Review of Undergraduate Education: A Two-Year Project

Bryn Mawr President Mary Patterson McPherson will head an Undergraduate Visiting Committee of outside scholars who will meet with Penn deans and faculty for intensive discussion of Penn undergraduate education in 1993-94.

Names of at least a dozen other leading academics on the committee will be announced shortly, according to Susan Shaman, Penn’s assistant vice president for planning and analysis, who is administrative coordinator of the Undergraduate Visiting Committee program. The project grew out of a Penn Five Year Plan which called for establishment of “...an external visiting committee of distinguished scholars and undergraduate teachers from across the country to work directly with the schools and their faculties to help ensure that Penn’s undergraduate curriculum take advantage of the University’s unique strengths and serve as an exemplar for the strengthening of undergraduate education in the United States.”

In the first phase of a two-year process, undergraduate deans and their faculties examine inschool issues, then cross-school issues in undergraduate education. Meanwhile a Fact Book on Undergraduate Education is being developed, to include ten-year demographic data on Penn’s students as well as the academic offerings of the four undergraduate schools. Meetings with the Visiting Committee begin in the second phase, in what Ms. Shaman emphasized was not an evaluation but a way to sharpen Penn’s internal academic planning efforts through conversation with high-powered minds from outside. No written report is to be issued, she added.

Retiring: Victim Support’s Ruth Wells

Ruth Wells, director of Victim Support and Special Services, is retiring this week from full-time service for reasons of health. During a transitional period she will serve as consultant, handling projects such as task forces on acquaintance rape and ethnic intimidation, and various programs in liaison with the city and state.

Rose Hooks, longtime administrative assistant in Victim Support, will assume an expanded role during the search for a new director, Commissioner John Kuprevich said Monday. He called Ms. Hooks a “highly valued professional” and said she does not anticipate naming an interim director but has “every intention that the delivery of services will not drop.”

In a letter to the Commissioner Ms. Wells said, “It is with mixed emotions that I advise of my retirement, effective Monday, November 9, 1992, for health reasons. My sixteen years at Penn have been intense and demanding, yet challenging and rewarding.” Commissioner Kuprevich said he was “extremely sorry to lose Ruth Wells. What I have seen her do for the organization and for the University has been a real achievement. She has truly made a difference through prevention and support services.”

“I could sum it up as: she cares,” he continued. “Ruth cares deeply about the people of the community around Penn as well as for the people of Penn. That’s not easy to find.”

Ruth Wells was a 20-year veteran of the Philadelphia Police who had just completed a B.A. at La Salle when she joined Penn in 1976 in the post then called safety specialist. She was the third holder of the position first outlined during the four-day sit-in of 1973 which also yielded the Women’s Studies Program and Penn Women’s Center. At Penn she developed a campus-wide safety education program and created the University’s nationally-acclaimed victim support programs that operate 24 hours a day, seven days a week; that include medical referrals; and that function in liaison with numerous campus and off-campus agencies for maximum service delivery. She also helped recruit minority and female officers, instituted new officer training, and worked to develop the network of services that includes escort, blue-light emergency phones, restroom alarms and on-site safety training for University offices as well as residence halls.

Elena di Lapi, director of the Women’s Center, said that Ms. Wells’ liaison work with the city police has made a “significant difference in the way police respond not only to Penn women but to women throughout the city.” Winner of numerous citations and awards from campus and off-campus groups, Ms. Wells has been president of WEOUP, member of the executive board of the AAA, a founder of the Women of Color annual celebration, and holder of off-campus positions such as past chair of Women Against Abuse, founding member of the Mayor’s Commission for Women, original trainer for Women Organized Against Rape, and vice president of the state’s Campus Crime Prevention Association. Also a lay speaker in her church, she was elected last month as president of the Women’s Division of the Pennsylvania State Baptist Convention.
Emergency Closing

Under normal circumstances, the University never stops operating. The University recognizes however, that there are times due to emergency situations, such as severe weather conditions, when classes may be cancelled and offices will be closed with the exception of those that provide essential services. In an effort to ensure the safety of employees, emergency conditions will be adequately monitored and decisions to modify work schedules will be made in a timely fashion.

A modification of work schedules may take the form of either partially or fully closing the University’s operations. In either event, employees who have been designated as “essential” will be expected to remain at work if the closing occurs during their regular work schedule, or to report to work if the notice of the closing occurs prior to their reporting to work.

The decision to modify work schedules may be communicated through the Human Resource Council network and/or via radio announcement. The University’s emergency closing radio code numbers are “102” for a full closing of administrative units and day classes, and “2102” for a closing of evening classes. Current information regarding closing status may be obtained through the special information number 898-MELT (6358).

Closing of Administrative Units
CLOSING OF ADMINISTRATIVE UNITS
Closings of administrative units occur when the University announces, through the Executive Vice President, a closing either prior to the start of the workday or before the end of a normal workday. In such cases classes are not cancelled.

When there is a closing of administrative units before the end of the workday, members of the Human Resource Council and other appropriate individuals will be contacted by the Office of Human Resources so that they may release staff in their respective areas. Individual schools and units should remain in operation prior to such an announcement.

When there is a closing of administrative units prior to the start of the workday, individual units, schools, and employees should follow the procedures outlined for a full closing.

Full Closing
FULL CLOSING
A full closing occurs when conditions warrant cancellation of classes and closing of administrative units, except those providing essential services. The decision to close is made by the Provost and the Executive Vice President. A full closing, if it occurs during the workday, may be announced through the Human Resources Council network and/or communicated via radio announcement. Information regarding full closings may also be obtained by calling 898-MELT.

Essential Services
ESSENTIAL SERVICES
Essential services are those services that must remain in operation at all times regardless of emergency conditions, in order to maintain health, safety and well-being of the University community (e.g., heat, food, security). Employees designated as essential are those who are necessary to keep those functions operating during emergency conditions and have been notified of this designation. These employees are exempt from any closing announcement and should report to work as normal or remain at work after a closing announcement, except in cases in which other arrangements have been made with the supervisor.

Recording Absence Due to Emergency Closing
RECORDING ABSENCE DUE TO EMERGENCY CLOSING
The following practices should be followed by supervisors to record time lost when an employee is absent due to emergency conditions.

If the University is closed after the start of the workday, employees who reported to work are compensated and the time lost during the period of closing is considered time worked. The time off for employees who did not report to work should be recorded as a personal day (if applicable) or vacation day. If neither is available, the time lost should be considered leave without pay.

If the University is closed prior to the start of the work day, employees are compensated for the entire day and the time lost is considered administrative leave with pay. The time off should not be charged to vacation or personal leave.

If the University is not closed, employees who do not report to work will be charged personal or vacation time as long as the absence is approved by the supervisor. If the employee does not have personal or vacation days available, the employee will not be compensated for that day. Sick leave may not be charged unless the employee was out on sick leave prior to the emergency conditions.

If the University is not closed, and the employee requests permission to be released prior to the end of the work day, the time lost should be charged to personal or vacation time. If the employee does not have any available leave time, the hours not worked should be considered leave without pay. If a closing announcement is made subsequent to the employee’s request to leave early being approved, the lost time should be recorded as time worked from the time of the announced closing.

If the University is not closed and an employee arrives late due to emergency conditions affecting transportation, the supervisor may excuse the lateness and consider it as time worked. Late arrival beyond reason should be charged to personal or vacation time.

Essential employees who work when the University is closed will be paid at their regular rate of pay and will receive compensatory time equal to the time worked after the closing. Overtime compensation should be computed as normal.

Union Employees
UNION EMPLOYEES
Employees in collective bargaining units are governed by the terms and conditions of their respective collective agreements.

— Office of Human Resources
### DEATHS

Jeffrey Billings, 37, died October 24. He was a research specialist IV in radiology in the School of Medicine. He came to Penn in 1987 as a research specialist. He is survived by his parents, Theodore and Mary, and his brothers, Eric and Lincoln.

Dorotha Hunter, 77, a retired member of the staff, died August 9. She came to Penn in 1961 and stayed until her retirement in 1977. She is survived by her husband, Carroll Hunter.

Kalman Vamos, 82, a former bibliographic specialist at Van Pelt Library, died September 30. Mr. Vamos came to Penn in 1960 and retired in 1981. He is survived by his wife, Emily Vamos.

### Dining Services: Faculty/Staff

More than 7,000 Penn students know that University Dining Services are the best buy on campus! Many faculty and staff colleagues, however, are unaware of the top quality, healthy, all-encompassing meals served by University Dining Services. With four convenient locations, a Nutrition Manager who is available for counseling, menus that change daily and are recorded on 898-MENU, University Dining Services meals are an excellent choice for on-campus breakfasts, lunches, and dinners.

Faculty and Staff may purchase coupon books (10 or 25 tickets per book) at the University Dining Services office, 3401 Walnut Street, Room 323A. Prices are:

- Breakfast: 10/$38, 25/$90.
- Lunch: $64, 24/$155; Dinner: $100, 25/$250.

Coupon tickets have no expiration date.

The four locations available for staff are:
- Class of 1920 Commons, 38th & Locust Walk
- Stoffer Commons, 37th & Spruce Streets
- Kings Court/English House, entrance on Sansom near 36th Street
- Hill House, 34th & Walnut Streets

For further information and hours of service, contact Lucilla Maurer, Contract Coordinator, or Judith Gensib, Administrative Assistant, at the University Dining Services office, Ext. 8-7585.

—Bill Canney, Director, Dining Services

### Safety and Health Seminars

The Occupational Safety and Health Administration (OSHA) requires mandatory training for all University employees who work in laboratories and also for all University employees who work with human blood, blood products, body fluids and human tissue specimens.

The Office of Environmental Health & Safety (OEHS) will be offering Chemical Hygiene Training for all new and previously untrained laboratory workers on November 16 in Lecture Hall B of the John Morgan Building from 2:30-3:30 p.m. OSHA’s regulation “Exposure to Hazardous Substances in the Laboratory” will be reviewed, as well as Penn’s written safety program, and general laboratory safety training will also be provided.

On November 17, OEHS will offer Bloodborne Pathogens Training in Lecture Hall B of the John Morgan Building from 10:30-11:30 a.m. The training will review OSHA’s regulation “Occupational Exposure to Bloodborne Pathogens” as well as Penn’s biosafety program. Information about free Hepatitis B Vaccination for all employees will also be provided.

### The University of Pennsylvania Police Report

#### Community Crime Report

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of November 2, 1992 and November 8, 1992. The University police actively patrol from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on Public Safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at 8-4482.

### Crimes Against Persons

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Description</th>
<th>Suspect</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/02/92</td>
<td>10:51 AM</td>
<td>3401 Walnut St.</td>
<td>Employee robbed of petty cash</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>12:51 PM</td>
<td>3407 Walnut St.</td>
<td>Manager harassed by ex-employee who was terminated</td>
<td></td>
</tr>
<tr>
<td>11/05/92</td>
<td>3:39 AM</td>
<td>100 block 37th</td>
<td>Male attempted to rob/arrest</td>
<td></td>
</tr>
<tr>
<td>11/05/92</td>
<td>6:15 AM</td>
<td>Dietrich Garden</td>
<td>Actor demanded money/bed area</td>
<td></td>
</tr>
<tr>
<td>11/05/92</td>
<td>9:56 AM</td>
<td>Grad Tower</td>
<td>Racial comments written on elevator</td>
<td></td>
</tr>
<tr>
<td>11/05/92</td>
<td>8:20 PM</td>
<td>3700 block Spruce</td>
<td>Actor attempted to rob/bed area</td>
<td></td>
</tr>
</tbody>
</table>

### 38th to 41st/Market to Baltimore: Sexual Assaults — 1

- 11/02/92 3:19 PM Harrison House: Unwanted phone calls received
- 11/02/92 7:20 PM 4000 block Walnut: Complainant’s buttocks grabbed upon exiting vehicle
- 11/05/92 3:59 PM Fels Center: Harassing phone calls received
- 11/07/92 9:08 PM 3931 Pine St: Compl. reported obscene phone calls
- 11/07/92 12:57 AM 200 block 41st: Complainants robbed by gun/males fled
- 11/08/92 5:24 PM 3930 Spruce St: Complainant reported receiving threatening calls

### 41st to 43rd/Market to Baltimore: Robberies & attempts — 1, Simple Assaults — 1

- 11/05/92 6:42 AM 42nd & Pine: Complainant robbed of wallet/suspect fled
- 11/07/92 5:13 AM 42nd & Locust: Compl. assaulted/didn’t press charges

### 30th to 34th/Market to University: Threats & Harassment — 2

- 11/02/92 9:30 AM Rittenhouse Lab: Threatening messages left on answering machine
- 11/03/92 11:11 AM Chemistry Bldg: Compl. received numerous hang up calls

### Crimes Against Property

#### 34th to 38th/Market to Civic Center: Burglary (& attempts) — 1, Total Thefts (& attempts) — 10, Thefts of Bicycles & Parts — 5, Criminal Mischief & Vandalism — 1

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Description</th>
<th>Suspect</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/02/92</td>
<td>2:16 PM</td>
<td>Alumni Center</td>
<td>Rear wheel taken from secured bike</td>
<td></td>
</tr>
<tr>
<td>11/02/92</td>
<td>3:48 PM</td>
<td>3401 Walnut St.</td>
<td>3 Incidents: writing on walls of elevator/sunglasses taken from office/attendant wallet taken</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>1:25 PM</td>
<td>3400 block Spruce</td>
<td>Front &amp; back tire removed from bike</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>1:46 PM</td>
<td>3400 block Walnut</td>
<td>Rear tire taken from secured bike</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>5:17 PM</td>
<td>Williams Plaza</td>
<td>Secured bike taken from rack</td>
<td></td>
</tr>
<tr>
<td>11/04/92</td>
<td>3:01 PM</td>
<td>Vance Hall</td>
<td>Penn card taken from office</td>
<td></td>
</tr>
<tr>
<td>11/07/92</td>
<td>12:38 PM</td>
<td>3400 block Sansom</td>
<td>Rear wheel taken from secured bike</td>
<td></td>
</tr>
<tr>
<td>11/08/92</td>
<td>12:58 AM</td>
<td>Houston Hall</td>
<td>Unattended coat with wallet taken</td>
<td></td>
</tr>
<tr>
<td>11/08/92</td>
<td>10:04 AM</td>
<td>Leidy Lab</td>
<td>2 Incidents/Sunglasses taken from unsecured room/walkman taken from room — entry through window</td>
<td></td>
</tr>
</tbody>
</table>

#### 38th to 41st/Market to Baltimore: Burglaries (& attempts) — 1, Total Thefts (& attempts) — 15, Thefts of Auto (& attempts) — 1, Thefts from autos — 4, Thefts of Bicycles & Parts — 6, Criminal Mischief & Vandalism — 2

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Description</th>
<th>Suspect</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/02/92</td>
<td>9:48 AM</td>
<td>3900 block Irving</td>
<td>Motorola radio taken from unsecured truck</td>
<td></td>
</tr>
<tr>
<td>11/02/92</td>
<td>11:00 AM</td>
<td>Evans Building</td>
<td>2 Incidents/Wallet and keys taken/5 buffers taken</td>
<td></td>
</tr>
<tr>
<td>11/02/92</td>
<td>8:24 PM</td>
<td>High Rise North</td>
<td>5 Incidents/4 secured bikes taken from railing/unattended camera taken</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>7:25 AM</td>
<td>Lot # 40</td>
<td>Vehicle window smashed/items removed</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>4:32 PM</td>
<td>Hamilton Court</td>
<td>Secured bike taken from courtyard</td>
<td></td>
</tr>
<tr>
<td>11/03/92</td>
<td>6:12 PM</td>
<td>4002 Spruce St.</td>
<td>Juveniles stopped after damaging sign</td>
<td></td>
</tr>
<tr>
<td>11/04/92</td>
<td>1:44 AM</td>
<td>4035 Walnut St.</td>
<td>Maliciously damaged/2 Incidents/2 windows broken in 2 vehicles/cash removed from 1</td>
<td></td>
</tr>
<tr>
<td>11/04/92</td>
<td>6:22 PM</td>
<td>4000 block Locust</td>
<td>2 Incidents/window broken in 2 vehicles/cash removed from 1</td>
<td></td>
</tr>
<tr>
<td>11/09/92</td>
<td>8:09 PM</td>
<td>4017 Baltimore</td>
<td>Items removed from unsecured room</td>
<td></td>
</tr>
<tr>
<td>11/09/92</td>
<td>8:21 PM</td>
<td>3900 block Walnut</td>
<td>Steering column damaged to vehicle</td>
<td></td>
</tr>
</tbody>
</table>

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continued next page
Penn’s Way ’93: The Prizes in this Year’s Drawings

During the Penn’s Way 1993 Campaign prizes will be awarded in weekly drawings. Two prizes will be awarded each week. Winners will be drawn on November 11, November 16, November 23, December 7, December 14 and December 21. Those who submit pledge cards by Thursday at 10 a.m. are eligible for the drawings on the following Mondays.

The date of the grand prize drawing will be announced. Winners will be notified by phone.

- Grand Prize—2 round-trip tickets (airfare) anywhere in the continental United States, from Cook Travel (airline to be announced)
- 2 fine watches (one men’s; one women’s)
- 2 pairs of gold earrings
- 1 Schaeffer pen
- 2 tie tacs
- 2 $25.00 Book Store gift certificates
- 2 lunches-for-two at the Faculty Club
- 1 lunch-for-four at Beijing Restaurant

All prizes have been donated by the businesses indicated. The jewelry and pen are from Bernie Robbins Jewelers.

continued from previous page

11/7/92 2:00 PM Lot # 42 2 Incidents/Window broken to vehicles/ items removed

30th to 34th/Market to University: Burglaries (& attempts)—1, Total Thefts (& attempts)—11, Thefts of Auto (& attempts)—2, Thefts from Autos—4, Thefts of Bicycles & Parts—3

11/02/92 10:35 AM Franklin Field Motorola radio taken from truck
11/03/92 9:05 AM Chemistry Building Purse removed from room
11/03/92 9:56 AM Lot # 5 3 Incidents/vehicle window smashed and items removed/2 vehicles - lock damage - items removed
11/03/92 5:19 PM 200 block 34th 3 Incidents/2 secured bikes taken/male with stolen bike arrested
11/05/92 9:34 PM Hollenback Center Door forced to room/keys taken
11/06/92 8:04 PM Lot # 33 Lock damaged to vehicle/money taken
11/06/92 8:09 PM Lot # 45 2 Incidents/2 vehicles had door lock damaged/currency taken from 1

Outside 30th - 43rd/Market - Baltimore: Burglaries (& attempts)—2, Total Thefts (& attempts)—1, Thefts of Bicycles & Parts—1, Forgery & Fraud—1

11/02/92 11:35 PM 3500 Locust Walk Secured bike taken from rack
11/03/92 11:12 AM 3099 Kensington Suspect attempted to cash forged checks
11/04/92 7:10 AM 2901 South St Landscape office forcibly entered
11/04/92 1:19 PM 4016 Pine St Male going through basement window/apprehended

Crime Against Society

38th to 41st/Market to Baltimore: Alcohol & Drug Offense—1

11/04/92 4:24 PM 4000 block Locust intoxicated driver struck parked auto/arrested

18th District Crimes Against Persons

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Offense</th>
<th>Arrest</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/26/92</td>
<td>12:35 AM</td>
<td>4300 Locust</td>
<td>Robbery</td>
<td>No</td>
</tr>
<tr>
<td>10/26/92</td>
<td>7:50 PM</td>
<td>4100 Baltimore</td>
<td>Robbery</td>
<td>No</td>
</tr>
<tr>
<td>10/27/92</td>
<td>2:03 PM</td>
<td>4700 Warrington</td>
<td>Purse Snatch</td>
<td>No</td>
</tr>
<tr>
<td>10/29/92</td>
<td>3:02 AM</td>
<td>4400 Locust</td>
<td>Robbery</td>
<td>Yes</td>
</tr>
<tr>
<td>10/29/92</td>
<td>3:05 PM</td>
<td>3400 Spruce</td>
<td>Robbery</td>
<td>No</td>
</tr>
<tr>
<td>10/30/92</td>
<td>3:05 PM</td>
<td>4000 Irving</td>
<td>Aggravated Assault</td>
<td>No</td>
</tr>
<tr>
<td>10/31/92</td>
<td>3:00 PM</td>
<td>44th &amp; Pine</td>
<td>Rape</td>
<td>No</td>
</tr>
<tr>
<td>10/31/92</td>
<td>11:20 PM</td>
<td>4400 Market</td>
<td>Aggravated Assault</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Update

NOVEMBER AT PENN

CONFERENCE

15 11th Session of the International Tribunal on Reparations for African People in the U.S.; 10 a.m. - 8 p.m., Irvine Auditorium (National People’s Democratic Uhuru Movement).

EXHIBIT


FITNESS/LEARNING

17 Stress Management in the Work Place; noon; Room 305, Houston Hall. RSVP: Ext. 8-0104 (African American Resource Center).

FILM

12 Langston Hughes; noon; Bowl Room, Houston Hall (Greenfield Intercultural Center).

TALKS

12 The “New Covenant” in Early Anti-Jewish Texts; Dave Efroymson, LaSalle University; call Robert Kraft at Ext. 8-5827 for more information (Middle East Center).


17 View from the Water’s Edge: A Natural History of Water-Loving Plants; Ernie Schuyler, Academy of Natural Sciences; 3 p.m.; Morris Arboretum. Also at 8 p.m. (Morris Arboretum). Regulation of Epithelial Sodium Channels by Protein Kinase C; Mortimer M. Civan, physiology; 4 p.m.; Physiology Library, Richards Building (Physiology).

Corrections: A typo in Dr. Hackney’s comments on the Mayor’s Scholarship Agreement (Almanac November 3) gives a target year as 1977; it should have read, “ to increase the total number of Philadelphia undergraduate students at the University to 500 by the 1997 academic year.”

In November at Penn under Talks, the time was missing and the wrong room number given for Middle East’s Jewry’s Encounter with Modernity. The November 11 talk will be at 5 p.m. in Room 109 at the Annenberg School.

The University of Pennsylvania’s journal of record, opinion and news is published Tuesdays during the academic year, and as needed during summer and holiday breaks. Guidelines for readers and contributors are available on request.

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