Beerma (director, residential living)
Charles Harris (director, recreation and intercollegiate athletics)
Janis Somerville (vice provost for University life)

Undergraduate Admissions and Financial Aid

Chairman:
Kenneth Fegley (systems engineering)

Faculty:
Kenneth Atkins (physics)
Frederick V. Brutcher, Jr. (chemistry)
Lee V. Cassanelli (history)
Christian Day (legal studies)
John A. Kasor (medicine)
Albert Oliver (education)
Phyllis Rackin (general honors)
Paul Shamon (statistics)

Administration:
Eric Van Mervensteijn (Wharton)

Students:
Jeanine Coane (social work)
Jeffrey A. Ditesheim (FAS ’81)
Kenneth J. Olsansky (FAS ’81)
David A. Rye (Wharton ’82)
Mauy S. Weinstein (SEAS ’80)

Deans’ Representatives:
Portono S. Ayyaswamy (mechanical engineering and applied mechanics), SEAS
Fred Kempen (legal studies), Wharton
Susan Schwartz (nursing), Nursing
Paul Zang (assistant to dean for admissions), FAS

Ex officio:
George Koval (director, student financial aid)
Janis Somerville (vice provost for University life)
William J. Stetson, Jr. (director, admissions)

University-Wide Committees

University-wide committees are, in effect, augmented Council committees. Because the subject areas of these committees are of concern to the broader University community, their memberships are augmented by the addition of representatives of constituencies which are not represented on the Council (Trustees, alumni, support staff). University-wide committees may, depending upon the subject, make some of their recommendations directly to the central administration.

Personnel Benefits

Chairman:
Richard S. Woods (accounting)

Faculty:
June Axinn (social work)
Eugene Betts (anesthesiology)
Ira M. Cohen (chemical engineering)
Rosalind Eisenberg (microbiology in veterinary medicine)
Clifford Jordan (nursing)
Igor Kopytoff (anthropology)
Jerry S. Rosenbloom (insurance)
Robert Stein (medicine)

Administration:
Arthur F. Hirsch (operational services)
F. Graham Luckenbill II (annual giving)
Anne R. Mengel (provost’s office)

A-3 Staff:
Roosevelt Dicks (operational services)
Inga Larson (Wharton)

Liaison:
Dennis F. Dougherty (associate comptroller)
James J. Keller (associate director, personnel relations)
Jerald L. Robinson (executive director, personnel relations)

Graduate student invitee as appropriate:
Paul Sager (GrF)

Recreation and Intercollegiate Athletics

Chairman:
Thomas H. Wood (physics)

Faculty:
Peter Conn (English)
Helen Davies (microbiology in medicine)
Thomas Dunfee (legal studies)
Frederick Frey (political science)
Barbara Jacobsen (nursing)
Leena Mela (physical biochemistry in surgery)
Henry Riecken (medicine)
Donald White (anthropology)

Students:
Allison Accurso (FAS ’81)
Francisco Gonzalez (law ’81)
Irvin Hurwitz (FAS ’81)

Trustees:
Robert L. Levy
William D. Patterson

Alumni:
Helena Grandy
H. Hunter Lott, Jr.

Administration:
Charles Harris (director, recreation and intercollegiate athletics)
Rev. Stanley Johnson (chaplain)
Janis Somerville (vice provost for University life)
Willis J. Stetson, Jr. (director, admissions)

Ex officio:
Vartan Gregorian (provost)
Martin Meyer (president)
Walter Wales (chairman, Faculty Senate)

Life)

Intercollegiate Athletics

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Independent Committees

The Independent Committees fill specific long-term needs that could best be accomplished by committees not directly answerable to the Council or any other jurisdictional body. They differ from most other committees in that they are independent of any group or office, but perform their duties for the benefit of the University as a whole.

Budget
Chairman:
Thomas W. Langfitt (vice-president for health affairs)

Vice-Chairman:
Curtis Reitz (University counselor)

Executive Officer:
Jon C. Strauss (vice-president for budget and finance)

Faculty:
Marilyn E. Hess (pharmacology)
Robert Lucid (English)
James F. Ross (philosophy)
William Stephens (physics)

Administration:
*Morris S. Arnold (director, office of the president)
*Manuel Doxer (executive director, administrative services, provost's office)
Louis A. Girifalco (executive provost for research)
William G. Owen (vice-president for development)
*Fred A. Shabel (vice-president for operational services)
Benjamin S. P. Shen (associate provost)
*Janis I. Somerville (vice-provost for University life)

Students:
Larry Frohman (Wharton '80)
Randall Marks (Law)
Paul Sager (graduate Wharton)
Marc Shandler (FAS '82)

Ex officio:
David DeLaura (chairman, Educational Planning Committee)
Margaret A. McGee (assistant to the vice-president for budget and finance)
Alfred F. Beers (associate comptroller)

Operating Committees

Operating Committees are advisory to the administrative officer with which they are associated.

Bookstore
Chairman:
Chong-Sik Lee (political science)

Faculty:
Scott Armstrong (marketing)
Peter Gaefke ( Oriental studies)
Charles Pappas (restorative dentistry)
Hendrik F. Hameka (chemistry)
Brian J. Spooner (anthropology)

Administration:
Flora C. Cornfeld (FAS advising)
Hamilton Elliot (archives)
Miriam Solomons (economics)

Students:
Phil Carlson (Wharton ’81)
Norman Novak (Gr Wharton)

Ex officio:
Barry H. Vitow (director, University Bookstore)

Disability Board
Chairman:
Dan M. McGill (insurance)

Faculty:
William J. Bank (neurology)
Claire M. Fagin (nursing)
D. Bruce Heppenstall (orthopaedic surgery)
Robert I. Mayock (medicine)
James Mullen (surgery)
Edgar A. Perretz (social work)

Staff:
Douglas R. Dickson (personnel relations)

Ex officio:
Richard S. Woods (chairman, Personnel Benefits Committee)

Faculty Grants and Awards
Chairman:
Alice Kelley (English)

Faculty:
Isabel Elaine Allen (statistics)
Shirley Brice Heath (education)
Peter McNerney (English)
Frederick Roll (civil engineering)
Alan Schreiber (medicine)
Bernard Wailes (anthropology)
David White (chemistry)

Ex officio:
Howard M. Myers (chairman, Research Committee)

International Programs
Chairman:
Maria Z. Brooks (Slavic languages)

Faculty:
F. Hilary Conroy (history)
Noam Lior (mechanical engineering)
Ann E. Mayer (legal studies)
Alois Nowotny (periodontics)
Michelle Richman (Romance languages)
Bernard H. Shapiro (animal biology)
Bonnie Webber (computer and information science)

Students:
Gary Seifret (FAS ’80)
Jay Tickler (law)

Ex officio:
Humphrey Tonkin (coordinator, international programs)

Laboratory Animal Care

Faculty:
Norman Adler (FAS)
Ralph L. Brinster (veterinary medicine)
Leena Mela (medicine)
Anthony Merritt (research administration)
Henry Schneider (University veterinarian)
Samuel L. Yankell (dental medicine)

Secretary:
William J. Hickey (health affairs)

Library
Chairman:
Robert C. Regan (English)

Faculty:
Roger M. A. Allen ( Oriental studies)
Peter Conn (English)
Alfred P. Fishman (medicine)
Frederick G. Kempin (legal studies)
Robert Koch (astronomy)
Edward M. Peters (history)

Administration:
Ronald J. Caridi (director, CGS)

Students:
Norman Novak (Gr Wharton)
John Miller (FAS ’81)

Ex officio:
Richard DeGennaro (director of libraries)

Safety and Security
Chairman:
Carol Tracy (women's center)

Faculty:
Ann H. Beuf (sociology)
John A. Lepore (civil engineering)
Samuel Raymond (pathology)
Samuel Sylvester (social work)

Administration:
Ronald Bond (recreation)
Jeanne Jensen (social work)

A-3 Staff:
Mary R. Davis (engineering and applied sciences)

Students:
Scheri B. Glantz (FAS ’80)
Maryann Biddie McSorley (medicine)

Ex officio:
Mary G. Beermann (director, residential living)
David L. Johnston (director, public safety)
Donald G. McAleen (director, physical plant)

Student Fulbright Awards
Chairman:
Martin D. Wolfe (history)

Faculty:
Adnan Haydar (Arabic)
Richard Marston (finance)
Michael Meister (history of art)
Heinz Moenkemeyer (German)
Daniel J. O’Kane (biology)
Daniel D. Perlmuter (chemical engineering)

Administration:
Joseph T. Looby (fine arts)

Staff:
James B. Yarnall (program officer, international programs)

Open Expression
Chairman:
Michael L. Wachter (economics)

Faculty:
Charles Bosk (sociology)
Charles S. Goodman (marketing)
Rob Roy MacGregor (marketing)

Admission:
Phyllis Beck (Law School)
Joseph Bordogna (engineering)

Students:
Tina Copeland (FAS ’82)
J. Craig Fong (Law)
Frederick C. Leiner (FAS ’80)
G. Daniel Marino (Wharton Grad)
Dona B. Schwartz (Annenberg)

*Observers

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able for maintaining equipment (knowledge of vacuum technology, electron microscopes or ion implanters; engineering or basic science degree and experience in semi-conductive materials).  

Research Specialist III (two positions) (2544) maintains, troubleshoots, and repairs Bruker WP-250, NMR Spectrometer; JEOL 500 NMR Spectrometer, Varian, 400 MHz NMR Spectrometer (advanced degree in electronics, physics or chemistry or training with five year's experience in nuclear magnetic resonance spectroscopy); (A582) designs and develops novel electronic systems for particle physics research (advanced knowledge of digital electronics; five year's experience with micro-computer interfacing and experimental data collection methods) $14,850-$20,550.

Secretary of the Corporation is responsible to the president and the chairman of the trustees for trustee affairs and for commencement and special projects; assists staff support for the internal governance operations of the University and its committees (education and experience in academic, administrative, supervisory and communicative functions) Salary to be determined.

Senior Systems Analyst (four positions) $16,125-$22,725. See campus bulletin boards for information.

Staff Hydraulic Engineer (two positions) $13,100-$15,300. See campus bulletin boards for information, including charting of existing conditions and oral health needs, health history, vital signs; evaluates patients for treatment, health history, instrument parts in the utilization of a dental hygienist in clinical care (ability to deal with a variety of patients and staff; knowledge of dental instruments, experience in a word processing environment) $12,900-$17,850.

Staf1 Writer II (80096) develop news stories, promote news of the University with local and national media; maintains liaison among the University community, higher education areas and the news media; originates and places stories with editors; handles arrangements for media coverage of major campus events; helps to maintain and improve the University's relations with local and national media; produces newsworthy stories from various assigned beats among the schools of the University (several year's experience in professional newswriting and copywriting, ability to deal with higher education subjects, knowledge of new media standards, bachelor's degree, ability to write quickly and in an interesting manner) $12,900-$17,850.

Superintendent of Construction and Repairs (2690) supervises, schedules and assigns work; orders materials and services; maintains records; inspects employee work (general media; identification and produces news coverage of major campus events; helps to maintain and improve the University's relations with local and national media; produces newsworthy stories from various assigned beats among the schools of the University (several year's experience in professional newswriting and copywriting, ability to deal with higher education subjects, knowledge of new media standards, bachelor's degree, ability to write quickly and in an interesting manner) $12,900-$17,850.

Clerk II (2717) sorts, ties, bundles, labels and operates a variety of machinery in the processing of University publications; keeps budget records (general knowledge of news publishing) $9,150-$12,150.

Clerk III (2722) types varied material; answers inquiries; opens, screens and distributes mail; composes formal letters; prepares memos; prepares and maintains personal clerical experience; ability to type accurately $6,975-$8,750.

Clerk, Accounts Payable (2696) manually prepares select and accounts payable checks; audits incoming requests for disbursements (high school graduate; light typing skills; aptitude for figure work, prior university experience) $7,050-$9,650.

Coordinating Assistant II (2662) implements internal policies pertaining to student affairs; maintains and revises guidelines for all TTT devices and associated design techniques; (A750) isolates and characterizes bacterial mutants; maintains stocks; bacterial genetic techniques; some experience in a word processing environment) $12,900-$17,850.

Custodian (two positions) is responsible for variety of cleaning and moving tasks; reports improper activity by building occupants; maintains surveillance; furnishes information to visitors; locks and unlocks spaces for authorized persons (experience with floor cleaning equipment or general housekeeping experience) Union wages.

Data Control Clerk (80067) assists in periodic training of all data control personnel; maintains indexes and files; determines data search procedure (knowledge of data control techniques; five years' experience) $7,975-$10,150.

Defense Clerk (2676) delivers and collects mail; performs routine clerical duties (H.S. graduate; typing skills; experience with standard and electric typewriters) $7,975-$10,150.

Editor, Officcmagazine (two positions) (2692) operates IBM 6 system word processor, maintains files, keeps up to date log of work produced, orders supplies for system, assists in training back-up operator (excellent typing; good managerial skills; eye for detail; concern for students and doctoral foreign language examinations) $7,975-$10,150.

Electron Microscope Technician II (A913) processes a variety of grannological and reproductive tissues; performs routine electron microscopic procedures; prepares photographic projection prints (B.S. in biology, one year of experience as an electron microscope technician) $9,525-$12,200.

Groom (2706) is responsible for daily maintenance of assigned wards/stables for large animal patients; maintains diet program; assists in patient treatment (excellent typing; physically able to move about actively and lift considerable weight; ability to work without supervi- sion) $7,525-$9,275.

Herdsman I (two positions) (889) raises newborn calves; maintains isolation barn stalls; bleeds and injects for experiments; maintains good health of calves (self-motivated; ability to work independently) in handling cows; ability to move around and to endure irregular hours up to 54-hour work schedule) (B.B.A) $7,525-$9,275.

Human Resources Coordinator (B98) assists in the development of human resources programs for small animals, assists in therapy sessions acting as an in-chamber patient assistant (B.A. in science and knowledge of medical technology, one year laboratory side experience) (A750) isolates and characterizes bacterial mutants; maintains stocks; bacterial genetic techniques; some experience in a word processing environment) $12,900-$17,850.

Hygienist, Dental (80068) exposes and develops dental x-rays; takes care of patient dental records; maintains dental insurance cards; ensures that patients are duly under treatment (B.S., experience in an orthodontic practice) $7,975-$10,150.

Instructional Assistant (seven positions) $7,975-$10,150. See campus bulletin boards for information.

Administrative Assistant I (three positions) $9,850-$12,525. See campus bulletin boards for information.

Administrative Assistant II (seven positions) $10,150-$13,075. See campus bulletin boards for information.

Accounting Clerk (2697) posts revenues and cash to receivables; aggressively follows up on delinquent accounts (speed and accuracy) (H.S. graduate; legible handwriting and general clerical skills; good typist) New Bolton Center $6,875-$8,750.

Administrative Assistant I (seven positions) $7,975-$10,150. See campus bulletin boards for information.

Administrative Assistant II (three positions) $9,850-$12,525. See campus bulletin boards for information.

Admission Clerk (80095) develops and promotes news of the University with local and national media; maintains liaison among the University community, higher education areas and the news media; originates and places stories with editors; handles arrangements for media coverage of major campus events; helps to maintain and improve the University's relations with local and national media; produces newsworthy stories from various assigned beats among the schools of the University (several year's experience in professional newswriting and copywriting, ability to deal with higher education subjects, knowledge of new media standards, bachelor's degree, ability to write quickly and in an interesting manner) $12,900-$17,850.

Animal Laboratory Technician I (2720) prepares and processes requisitions, PAFs and related forms; maintains academic and contract accounts; assists with reports and contract proposals (accurate with figures; light typing) $7,975-$10,150.

Bacteriologist (80077) answers phone calls; provides information; keeps records of laboratory operations (mature individual; real world experience) (H.S. graduate; friendly manner) $5,570-$7,088.

Secretary I (two positions) $7,425-$9,450.

Secretary II (two positions) $7,425-$9,450.

Secretary Medical/Technical (three positions) $7,975-$10,150.

Secretary/Technician, Word Processing (two positions) (B0077) operates CRT equipment to produce scientific grant applications and manuscripts; some transcription of letters from dictating equipment (excellent typing, spelling, word processing experience) (2806) does typing, dictation, transcribing (H.S. graduate; excellent typing; knowledge of Lextracon equipment helpful) $7,975-$10,150.

Technician II (B92) assists in radiologic experiments in cattle; assists in routine dental procedures; provides general laboratory support (collection of specimens; clean and work up animals, assists in therapy sessions acting as an in-chamber patient assistant) (B.A. in science and knowledge of medical technology, one year laboratory side experience) $7,975-$10,150.

Technician I (B28) performs blood analysis for carbon monoxide, blood gas and pH measurements, routine laboratory duties (B.S., experience in research setting, basic chemical skills); (B101) supervises in handling, treatment and observation of experimental animals; performs tissue processing and thin sectioning for electron microscopy (bachelor's degree in biological sciences; experience with small animals) $8,750-$10,850.

Technician II (two positions) (860) performs blood analysis for carbon monoxide, blood gas and pH measurements, routine laboratory duties (B.S., experience in research setting, basic chemical skills); (B101) supervises in handling, treatment and observation of experimental animals; performs tissue processing and thin sectioning for electron microscopy (bachelor's degree in biological sciences; experience with small animals) $8,750-$10,850.

Technician II (two positions) $7,975-$10,150.

Technician I (two positions) $7,975-$10,150.

Technician, Medical/Technical (three positions) $7,975-$10,150.

Technician, Medical/Technical (three positions) $7,975-$10,150.

Veterinary Technician II (B217) instructs students and lower-level technicians; anesthetizes animals; maintains equipment; two year's professional experience in small animal medicine $7,975-$10,150.

Animal Laboratory Technician (2719) exercises animals; maintains cages; routine animal care supplies, equipment, food and cages; provides kennel and cage cleaning; stores and shelves kennel deliveries (physically able to move about actively and lift heavy animals or items; one year's experience in care of animals) $7,575-$9,600.
The Exotic to the Sublime

A variety of holiday gifts are available right on campus

Eleven days until Christmas and you still have half of your shopping list to go, but don't want to have to battle the crowds downtown? Why not look around you? There are plenty of shops right on here on campus to fill those Christmas gift orders, no matter what the age or the price range.

Take the Book Store, for example. It's the perfect shop for pleasing that book lover on your list. The Book Store has a wide selection of both hardcover and paperback fiction, non-fiction, science fiction, mysteries, art books, history, biographies, poetry, nature, travel, drama and how-to books—all available at reasonable prices.

Yet by browsing in the book department you have only touched the surface of what the Book Store has to offer. There are wicker baskets, frames, posters, stuffed animals, tote bags, kitchen aids, puzzles, scented soap and bath gel, and candles and candle sticks.

There are special holiday displays complete with calendars, gingerbread houses, wrapping paper, bows, tags, ribbon, tree ornaments and gift boxes of candy, herb teas, preserves, cookies, fruit cakes, nuts and cheeses.

There's also a camera department, art supplies department and The Listening Booth for the music lover on your list. Best of all, everything's under one roof.

For that gift for someone special, try the University Museum Shop where every gift has been handmade.

From Haiti you'll find hand-carved and painted animals ($10.50-$18.75) and wrought-iron candlesticks shaped in voodoo symbols ($17.50 each).

From India there are paper-mache toys ($3.50-$6.25), handmade puppets ($11.50) and copper shepherd bells ($3.50-$12.50).

From Mexico you'll find tile trivets inlaid in wood ($8.50), people and animal-shaped clay bells from Oaxaca ($7.50) and black ceramic tree-of-life candle-holders ($25).

From Russia there are charming carved wooden mechanical bears, with arms that move to beat drums and chop wood ($14.50).

Handcrafted jewelry selections include adaptations of ancient Roman, Greek and Byzantine designs wrought in sterling silver and semi-precious stones ($10-$40), candy-like amber pendants and earrings from Santo Domingo ($15-$100) and beautiful Chinese jade jewelry, each piece hung on its own matching raw-silk dyed cord ($95-$450).

The Museum Shop also offers gift certificates. Before leaving the Museum, stop in the Pyramid Shop on the lower level. Here the world comes to Philadelphia for certificates.

For those with an eye for the exotic you'll find African ebony animal carvings ($1.50-$6), fetish dolls ($12-$25.50), Chinese silk pin cushions ($2.25), hand and decorator fans ($1.50-$12.75), brocaded cosmetic bags, eyeglass cases and change purses ($2.50-$5.50) and large dancer dolls ($19-$40).

The Bazaar Shop also offers a large selection of Japanese pottery, Nanking glassware and Israeli hand-painted satin glass from $5 and up; Chinese straw paintings, batik fans from Sri Lanka and handmade weavings from Ecuador are available from $1.50-$6.50.

Let them celebrate with the game Adi from India, Shisma from Kenya, Yoot from Korea, Reversi from China, or Pommawonga from the American Indians and Eskimos. Advent calendars, coloring books, silk stuffed animals, and Guatemalan stick and Russian nesting dolls are among the items offered for younger children.

For the older child there are kites, logic trick games, Christmas and Hannukkah fun packs, Japanese inlaid puzzles, carved onyx animals, paper-mache and stone boxes, tapestries, and a Hindu pyramid puzzle.

If you're still interested in gifts from around the world, but couldn't find what you wanted at the Museum, try the International House Bazaar Shop. Although it's much smaller in size, the Bazaar Shop is crammed with more unique holiday gift ideas.

Are your feet tired after all this running around? Stop in the Clog and Jog in Houston Hall Basement and treat yourself to a present. Men's and women's famous-brand-name imported clogs are discounted 45 to 50 percent off the list price; most high-rated American-made running shoes are discounted 35 to 50 percent off the list price. All-weather and all leather western books are also available.

Just a few steps away is Houston Hall Records. They offer a wide selection of albums on both domestic and foreign labels. The shop will order any record in print—they often promise delivery within two days—and will trade used albums or buy for resale.

A little further down the hall you'll find the Candy Shoppe, which features an assortment of nuts, chocolates, hard candy, holiday lollipops and candy canes for the sweet tooth in your family. Christmas specials include Droste Dutch imported chocolate ($2.89), eight-ounce Hershey kisses ($2.69), tins of Almond Roca ($1.89) and boxed After Eight mints ($2).

Much of the rest of your holiday shopping on campus can be done without ever leaving your office; all you need is a phone.

Call the Annenberg Center Ticket Office (Ext. 6791) for those on your list who missed getting one of the season-rate packages. They'll really appreciate tickets to Arthur Miller's adaptation of Ibsen's An Enemy of the People ($7-$11) playing March 4-9 at the Zellerbach Theater or to Arnold Wesker's Love Letters on Blue Paper ($8-$10) showing at the Annenberg School Theater March 25-April 5.

Certificates for court time or lessons can be obtained at the Levy Tennis Pavilion by calling Jeff Enright (Ext. 4741). The certificates will be individually designed and available for any length of court time.

Finally, as a respite from your busy holidays, call Houston Hall Travel Agency (Ext. 7581). They can arrange the perfect winter vacation. And after all this holiday shopping, you deserve the rest. —E. E.