Turnover: After five years of coordinating the campus United Way/Donor Option campaign, Community Relations Director James H. Robinson, right, turned over the volunteer job to Stuart H. Carroll, executive vice president of the General Alumni Society, at a victory celebration last week. Penn not only topped its goal by bringing in over $195,000 in 1984, but set a participation record of 37% (up from 17% four years ago). Emcee Dean Joseph Bordogna proposed a participation goal of 50% for next year, and President Sheldon Hackney accepted it on the spot as he gave out plaques to the eight University offices that went over 70% in the 1984 campaign and earned Penn's second consecutive United Way "gold award" for improvement. (See names, below, left.)

Student Health: Dr. Collins

The new Director of Student Health is Dr. MarJeanne Collins, a Penn medical alumna who joined the Service as assistant director in 1980 and became associate director last year. Dr. Collins, chosen in a national search headed by Dr. Anna-Mari Chirico, took her undergraduate degree at Bryn Mawr in 1957 and the M.D. here in 1961, interning at Bryn Mawr Hospital and holding residencies in physical medicine and rehabilitation, then in pediatrics, at HUP. In 1966 she became chief resident and joined the faculty, where she is now assistant professor of medicine/CHOP. A specialist in adolescent and youth care, Dr. Collins has done extensive research and writing on eating disorders, notably anorexia nervosa, on immunization on college campuses, sore throat, infectious mononucleosis and psychosocial emergencies in youth. "She is just what we were looking for," said VPU. James Bishop, "a leading professional in private practice as well as hospital delivery of care, who knows Penn and its students' health needs—and meets them with a warm personal approach." Dr. Collins formally takes office March 1.

Women's Center: Advice to Come

An advisory board for the Penn Women's Center, which had been named but not assembled when last week's controversy over the Center's director and directions surfaced in The Daily Pennsylvanian, is set to meet late today. "The Center is a resource for women of all ranks at the University," said Dr. Adelaide Del- luva, who is the convenor of today's meeting. "Its advisory board is a large one, with members of the faculty, students, administrative and support staff. From such a base, we believe we can offer useful analysis and advice toward resolving the problems raised by the students."

Charges of dissatisfaction were published in D.P. stories January 23, 24, 25; triggered initially by the withdrawal of a student, Carmen Corrales, from the board's roster.

Several ad hoc meetings among women were held Friday, including one between some faculty-administrative members of the board and Center Director Ximena Bunster. Two sets of issues emerged—those on programming and directions of the Center, and those on statements attributed to the director by women students in their interviews with the D.P.

"As always," said Dr. James Bishop, vice provost for University life where the Center reports, "I will welcome the advice of the advisory board on how the Center can continue to carry out its longstanding objectives."

The Center was founded in 1974 after a four-day takeover of College Hall by women students, faculty and staff, following the gang rape of five women in three incidents on streets and subways of the University area. Its creation was part of a larger sit-in settlement including the preventive safety program and victim support program headed by Ruth Wells of the University police, massive improvements in lighting, expansion of Campus Bus routes and the formation of the escort service. An agenda item that had been before the University earlier, the founding of Women's Studies, was also resolved and announced at the time.

Initially headed by Sharon Grossman and located in Logan Hall, the Women's Center moved to Houston Hall and was directed by Carol E. Tracy from 1977 until last year. Its programming has ranged from individual counseling of women to workshops and conferences on safety and other women's needs. With Women's Studies and the Provost's Office it coordinated last year's conference reviewing women's role since Simone de Beauvoir published The Second Sex, and with Women's Studies and the School of Social Work it developed...
To: Members of the Faculty Senate  
From: Irving B. Kravis, Chair  
Senate Committee on Administration

Acting at the behest of the Senate Executive Committee, Jacob Abel, the Chair of the Faculty Senate, has charged the Senate Committee on Administration to consider a number of proposed changes in the rules of the Faculty Senate. The proposals include the elimination of at-large representatives to the Senate Executive Committee and their replacement by elected representatives, the election of members of the Nominating Committee by the Senate Executive Committee with eligibility for membership on the Nominating Committee confined to elected representatives to the Senate Executive Committee, and the requirement that the Nominating Committee must nominate two candidates for chair-elect.

The Committee plans to discuss these proposals with their authors at an open meeting to be held from 2 to 4 p.m. on Thursday, February 7, 1985, in the Faculty Senate Office, 15 College Hall. All Faculty Senate members are invited to attend. Those wishing to ensure the opportunity to speak should notify Carolyn P. Burdon, Faculty Senate Assistant, of their intention (Ext. 6943). Written communications from Faculty Senate members expressing views on these issues or other matters affecting the rules of the Faculty Senate are welcome and should be sent to the Faculty Senate Office, 15 College Hall/C0.

The Research Fund: March 15, 1985, Guidelines

The Research Fund, initiated in September 1984, is intended to selectively strengthen and stimulate research programs at the University of Pennsylvania. The Fund encourages application by younger faculty members and by senior faculty who are exploring new research initiatives. The Fund supports proposals that are unique and excellent in quality and that have potential for making seminal contributions in the areas they address. Applications for awards in the range of approximately $10,000 to $50,000 will be sought from individual faculty, as well as from departments, centers and institutes. Awards will be made on a competitive basis by the Research Fund Committee. Research Fund support will focus on several areas of need. These include:
- Faculty and Staff Support
- Pilot research programs
- Matching funds, vis-a-vis external grant sources for equipment
- Support of interdisciplinary research

Proposals should take the form of mini-grant applications up to 10 single-space pages in length. An original and 15 copies of the proposal should be submitted to the Vice Provost for Research, 106 College Hall/C0. The following format is suggested, although it is recognized that it may not be appropriate for every proposal.

I. Cover Page (must include):
1. Name, Title, Department, School
2. Title of proposal
3. Amount requested
4. 100-word abstract of need
5. Amount of current research support
6. Other pending proposals for the same project
7. List of publications and research support including titles, amounts, and grant periods, received during the past five years.

II. Introduction (2 to 3 pages)
1. Objective: State the objectives and scientific relevance of the proposed work.
2. Significance: Evaluate existing knowledge and work in the area and provide a brief background summary to the proposed work.

III. Methods of Procedure (3 to 4 pages)
Describe the experimental design and procedures to be employed and provide an implementation plan for each phase of the project.

IV. Description of the significance and impact of the project

V. Budget (one page)
List each budget item in order of priority and justify in terms of the work proposed.

Research Fund Committee, 1985
Chair: Barry S. Cooperman, Vice Provost for Research and professor of chemistry

Faculty
Narayan Avadhani, professor of biochemistry/animal biology (Vet)
Jere Behrman, professor of economics
Elias Burstein, professor of physics
Stuart Churchill, professor of chemical engineering
Irwin Friend, professor of finance and economics; director, Rodney White Center
Benjamin Geibhart, Samuel Landis Gabel Professor of Mechanical Engineering and Applied Science
Morris Hamburg, professor of statistics and operations research
Howard Holtzer, professor of anatomy (Med)
Barbara Herrnstein Smith, University Professor of English and Communications
Dorothia Jameson-Hurvich, University Professor of Psychology and Visual Science
Harold Kundel, professor of radiology (Med)
Martin Reivich, professor of neurology (Med)
Ivan Scharf, professor of biochemistry and biophysics (Med)
Irving Shapiro, professor and chair of biochemistry (Dent)
Nathan Sivin, professor of Chinese culture and history of science
Ann Smith, professor of chemistry
Daniel A. Wagner, associate professor of education
Experts
Brodie Remington, director of corporate and foundation relations (Development)
Suren Stine, director of budget analysis

Liaison
Andrea Graddis, assistant to the Vice Provost for Research

Ex-officio
Jere Behrman, professor of economics
Dr. Joyce Randolph, International Programs
Dr. Lynn Oppenheim, Wharton Applied Research
Ms. Maye Morrison, Off-Campus Living
Dr. Lynne Pfeffer, Wharton Applied Research
Dr. Joyce Randolph, International Programs
Dr. Elaine Robinson, University Counseling
Ms. Pat Rose, Career Planning and Placement
Ms. Carolyn Schiebel, Intercollegiate Athletics
Ms. Ruth Wells, Public Safety

A-3 Staff
Ms. Betty Arthur-Morgan, Women's Studies
Ms. Elizabeth Booker, Community-Wharton Education Program
Ms. Rose Hooks, Public Safety

Students
Ms. Vicki Bernstein, Women's Alliance
Ms. Carmen Corrales, Women's Alliance
Ms. Julie Drizin, Women's Alliance
Ms. Colleen Lamos, Graduate Student, English
Ms. Amy Lyman, Chair, GAPSA
Ms. Sheryl Moten, Sister, Sister
Ms. Grace Lee, United Minorities Council
Ms. Tracey Scott, Women's Alliance
Ms. Joylin Toller, Law Student

Fireside Chats
February 5 the Office of Student Life launches a new program series called Fireside Chats. The fireside is the one in the Houston Hall lobby. The chats are between students and faculty members: the first to chat is President Sheldon Hackney, on his personal career path or "How I Got To Be Where I Am" at 11 a.m., Tuesday, February 5. Faculty interested in leading informal discussions are asked to contact Dr. Charlotte Jacobson, director, Student Life, 105 Houston Hall. Ext. 6533

Animal Dialogue: The January 15 dialogue on animal research will, because of length, be issued as a self-contained Almanac Supplement falling between regular issues. Distribution will be by the usual system of packets to University buildings, off-campus mailing to trustees and to emeritus professors who do not maintain campus addresses. — Ed.

ALMANAC January 29, 1985
Preserving Penn's Future

Over the years there has been an understanding between the faculty and administration of this University that excellence in scholarship is one of the most important goals of the University of Pennsylvania. Past administrations have supported this principle by new appointments and filling vacant positions. The high ranking of a number of our departments at the top of national surveys is the result.

Now in a stricter budgetary situation it is important that the educational and scholarly foundations of the present planning process reflect clearly the above mentioned fact. However, during your administration in a number of top ranking departments vacancies expected to be filled have been cancelled or have been filled only with visiting lecturers. Many departments on the brink of losing first-class scholars and as a result the University administration is not committed to fill these openings with equally first-class scholars but takes the natural attrition as a tool to reduce the number of positions in their field. These are real concerns heard in many departments.

The document "Investing in Penn's Future" does not clearly commit itself to the excellence achieved and to be preserved. Instead, it makes many commitments to academically still undefined ventures such as the Undergraduate Educational Fund, Research Funding, etc.

Of course, the merits of these proposals are not to be discussed here. However, you can not have excellent new programs and excellent research without protecting, nurturing and encouraging existing excellence, i.e. of faculty and departments. Therefore, I very earnestly urge you to adopt in the final form something such as the following:

"As in the past the University will take special care to support the excellent programs and departments which have gained for our University national and international fame. Our strategy will be to safeguard their strength by averting attrition, helping to fill vacancies promptly and preserving the competitive edge to their personnel structure."

Only by making such a statement in the document can you overcome the ongoing criticism that this administration does not pay sufficient attention to the scholarly excellence of the University as represented by its faculty, programs and departments.

—Peter Gaefke
Professor of Modern Indian Literature

Response from the President

I well understand and share Professor Gaefke's concern that the University take special care to support its excellent programs and departments as well as to encourage new academic undertakings that hold good promise of academic excellence. The point was summarized in my introductory comments to "Investing in Penn's Future," in which I said, "As in the past, each School needs both to maintain programs in which it has achieved academic excellence and to provide support for new programs with significant potential in the future."

I am grateful to Professor Gaefke and to the many others who have sent comments to me, and I welcome further advice from the University Community.

—Sheldon Hackney, President

Preserving Penn's Future

On February 17 the U.S. Postal Service will levy its first across the board rates increase since November, 1981. The impact this will have on the University will depend on individual schools' or departments' mailing patterns. What follows is a summary and analysis of the rate increases so you can make appropriate plans.

First Class: The increase on the ordinary First Class letter is a 10% jump to 22c. Heavier letters and other First Class pieces up to twelve ounces will remain at an additional 12c per ounce or fraction of an ounce. First Class mail over twelve ounces is called Priority Mail and postage is determined by distance as well as rate. Priority Mail increases range from a high of 71% for a one pound package being mailed locally, to a low of 1.8% for a 70 pound package going to the West Coast.

Express Mail: Express Mail rates will be increasing anywhere from 12.5% to 42% according to weight, distance and service. As an example, the under two pounds Post Office to Post Office rate is jumping 42% from $5.85 to $8.35.

Third Class Nonprofit Bulk Mail: The basic per piece rate for Third Class Nonprofit Bulk mail is going up 15.4%—from 5.2c to 6c an item.

Third Class: The postage for regular Third Class, also called Printed Matter, will be the same as First Class (up 10% to 22c) for the first four ounces. Thus, if you use Third Class piece rate to mail something that weighs less than four ounces, you are paying First Class postage for Third Class service. Above four ounces the percentage increase decreases until the total increase on a one pound package is only 3c.

Fourth Class: Fourth Class is a hodgepodge with some rates dropping in contrast to the general increase. The published U.S. Postal Service summary of the increases runs from an increase of 30.5% on a 70 pound package going to the West Coast to a drop of 13.8% for a two pound parcel going to a local address. Book and library rates are going up 9.5% and 14.3%, respectively, on the first pound.

International Mail: First Class Air Mail rates will increase by approximately 10%. All other classes of international mail will go up by varying percentages.

Expect to see an overall increase of approximately 8% in postal rates with the jump, or about 3% averaged over this fiscal year.

—University Mail Service
About the W-2 Form for 1984

At this time of the year, we believe that the following explanation pertaining to amounts and other data reflected on your Form W-2, which you recently received from the University, will be helpful to you as you prepare your Federal and State Income Tax Returns for calendar year 1984.

1. Advance EIC Payment — this amount reflects the Earned Income Credit previously refunded to you if you qualified, completed, submitted Form W-5, Earned Income Credit Advance Payment Certificate during 1984.


3. Wages, Tips, Other Compensation — the total amount of Federal taxable compensation paid to you during calendar year 1984 through the University Payroll System, including the premium value of your Group Life Insurance amounts in excess of $50,000 but excluding your tax sheltered annuity contributions (i.e., TIAA/CREF).

4. FICA Tax Withheld — the total amount of FICA (Social Security) tax withheld during calendar year 1984.

5. FICA Wages — the total amount of compensation paid to you during calendar year 1984 which was subject to FICA (Social Security) tax, including all of your tax sheltered annuity contributions.

6. Excess Insurance Premium — Group Life Insurance amounts in excess of $50,000 which are paid for by the employer are considered taxable income. If the value of your Group Life Insurance amount is in excess of $50,000, a premium value, based upon Internal Revenue Service (IRS) tables, on the amount of insurance above $50,000, is calculated and reflected in Box 16. This amount is already included in Box III, wages, tips, other compensation.

7. State Unemployment Tax — the total amount of Pennsylvania Unemployment Tax withheld during calendar year 1984.

8. State Income Tax — the total amount of Pennsylvania State Income Tax withheld during calendar year 1984. If you are qualified, and if you submitted the "Employee Statement of Non-Residence in Pennsylvania" form to claim exemption from Pennsylvania State Income Tax, no amount will be reflected here.

9. State Wages, Tips, etc. — the total amount of compensation paid to you during calendar year 1984 which was subject to Pennsylvania State Income Tax, including all of your tax sheltered annuity contributions.

10. Name of State — the state you have identified as your permanent residence for tax purposes.

11. Local Income Tax — the total amount of Philadelphia City Wage Tax withheld during calendar year 1984.

12. Local Wages, Tips, etc. — the total amount of compensation paid to you during calendar year 1984 which was subject to Philadelphia City Wage Tax, including all of your tax sheltered annuity contributions.

Please review the form carefully to insure that your name is spelled correctly and that it contains your correct Social Security number. If any information appears incorrect, if you have not received the Form W-2, or if you have further questions regarding its contents after reading this article, please call the Payroll Accounting Section at Ext. 1666/1667 or write to James Curran, Payroll Accounting Section (W-2), Room 309, Franklin Building/16, 3451 Walnut Street, Philadelphia, PA 19104.

You should also have received, via the U.S. Postal Service, your Federal and State (Pennsylvania) Income Tax Forms and related instructions for filing. Federal tax forms are available at the Internal Revenue Service, 6th & Arch Streets, Philadelphia, Pennsylvania, and may also be obtained by writing the Department of Revenue, Personal Income Tax Bureau, Harrisburg, Pennsylvania, or by visiting the Payroll Accounting Section which is located in Room 309 Franklin Building/16.

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