News in Brief

Penn Tower Attack
Ms. Toby Laiken, a Penn Cancer Center secretary who suffered facial injuries from an intruder in the Center’s offices in the Penn Tower Hotel last week, continues at HUP in fair condition, a HUP spokesperson said. Philadelphia and campus police are cooperating in an investigation (see page 10, and watch for updates on the web at www.upenn.edu/almanac) into the break-in Monday, January 19. Ms. Laiken, who routinely comes to work very early, is believed to have walked in on an intruder when she arrived at 5:30 a.m.

Rebecca Harmon of PennMed Public Affairs said the assault had shocked the PennMed family, since HUP and Penn Tower space are viewed as “a particularly safe place to work.” Systems are being reviewed to see what can be done to improve security further, she said.

Vending Session: January 29
Penn Consumer Alliance, in conjunction with GAPSA, has scheduled a round-table discussion on achieving a compromise on the vending ordinance issue. All University constituency groups, as well as representatives of vendors, local businesses, and community residents have been invited to send representatives. Open to the University community as observers, the meeting will start at 4:30 p.m. Thursday, January 29. The location, and texts of the three competing vending regulation proposals to be discussed, can be found via the website www.galadriel.physics.upenn.edu/foodtrucks

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COUNCIL

Agenda
Wednesday, January 28
4 to 6 p.m.
McClelland Hall, The Quadrangle

I. Approval of Moderator (1 minute).
II. Approval of the minutes of December 3, 1997, meeting (1 minute).
III. Status Reports by the President, Interim Provost, Chair of Steering, and Chairs of GAPSA, UA, PPSA and A-3 Assembly.
(15 minutes for reports and clarifications)
IV. Oral interim committee discussions with Council members (1997-98 committees) (8 minutes each):
A. Admissions and Financial Aid
B. Communications
C. Community Relations
D. Personnel Benefits
E. Recreation and Intercollegiate Athletics
V. Second Phase of Benefits Redesign (15 minutes).
VI. Open Forum (45 minutes) (see topics below).
VII. New business (3 minutes).
VIII. Adjournment by 6 p.m.

Topics in the Open Forum
January 28, 1998

The issues for the University Council Public Forum in the order in which they will be addressed are:
1. Funding for research on campus
2. Perelman Quadrangle effects on students
3. How Council can be more effective
4. Penn students and staff with disabilities are overlooked
5. Sexual minority studies
6. University investment policy
7. Martin Luther King Day being overlooked
8. Ties between Wharton and Chinese government
9. Lack of facilities for LGBA
10. Trend of outsourcing at the University

Presentations will be limited to 3 minutes.
Issues that are not on the schedule will be accommodated if time allows. The University Council meeting is from 4 to 6 p.m. on Wednesday, January 28, in McClelland Hall, the Quadrangle. A PENNCARD is needed to enter the Quadrangle. The meeting is open to any member of the University Community who wishes to attend subject to space limitations.

We suggest that people interested in the Open Forum arrive at 5 p.m.
—Office of the Secretary

FROM THE PRESIDENT

Special Committee on Alcohol Abuse

In the fall, many of you shared my growing concern about the problems of binge-drinking and alcohol-related assaults. Binge-drinking and related violence have become national phenomena and students at other universities and colleges have died tragically from them.

At the October meeting of University Council, I initiated a campus-wide conversation on these critical issues. My deepest thanks to all who participated. At Council, I also announced my intention to convene a group to consider issues of binge-drinking and alcohol-related assaults and violence on campus and to make recommendations on a coordinated set of new initiatives. I am pleased to now announce the appointment of a Special Committee on Alcohol Abuse.

I have asked the Committee members to use their special expertise to review the issues and the suggestions made thus far, then make recommendations to me. I am grateful that such a thoughtful group has agreed to work on this important issue this semester. The members of the Committee are:

Chair: Dr. Charles P. O’Brien, Professor and Vice Chair of Psychiatry
Dr. Ann W. Burgess, Van Ameringen Professor of Psychiatric and Mental Health Nursing
Ms. Barbara Cassel, Associate Vice Provost for University Life
Mr. Greg K. Dubrow, EDP ’99
Dr. Alfred P. Fishman, Chair of Rehabilitation Medicine
Ms. Michele A. Goldfarb, Director of the Office of Student Conduct
Dr. Roberta R. Iversen, Assistant Professor/Clinician-Educator in Social Work
Ms. Lucy E. Kerman, Special Projects Coordinator, Office of the President
Mr. Michael E. Kraver, College ’99
Dr. James J. O’Donnell, Professor of Classical Studies, Vice Provost for Information Systems and Computing, Faculty Master of Hill College House
Ms. Karen E. Pasternack, College ’98
Mr. Scott H. Reikofski, Director of Fraternity and Sorority Affairs
Ms. Maureen S. Rush, Director of Police Operations
Ms. Kate Ward-Gaus, Health Educator in the Office of Health Education, DART Advisor, Co-chair Alcohol and Other Drug Task Force

Please join me in giving this group your strong support. This is an issue of vital importance to all of us.

—Judith Rodin, President

Women of Color Day: Nomnations for March 6 Awards

To the University Community

The National Institute for Women of Color (NIWC) has designated the first day of Women’s History Month as National Women of Color Day. For the eleventh consecutive year, Penn, UPHS, Presbyterian and now Pennsylvania Hospital seek to increase our awareness of the talents and achievements of women of color. We hope you will join us for this uplifting and inspirational celebration.

The Luncheon Planning Committee is finalizing plans for the Eleventh Annual Awards Luncheon which will be held at the Penn Tower Hotel, Friday, March 6, noon-2 p.m.

As in past years, we will recognize women in our community whose special commitment and dedicated service to their workplace or the Delaware Valley have made a difference in the lives of women of color. If you would like to nominate someone from Penn, UPHS, Presbyterian and Pennsylvania Hospital for this distinction, please contact from Penn, Ms. Pamela Robinson, 898-9531, from UPHS, Ms. Toni Woodley-Chambers, 662-3688, or Ms. Paulette Cleveland, 662-6600.

Tickets are $20 per person. For more information about scholarship tickets, call Ms. Linda Wigfall at 898-1215 or Ms. Winnie Smart-Mapp, 898-6612. A limited number of scholarship tickets will be available. To order tickets, please call for an order form. The completed form and check should be sent to Women of Color Day Planning Committee, c/o Pat Ravenell, Office of the Vice Provost for University Life, 3611 Locust Walk/6222 no later than February 6, 1998.

—Winnie Smart-Mapp, Assistant Director, Center for Community Partnerships

Memorial: Dr. Brightman

A memorial service for Dr. Vernon J. Brightman, professor of oral medicine, will be held Wednesday, February 4, at 4:30 p.m. in Room B-60 at the School of Dental Medicine.

Dr. Brightman, who died on October 17, 1997, was assistant dean for faculty development, associate program director of the General Clinical Research Center, and director of the Page Diagnostic Laboratory at the School of Dental Medicine.

A memorial fund has been established in Dr. Brightman’s memory to benefit the Infectious Disease Center of the School of Dental Medicine. Donations can be made to the University of Pennsylvania and addressed to the Department of Oral Medicine, School of Dental Medicine, 4001 Spruce Street, Philadelphia, PA 19104; attention: Vernon J. Brightman Memorial Fund for the Gateway Building.
On Consultation: A Letter of Thanks to AAUP

To the Executive Board of the AAUP at Penn:

Thank you for reminding us in your column entitled “Consultation as a Process and Procedure” (Almanac, January 13, 1998) of the University’s purposes of “knowledge creation, codification, preservation, and transmission” and that “broad consultation from the very beginning leads ultimately to better decisions which are more easily and widely accepted.” Indeed, “democracy may be cumbersome; judicial procedures may be lengthy and tedious to insure due process” but “early consultation, from the very beginning of a new initiative, (does indeed) build trust in the relationships involved in the change process and in the administration of the system”. You have stated well the philosophy which should underpin University policy and process.

The Past Chair, Chair-elect of the Faculty Senate and I are also very appreciative of your expressed confidence in what collective years of experience and perspective bring to the consultation process. More potent is your reference to Faculty Senate and University Council committees. In order to lead appropriately and relevantly, the Senate Chairs rely heavily on the work of these committees. One cannot hold office in the Faculty Senate too long before the impact of the range of expertise and depth of outcome characteristic of our committee deliberation processes makes an indelible imprint. This “imprint” is our most valuable capital!

Your recommendation to the administration of early use of this existing structure is also born of experience and is wise. It is our hope that recommendations from the University Council Ad Hoc Committee on Consultation will not weaken the existing structure but will lend it great strength. A consultation process between the administration and the three Senate Chairs to develop the charge to this committee is ongoing, interrupted only by the Winter break. It should reach the committee soon. University Council has requested a report by its final meeting in April. Thank you for lending your voice to the conviction that an effective and dynamic consultative process is the only path to ensure “a full measure of trust, a sense of community, and a sense of shared destiny to Penn.”

— Vivian C. Seltzer

From the Senate Office

The following statement is published in accordance with the Senate Rules. Among other purposes, the publication of SEC actions is intended to stimulate discussion among the constituencies and their representatives. Please communicate your comments to Senate Chair Vivian Seltzer or Executive Assistant Carolyn Burdon, Box 12 College Hall 6303, 898-6943 or burdon@pobox.upenn.edu.

Actions Taken by the Senate Executive Committee

Wednesday, January 21, 1998

1. Items from the Chair’s Report.
   a. SEC authorized the Chair to send a letter of congratulations to Samuel Preston from SEC on his appointment as Dean of the School of Arts and Sciences. SEC acknowledged recognition of his service to the Faculty Senate.
   b. Ralph Ginsberg’s subcommittee on intellectual property expects to receive copies of the schools’ reports from the Provost’s Office. They will be forwarded to him by the Senate Office.
   c. SCARF has had a quiet year, thus far.
   d. Committee on Students and Educational Policy interim report will be heard at the February 4 meeting.

2. Academic Planning and Budget Committee and Capital Council.
   Past Faculty Senate Chair Peter Kuriloff reported there had been one Capital Council meeting since the last SEC meeting and discussion was around a new site for another chilled water plant.

   He had again expressed concern to the administration about Academic Planning and Budget Committee meetings being seminars and not a good use of the committee members. This week the topics were the Center for Technology Transfer and strategic goal number two to aggressively seek research opportunities. Funding is up and the future looks bright.

   3. Discussion with SEC appointees to the Provost Search Committee. SEC members presented their views on criteria for a provost.

      Comments centered around: a strong provost who wants to be provost for some time; represents academic values and the primacy of the academic mission; understands budgets; wide understanding, appreciation and use of Penn’s faculty expertise. A search committee member conveyed a colleague’s view that it is time to rethink the position of provost and make it vice president for academic affairs. A SEC member said this was an interesting question since the enterprise is growing. SEC’s consensus was that the provost should be chief academic officer and an equal partner with the president, with appropriate funding to carry out the office.

[See also SEC Actions of December 17, 1998, Almanac December 16/23, 1997.]

4. Committee on the Faculty benefits discussion. Committee Chair Professor William F. Harris introduced the six proposals from the administration that had been sent to SEC members in advance: Long-term Care, Vision Care, Retirement Plan Issues, Mental Health Care Long-term Disability and Medical Plan Caps. Professor Harris stated that the administration plans to publish the proposals in Almanac shortly for comment.

   SEC supported proposals for the first three but asked that the Mental Health Care, Long-term Disability, and Medical Plan caps proposals be carried over to the next SEC meeting owing to their complexity and the number of questions raised. It was noted that Medical Plan Caps were not improved; the out-of-network cap is proposed to decrease from $2M to $1M and in-network from $2M to unlimited. Very few beneficiaries would be expected to spend $1M, and the option to go outside the network for an expensive case would be lost. The proposal gives a strong incentive to drive patients inside the Penn network.

   Regarding long-term disability, while the proposal would increase the maximum benefit from $5,000 to $7,000 this would benefit only those earning $100,000 or more (LTD benefits cover 60 percent of salary) and few in this income bracket require long-term disability benefits. Under present policies, LTD also covers the cost of a beneficiary’s health insurance. With the new proposal, it would pay only the amount of the current HMO premium. SEC members raised issues about continuing the present policy on medical and dental insurance. Serious questions were also raised about the absence of indexing benefits for inflation.

   SEC members were also concerned that the Mental Health proposal indicated no movement toward parity in cost and was following a conservative interpretation of the law. The law requires no financial cap. There was also serious reservation about the negative impact on out-patient benefits for Blue-Cross, under which the proposed changes would reduce the number of covered visits—at a minimum—from about 38 to 30.

   SEC withheld its endorsement for the proposed changes in these three areas to be published until those issues can be resolved.

5. Committee on Administration progress report. Committee Chair Professor Louis A. Girifalco reviewed trends revealed in an ongoing long-term time series analysis of University budgets from 1980-1997 and with estimated data for 1998. A full report will be presented to SEC in a forthcoming meeting after the data is checked for accuracy and published in Almanac in late spring.

6. Faculty Club. Professor John Keene, SEC liaison to the Faculty Club Board of Governors, summarized the status of plans for the new Faculty Club in the hotel under construction on Walnut Street. SEC members reiterated earlier concerns about the impending loss of a faculty club for what appears to be a two-hour lunch club as well as concern over availability of meeting rooms. SEC was asked to gather input from their constituencies for continuing discussion at the next SEC meeting.
Houston Hall Relocations: 
Swing Space for Some, New Homes for Others

As the start of Houston Hall renovations approaches, swing space has been identified for some of the student and staff offices now there, and others are moving to new permanent locations.

The 107-year-old student union is scheduled to close in May for about 18 months as part of the construction of the Perelman Quadrangle that will link Houston, Irvine, College, Logan and Williams Halls around a redesigned plaza.

Dr. Valarie Swain-Cade McCoullum and the student-led Perelman Quadrangle Space Allocation Board announced these spring 1998 moves:

• The Program for Student-Community Involvement (PSCI), will move into the building formerly occupied by the Division of Public Safety at 3914 Locust Walk, to form the basis of a new Community Service Learning Center (see story below).
• The Office of Health Education will also be at 3914 Locust Walk temporarily, until permanent space for its programs is identified. Dr. McCoullum said the University’s Space Committee is working to find permanent space for the program prior to the May closing of Houston Hall.
• Moving to Carriage House on Irving Street (behind the Greenfield Center), but returning to Houston Hall when work is completed in 1999, will be three administrative offices—Student Life Activities and Facilities, Financial Services Center, and Student Life/Room Reservations—plus these student organizations:
  - Undergraduate Assembly (UA)
  - Nominations and Elections Committee
  - Student Committee on Undergraduate Education (SCUE)
  - Student Activities Council (SAC)
  - Social Planning and Events Committee (SPEC) and The Class Boards.
• GAPSA, which will move temporarily to the first floor of Graduate Tower B, will also return permanently to Houston Hall after renovations are complete.
• Penn Student Agencies (PSA) will move temporarily to the Carriage House, but its permanent space will be in Williams Hall.
• The Penn Student Credit Union will move to permanent space on the second floor of 3401 Walnut Street.

Last summer, as work on the Perelman Quad necessitated the temporary closing of Irvine Auditorium and affected a number of student performing arts groups, a new permanent scene shop was developed at 4100 Walnut for the performing arts, and the former MIT Theatre in Tabernacle church—now known as the Iron Gate Theatre—was leased and renovated. Temporary rehearsal spaces were leased in St. Mary’s Church on Locust Walk and in the Gwen Bye studios in University City, and temporary performing arts student office spaces are now located in the Rotunda at 40th and Walnut Streets.

The Perelman Quadrangle Space Allocation Board will begin receiving requests in February from other student groups located in Houston Hall, Dr. McCoullum said, as part of the student-led, annual office allocation process.

“I am grateful to the many undergraduate, graduate and professional students, faculty members and staff colleagues who have worked so tirelessly and collaboratively over the past months both to develop a program and recommend relocation options,” said Dr. McCoullum, adding that she was grateful that the University Space Committee was “very sensitive to the students’ thoughtful proposals.”

Penn’s Second ‘Hub’: 
A Center for Community Service Learning

A new “hub” program, the Community Service Learning Center, for students, faculty and staff interested in community service, is being established this spring, to be housed in the building formerly occupied by Public Safety, at 3914 Locust Walk. The offices for the University’s Program for Student-Community Involvement (PSCI), now in Houston Hall, will form the basis of the new Center.

The CSLC is the second 21st Century Project initiative to take the “hub” form pioneered by Kelly Writers House nearby—a nonresidential house that draws on common interests in learning and activity. Both hubs are in buildings that were originally private homes—Kelly at the former Chaplain’s House, and CSLC in what was once the Rectory of St. Mary’s Church.

University of Pennsylvania President Judith Rodin, Interim Provost Michael L. Wachter and Vice Provost for University Life Valarie Swain-Cade McCoullum jointly announced the new Center last week. “Penn’s founder, Benjamin Franklin, said service should be ‘the great aim and end of all learning’—that the true purpose of education was to serve society,” said President Rodin. “This weekend marked the commemoration of Franklin’s birthday. I think he would have considered this initiative the perfect reason to celebrate.”

Peter Conn, the Andrea Mitchell Professor of English, will serve as faculty advisor for the Center.

As part of its activities, the Center will work to increase the number of student, faculty, and staff volunteers engaged in mentoring, school-to-work, and literacy programs; house academic conferences and workshops; encourage the development of academically-based community service groups; and, working with Penn’s Career Planning and Placement Service, will publicize summer, internship, and post-graduate public service opportunities.

In line with the Agenda for Excellence and 21st Century Project for the Undergraduate Experience, the Center is intended to help increase collaboration among existing University and student service organizations including cultural and service groups, fraternities and sororities, and residentially-based programs. It also expects to work to strengthen the linkages between academically-based community service programs and traditional volunteer efforts in West Philadelphia and throughout Philadelphia.

“The Community Service hub provides another terrific opportunity for student-led, faculty-guided programs to shape the 21st Century at Penn,” said Interim Provost Wachter. “Along with the Kelly Writers House and EFFECT, Penn is quickly demonstrating it is a place where the undergraduate experience is driven by students, faculty and staff who work together on common interests and goals both inside and outside of the classroom.”

The Center’s design came from a suggestion put forward last year by the 21st Century Undergraduate Advisory Board, a group of students representing different service groups, academically-based public service, and student government. “I’m excited about the opportunities there will be for informal meetings which will spawn collaborative efforts among groups,” said Hillary Aisenstein, one of the students involved. “Think this is a great chance to strengthen Penn’s community service efforts and bring students together who share the same commitment and interests.”

Plans for the center include office space for student-led community service groups, classroom space for academically-based community service classes, and meeting and tutoring space for related activities. There also will be a resource and lending library for use by student volunteers and peer educators as well as university and community members.

Already a nationally recognized leader in community involvement and academically-based public service, Penn provides some 50 academically-based community service courses and more than 2,000 students participate in a wide variety of service activities ranging from tutoring and mentoring to creating awareness about the environment and human rights.

For more on the Center and other Penn community service initiatives: www.dolphin.upenn.edu/~psci/.
The following was sent to the Board of Governors of the Faculty Club, and to Almanac for publication.

Faculty Club: Questions

Before the Faculty Club was created in its present form, there was a private Faculty Club on a small street running parallel to 36th Street. My recollection is that the land on which it stood was needed for the construction of the present Faculty Club and was deeded to the University for the purpose of a Faculty Club. The previous club was known as the Lenape Club. The thought in terminating the existence of the Lenape Club was to permit the present larger club to come into existence and serve the larger interests of the University.

In my thinking, the University has an obligation to continue to use this building as a Faculty Club and not put it back in a large closet in the inn. It has a certain presence and status where it is. While the accountants have come up with rather high operating costs and members are indebted to the University for supporting a large portion of these costs, the amounts are not important in a billion-dollar budget and the faculty of the University of Pennsylvania is important to its continued operation. In other words, I view the costs of the University as a very modest fringe benefit for the faculty. The fact that not all of the faculty utilize it does not detract from its importance for those that do. Furthermore, I would be interested to know how many official University meetings are held there and whether the University pays rental for the rooms that the administrators use. In short, I find the decision to condense the Faculty Club to a second floor spot in the inn very disappointing and from the standpoint of a faculty utilization it does not detract from its importance and individuality of the Faculty Club within the medical center community. Should the Inn be sold or converted to other use, and the Faculty Club no longer fit well in the new configuration, I would definitely consider moving the Faculty Club to another location.

I note also in your mailing that the facility across the street called the Inn at the University is being sold and closed by 5 p.m. except on Wednesday evenings and also closed Saturday and Sunday.

In short, the proposal change seems to me to deal unfairly with the Lenape Club, unfairly with the Skinner family, unfairly with President Harnwell, who had the vision to build a Faculty Club that all could belong to, and an affront to the faculty of the University of Pennsylvania. Furthermore, I was unaware that we were operating under a lease and I am not sure that this was ever made clear to the Lenape group when they agreed to give up their land.

— Jonathan E. Rhoads, M.D., Professor of Surgery, Provost Emeritus

The Board’s president responded personally to Dr. Rhoads and gave Almanac the gist of her reply. It is followed by a response from the administrative unit working with the Board on the proposal to move the Club.

Responses to Dr. Rhoads

The Board of Governors of the Faculty Club received your letter expressing concerns about the projected move of the Club to the faculty across the street called the Inn at Penn. The Board of Governors also is concerned about this matter.

You have raised issues that have not been raised previously, related to the Lenape Club, land transfer, and the intentions of the individuals involved in those early days of agreements. I will ask the Board attorney to look into those matters on our behalf. This individual is not part of the University community, so does not represent the Administration or Trustees. The terms of the arrangements for the Faculty Club at the Inn have not been discussed in any detail. It was premature to publish times of operations in that earlier issue of Almanac, October 21, 1997, duplicated in the Faculty Club Newsletter.

An ad hoc committee of the Board has begun a second round of meetings whose focus is on refining the physical design of the space, deciding on the interior decor for the Club, and defining carefully the many issues related to time of operation and use of space, personnel, costs of food, privileges of membership in other areas of the Inn (such as reduced cost of food in the Inn restaurant, and room rental for meetings), and many others. There is no agreement on these items to date. They are all under discussion.

My personal objective is to institutionalize the concept of a faculty/university club at the University. Should the Inn be sold or converted to other use, and the Faculty Club no longer fit well in the new configuration, I would like guarantees that other appropriate space be available because the Club is an integral feature of the University.

But there are many factors to be considered.

Are you aware that the University Health Center is constructing a Medical School Faculty Club within the medical center complex? This development will effectively remove that constituency from the existing Faculty Club in the near future. We simply do not have the financial resources to create a Penn Club at Penn on the scale of the one in New York, or the one being developed by the Medical Center. The current University administrators do not want to continue to support the Faculty Club, neither the indirect costs identified in the lease agreement, nor the direct costs that run a deficit.

These and related problems have consumed a great deal of my time over the past four years, and I feel strongly about many of the issues involved. I am grateful for your continuing interest and support of the Club.

— Elsa L. Ramsden, Chair
Faculty Club Board of Governors

Dr. Rhoads raises an interesting point regarding the history of the Faculty Club and we will work with Counsel to understand what, if any, implications this may have on the future use of Skinner Hall. We will certainly research the issue thoroughly.

Our current understanding of the documents is that a possible move was contemplated by the original trust and that it is the role of the University to decide on the most appropriate use of Skinner Hall for the future.

As Dr. Ramsden notes, planning for the new facility commenced immediately upon the Faculty Club Board’s approval for the move and has been quite intense over the past several months. An ad hoc committee of the Faculty Club Board of Governors has had several meetings with the Office of Business Services to determine the operational and contractual issues involved with the new facility. While many issues remain, discussions have been constructive and we are hopeful that most of the pertinent issues will be addressed this semester. Competitive pricing, member benefits and discounts, and availability of meeting and conference rooms for faculty use are some of the important details we are working through.

At the same time, a separate ad hoc group of the Board (joined by a representative of the Faculty Senate and a GSFA faculty member) has been focusing on the interior floor plan and decor of the space. We have made great strides in this area and are confident that the final product will reflect both the importance and individuality of the Faculty Club within the Inn at Penn. The current design will provide a beautifully appointed buffet dining room as well as a more formal dining room. It will also continue the tradition of the Club’s gallery area featuring rotating exhibits. Club members will also enjoy using the “living room” of the Inn, immediately adjacent to the Faculty Club entrance. This will be an exceptionally lovely space, with two fireplaces, a bar, comfortable sofas and seating, and will serve as an area to meet colleagues and guests.

This continues to be a cooperative effort between the project planners, the administration, and the ad hoc committees of the Faculty Club Board. In short, there are many more details to finalize as we work towards...
the opening of the new facilities in fall of 1999 but we are excited about the progress made to date.

—Marie D. Witt, Associate Vice President, Business Services

The letter below replies to two letters that appeared in Speaking Out December 16/23 and two others published January 13.—Ed.

Response on Vending

Over the course of the past several months, my staff and I have been working with all interested constituencies in crafting a well-balanced and appropriately regulated framework for the future of sidewalk and street vending in University City.

The culmination of these efforts has been a legislative proposal which we believe strikes a careful balance between the needs and interests of all affected parties; maintains one hundred [100] public vending locations, a number well in excess of the approximately eighty [80] vendors now conducting business in the area; adds an additional forty-five [45] Fresh Air Food Plaza locations on campus; and empowers the City’s regulatory agencies to better enforce critical public health, safety, and noise standards related to such vending.

In keeping with the goal of communicating widely with the University on this issue, Almanac recently published the full text of this proposed legislation, along with a map illustrating the exact locations where vending would continue to be permitted if this proposed ordinance were adopted by the City Council. In response to the publication of this information, we have received several responses, including some letters that have appeared recently in Almanac. We have duly noted the comments and suggestions made in these letters, e-mail messages and phone calls, and we will continue to keep them under our advisement and consideration as the legislative and development processes go forward.

We expect the next steps will include further consultation by Councilwoman Blackwell with interested parties, followed by the introduction of a proposed ordinance. This ordinance would then be the subject of public hearings in City Council prior to any enactment. The University intends to move forward expeditiously with the construction of on-campus vending sites so as to minimize any disruption.

—Carol Scheman, Vice President, Government, Community and Public Affairs

Correction and Comment

The column “Beyond Orientalism” in Almanac/Compass Vol. 44/16 (December 16/23, 1997), p. 12, gives some undeserved (and undesired) credit to my work: The decision by various academic departments or programs, including Penn’s Department of Oriental Studies, to drop the word “Oriental” from their names was in no way influenced by or related to my writings.

—Wilhelm Halbfass, Professor of Indian Philosophy

Editors’ Note:

During the period of merger between Almanac and The Compass, it has been customary for us to run corrections on behalf of The Compass, as above. This seems a good time to remind that the merger has ended and that in place of The Compass the office of University Relations now issues a biweekly tabloid called the Pennsylvania Current, shown here.

A Call for Grad Assistants

As the University implements the Residential Colleges plan for expansion to twelve College Houses, it will more than double the number of graduate and professional students living in the College Houses, Interim Provost Michael Wachter said in a recent letter inviting graduate students to consider positions as graduate assistants (GAs). Aside from the financial benefit of receiving room and board:

“There are many reasons to consider a GA position,” said Dr. Wachter. “First, the College Houses are convenient, supportive and secure places to do your academic work; all rooms in the Houses have high speed data connections, cable TV and new phone lines. In addition, the GA positions offer the opportunity to collaborate with talented faculty, graduate peers and undergraduates from a variety of disciplines. The GA positions also offer excellent preparation if you are planning a career in teaching or wish to work in a diverse group setting in your future career.”

The work of GAs can be related directly to their studies or general intellectual and cultural interests, he added. “The faculty, graduate students, undergraduates and staff who lead the 1998 College Houses will literally be shaping the future of Penn,” he concluded.

A brochure with details of the position and application procedure is now available at the office of Academic Programs and Residence Life, Suite 113 High Rise North. Graduate students may also call 898-3131 or consult the web sites for more information:

www.upenn.edu/resliv/(on GA positions)
www.upenn.edu/resliv/chguide/(on the College Houses)

Graduate Study & Academic Careers

Several offices (Ben Franklin Scholars/General Honors, Career Planning and Placement Service, the College, and the Office of International Programs) have joined forces to present the sixth annual Graduate Study and Academic Careers Series. The series, designed to help undergraduates learn more about graduate study in the arts and sciences, also helps them consider careers in which they could use the skills they gain through doctoral study.

All sessions run from 4:50 p.m. in Room 285/6, McNeil Building, 3718 Locust Walk:

January 27 Fellowships
February 4 Graduate School: Getting In and Staying In
February 12 Can You Live Without a Ph.D.?

The January 27 program, Fellowships, will include Penn graduate students and faculty who have held prestigious national scholarships that support graduate study in the U.S. and abroad. Panelists include three members of the University who took their undergraduate degrees at Penn and won prestigious national and international awards for graduate study; Dr. Chip Hunter, assistant professor of management, who took his B.S. here and received Truman and Throuron awards; Theresa Simmonds, an alumna of urban studies and environmental studies who became both a Rhodes Scholar and Truman Scholar; and Kieran Snyder, a Ph.D. candidate in Linguistics who earned her B.A. here and received a Javitz Award.

In the February 4 program, Graduate School: Getting In and Staying In, four graduate students will describe their experiences: Tim Bonn (Chemistry), Kim Lau (Folklore and Folklife), Litty Paxton (American Civilization), and Scott Silverstone (Political Science). In addition, Dr. Mary Heiberger, associate director of the Career Planning and Placement Service, will discuss What to Find Out Before You Accept Your Admissions Offer. Dr. Heiberger, co-author of the Academic Job Search Handbook, has helped thousands of doctoral students with both academic and non-academic job searches.

Concluding the series on February 12, the panelists for Can You Live Without a Ph.D.? include Dr. Stephen M. Epstein, who earned a Ph.D. in anthropology at Penn and serves as associate director of the University of Pennsylvania Museum of Archaeology and Anthropology; Dr. Paul Goldin, who earned a B.A. at Penn and is an assistant professor of Chinese Language and Literature; Dr. Walter Licht, professor of history and director of the Graduate Division and associate dean for Graduate Studies, SAS; and Dr. Erin O’Connor, assistant professor of English.

Although the panels are designed for undergraduates, they are open to all members of the University community.

For more information: Linda Wiedmann of Ben Franklin Scholars /General Honors (898-7451); Gail Glicksman of Career Planning and Placement Service (898-7324); Eric Schneider of the College (898-6341); or Ann Kuhlman of International Programs (898-4661).
New Jobs for the week of January 19-23, 1998

SCHOOL OF ARTS & SCIENCES

Contact: Anna Marcotte

ADMINISTRATIVE ASSISTANT II (010073AM) Oversee audio recording & archiving for large broadcast data collection; track archive inventory & create cd-rom inventory; monitor recording schedules; audit segments of recorded data & log data; annotate transcripts; generate progress reports. QUALIFICATIONS: BA/BS or equivalent; experience in collection & management of speech data in academic setting; must be familiar with UNIX operating system & utilities; knowledge of another language strongly recommended. Spanish and/or Mandarin preferred; strong verbal & written communication skills. GRADE: G10; RANGE: $19,261-23,999; 1-19-98

ASSISTANT TO CHAIR II (010097AM) Oversee operation of office & program activities; update publications; coordinate faculty searches; prepare dossiers; coordinate faculty searches; prepare dossiers; maintain records & prepare statistical reports; schedule & coordinate appointments, meetings & conferences; interpret rules & regulations, student registration & coordinate appointments, meetings & conferences; coordinate faculty searches; prepare dossiers; maintain records; sort & distribute mail; tour facility; respond to requests from base station to secure unlocked doors; check problem areas; maintain log of maintenance not requiring specialized skills of craftsperson; strong ability to read & evaluate mechanical drawings & to interact productively with scientists & engineers. GRADE: G2; RANGE: $17,326-21,686; 1-19-98

MACHINIST RESEARCH II (40 HRS) (010096AM) Provide machining expertise in research machine shop working from drawings, blueprints, change-orders & interactions with scientists & engineers; emphasis on mill & lathe work with opportunity to program, setup & operate CNC milling machine; act as assistant foreman supervising 1 to 2 machinists. QUALIFICATIONS: HS diploma; 10 to 15 years administrative experience preferably in academic setting; previous supervisory experience required; strong verbal & written communication skills; knowledge of word processing, spreadsheet & database software necessary; familiarity with University SRS. GRADE: P2; RANGE: $22,351-29,098; 1-21-98

BUILDING SERVICES ASSISTANT I (37.5 HRS) (111789AM) Inspect/report condition of structural, mechanical & electrical systems, monitor temperature control, cleanliness & presentation of facilities & rooms; schedule/track maintenance of rooms & vehicles; may supervise part-time employees; assist with building security & fire protection; report safety & health hazards. QUALIFICATIONS: HS diploma required, some college or trade school preferred; knowledge of maintenance procedures applicable to structural, mechanical & electrical systems; must have & maintain a valid driver’s license. GRADE: G8; RANGE: $18,481-23,132; 1-21-98

DENTAL SCHOOL

Contact: Alicia Brill

BUILDING SERVICES ASSISTANT (40 HRS) (010084AB) Perform receiving & shipping duties; perform miscellaneous technical duties as assigned. QUALIFICATIONS: BA/BS in Computer Science or Natural Science; 1 to 2 years programming experience; experience programming in C & working in UNIX environment. GRADE: P4; RANGE: $24,506-31,875; 1-23-98

How to Apply

• Current Employees can call 898-7285 to obtain the name of the hiring officer for the available position, (please provide your social security number for verification and the position reference number). Internal applicants should forward a cover letter and resume directly to the hiring officer. A transfer application is no longer needed.

• External Applicants should come to the Application Center to complete an application. Applicants interested in secretarial, administrative assistant, or other office support positions, will have an appointment scheduled for a technology assessment as part of the application process. The University of Pennsylvania is an equal opportunity employer and does not discriminate on the basis of race, color, sex, sexual orientation, age, religion, nation, or ethnic origin, disability or veteran status.

Schools and Centers

Penn is a large community made up of many different centers which have their own character and environment. The openings listed here are arranged by School or Center.

EXECUTIVE VICE PRESIDENT

Contact: Sue Hess

COORDINATOR V (054315SH) Responsible for managing future computer retail store in absence of manager; produce & analyze financial data & reports; oversee work of support staff; oversee support staff & operational procedures. QUALIFICATIONS: BA/BS in Accounting or Finance; 3 years experience in retail accounting; supervisory experience; ability to work independently & handle financial reporting & analysis; working knowledge of computers & computer product lines. GRADE: P5; RANGE: $29,664-38,677; 1-23-98

MANAGER ACCOUNTING OPERATIONS II (010106SH) Serve as liaison with Office of Development Communications, Wharton External Affairs, SAS Donor Relations, Corporate & Foundation Relations & Alumni, Corporate & Private Donors; report on recipients & accounting data & fund restrictions; manage undergraduate endowed scholarship/loan & gift fund portfolio; develop publication materials regarding current named scholarships & loans for use by development offices & SFS; team member for SFS systems & accounting projects, involving upgrades & modifications; implement SFS training policies for University community regarding SFS systems. QUALIFICATIONS: BA/BS required; knowledge of student financial assistance programs highly desired; strong PC skills including Excel, Word & Access. GRADE: P8; RANGE: $53,655-52,015; 1-23-98 Student Financial Services

SERVICE MECHANIC (010095SH) (010099SH) (010100SH) (010101SH) Perform all building maintenance not requiring specialized skills of craftsperson; perform tightening/secure hardware, relamping fixtures, replacing recepticals, minor caulking, grouting, clearing drains, spot painting, etc.; evaluate each request; complete repairs & create follow-up request for more specialized repairs. QUALIFICATIONS: HS diploma (or GED) and/or trade school graduation; experience in general building maintenance preferably in university, hospital or hotel settings; must be able to work independently & own hand tools; must have valid PA drivers license. GRADE/RANGE: UNION: 1-22-98

SERVICE REPRESENTATIVE I (37.5 HRS) (010104SH) Provide technical pre-sales support for computers & related products; respond to walk-in & telephone inquiries; operate database register. QUALIFICATIONS: HS diploma required, some college preferred; experience in retail and/or computer support center; working knowledge of Apple & PC computers; good customer service skills; ability to handle fast-paced/high-volume department. GRADE: G10; RANGE: $20,637-25,713

Where to Find the Job Opportunities—Here and Elsewhere

Listed below are the new job opportunities at the University of Pennsylvania. Where the qualifications are described in terms of formal education or training, prior experience in the same field may be substituted.

There are approximately 280 additional open positions for examination at the Job Application Center, Funderberg Information Center, 3401 Walnut St. (215-898-7285). Hours of operation are Monday through Friday, 9 a.m.-1 p.m. New openings are also posted daily at the following locations: Blockley Hall, the Wharton School and the Dental School.

A full listing of job opportunities is at the Human Resource Services website: www.upenn.edu/hr. Current employees needing access to the web may go to the Computer Resource Center at 3732 Locust Walk with your PENNCard to obtain a list of computer labs on campus available for your use.

In addition, almost every public library in the Delaware Valley now provides web access. In the near future, as our office remodels the Job Application Center, we hope to have computers available for current employees and others to peruse the current job openings. Openings are also mailed to approximately 50 community sites weekly.

Please note: Faculty positions and positions at the Hospital and Health Systems are not included in these listings. For Hospital and Health System openings, contact 662-2999.

ALMANAC January 27, 1998
BUILDING SERVICES ASSISTANT, PART-TIME (20 HRS) (010075AM) Perform receiving/shipping duties; handle & deliver mail; move laboratory equipment & furniture; operate audio/virtual & place signs; transport & pack bags. QUALIFICATIONS: HS diploma or equivalent required; 2 years experience in related work environment preferred; ability to lift & move heavy objects; physically able to move about actively; mechanical aptitude; highly organized; must be customer oriented; must be able to work overtime on short notice. GRADE: G8; RANGE: $8.88-11.12; 1-20-98 Architectural & Facilities Development

BUSINESS ADMINISTRATOR III (40 HRS) (010086AM) Prepare budgets; produce financial activity reports; oversee property management; organize/maintain data systems; maintain file records/budgets; contact vendors & secure bids; prepare, process & record purchase orders; C-FORM period; invoices; reconcile accounts; coordinate & prepare budgets for clinical trials; maintain financial records. QUALIFICATIONS: BA/BS in Accounting, Finance, Business, or equivalent desired; 3 to 5 years experience demonstrating progressively increasing financial responsibility; knowledge of FinMIS/UMIS, office practices, financial management systems, & financial software. GRADE: G9; RANGE: $14,714-18,069; 1-22-98 2nd Biomed Grad Studies

CLERK II (40 HRS) (010077AM) Maintain central filing area; prepare charts; handle light typing & phone calls; locate & forward patient charts for appointment; print out schedules; create new patient charts; coordinate external requests for patient information; serve as back-up telephone coordinator/secretary; answer physician telephone messages. QUALIFICATIONS: HS diploma; 1 to 3 years office experience; 6 months clerical experience; strong organizational, interpersonal & telephone skills required; good follow-through; attention to detail required; knowledge of standard office equipment; good communications skills; ability to work independently. GRADE: G5; RANGE: $26,986-35,123; 1-22-98 Cancer Center

COORDINATOR V (010089AM) Serve as liaison between students & faculty; identify educational concerns; instruct & advise students on policies & procedures; organize meetings; prepare agendas; manage evaluations; schedule service/rotations; coordinate schedules; compile & disseminate information; coordinate programs & work with students. QUALIFICATIONS: BA/BS required in Business, Marketing or Human Resources. GRADE: G10; RANGE: $22,013-27,427; 1-22-98 Rehabilitation Medicine

RESEARCH SPECIALIST IV (01007LW) Conduct research aimed at advancing understanding of disease in cell & molecular biology and developing new therapeutic strategies. GRADE: G10; RANGE: $22,013-27,427; 1-22-98 Genetic Counseling

**Human Resources Q & A**

- **Do you have a question about employment at Penn?**
  You can e-mail your question to askhr@pobox.upenn.edu. We hope to answer the most frequently asked questions in this space soon in order to keep you up-to-date about Employment at Penn!

- **Interested in temporary employment? Or, temporary employment while you look for a full-time position at Penn?**
  Contact Today’s Penn Temps, the sole provider of temporary services at Penn. Contact Today’s Penn Temps at 573-9600, or stop by their office in the Funderburg Information Center.

**LAW SCHOOL**

Contact: Anna Marcotte/Lynn Nash-Wexler

DIRECTOR V (010092AM) Provide leadership to head office which places 500 to 600 law students in law-related settings; market public service & public interest programs; provide technical assistance (including grant writing), organizational resources & guidance to students; provide support for faculty & students in designing public service placements & public interest activities. QUALIFICATIONS: BA/BS required, JD strongly preferred; significant public interest/public service experience involving advocacy, counseling & management of staff required; comprehensive knowledge about delivery of legal services & issues of access to justice are needed so effective placements are identified & designed in collaboration with university community; ability to communicate effectively with faculty, government officials & lawyers; minority & female applicants are encouraged to apply. GRADE: P5; RANGE: $39,655-52,015; 1-21-98 Law School

MEDICAL SCHOOL

Contact: Anna Marcotte/Lynn Nash-Wexler

ADMINISTRATIVE ASSISTANT I (010074AM) Respond to inquiries, enter data; assist in processing applications; oversee mailings; assist students with questions regarding programs; schedule events & meetings; word process correspondence & reports; create & maintain spreadsheets; serve as office receptionist. QUALIFICATIONS: HS diploma or equivalent; 2 years of clerical and/or secretarial experience or equivalent; familiarity with word processing & spreadsheet software; good organizational skills; excellent interpersonal skills. GRADE: G8; RANGE: $17,614-21,991; 1-20-98 Biomed Grad Studies

ADMINISTRATIVE ASSISTANT II (40 HRS) (010076AM) Provide support to clinic: register patients; schedule appointments; collect payments; handle billing; answer telephones;transcribe; perform filing; operate standard office equipment. QUALIFICATIONS: BS diploma required, BA in Business, Science or health-related field preferred; 2 years related experience; knowledge of DSM-IV terms & diagnostic methods; strong interpersonal skills; computer proficiency; some knowledge of crisis intervention highly desired. GRADE: G9; RANGE: $20,130-25,133; 1-22-98 Psychiatry

ADMINISTRATIVE ASSISTANT II (40 HRS) (010077AM) Receive, distribute & process information; ensure adherence to schedules; compile & summarize financial data; perform preliminary analysis of reports; schedule & coordinate appointments, meetings & conferences; plan daily agendas; coordinate travel/meeting agendas; arrange events/meetings; respond to inquiries; organize/monitor records/files; coordinate office workflow; may delegate work to part-time employees; type/proofread materials; compose correspondence & forms; answer/screen telephone calls; interpret & implement procedures to maintain office. QUALIFICATIONS: BA/BS desired; 3 to 5 years executive secretary experience; type 55 wpm; knowledge of office practices; knowledge of word processing, spreadsheets & Microtach computers. GRADE: G10; RANGE: $22,013-27,427; 1-20-98 Rehabilitation Medicine

ADMINISTRATIVE ASSISTANT II (40 HRS) (010103AM) Manage administrative coordination of Fellowship program; establish & distribute conference notifications; handle arrangements of lecture halls & other logistical needs for conferences; coordinate visiting professor lectures & accommodations. QUALIFICATIONS: HS diploma or equivalent; 2 years secretarial experience; experience in simultaneous multifaceted responsibilities; strong interpersonal skills required. GRADE: G10; RANGE: $22,013-27,427; 1-22-98 Gas-troenterology
nology required; proven track record of research in cell biology including cell ultrastructure & morphol-
yogy studies; knowledge of regulatory issues relevant to Good Laboratory Practice (GLP) will be impor-
tant; excellent organizational, verbal & written communication skills required; ambitious research pro-
grams & protocols require hard-working & enthusias-
tic attitude, as well as willingness to respond to changes within rapidly evolving field of gene therapy; ability to thrive in challenging & fast-paced environment needed; position contingent upon grant funding.
GRADE: P4; RANGE: $17,857-42,591; 1-22-98 Institute for Human Gene Therapy

SECURITY SUPERVISOR, PART-TIME (22 HRS) (010094AM) Direct shift operations of Tour & Con-
trol Center Officers; review daily service requests, information, notices, activities & events; make work assignments; supervise & maintain security monitors; operate system database; must qualify at equivalent; 2 years experience in security work (or equivalent) required; knowledge of network fiberglass electronics; provide assistance in setting up security monitors; must have access to multi-access control system; must be able to lift 50 lbs. & move about actively; ability to work extended hrs & some weekends.
GRADE: P4; RANGE: $26,986-35,123; 1-23-98 Nursing

PRESIDENT

Contact: Sue Hess

ASSISTANT DIRECTOR IV (010078LW) Plan, orga-
nize & implement 5th annual giving campaign & activities; fund & mail current & planned cam-
pan letters & personal solicitations; recruit, train & provide stra-
tegic support for volunteer solicitors; oversee paid student calling program & volunteer student tele-
phone files; provide training & contacts; formulate program objectives, goals & fund-raising strategies; design solicitation & training materials; supervise staff, students & volunteers; manage program budget.
QUALIFICATIONS: BA/BS; 2 or 4 years marketing/sales or fund-raising experience, preferably in college or university setting; experience in training small groups desired; prior supervisory experience desired; knowledge of fund-raising principles, concepts & tech-
niques; excellent verbal & written communications skills; demonstrated experience & comprehensive un-
derstanding of telemarketing; demonstrated ability to plan, organize & carry out & monitor adoption of & technological proficiency; analytical skills; proven ability to work wide variety of constituents; valid driver’s license required. GRADE: P5; RANGE: $29,664-38,677; 1-20-98 Penn Fund

DIRECTOR VII

Contact: Sue Hess

ADDITIONAL ASSISTANT (010083LW) Under limited supervision, schedule activities, field & handle mail; respond to telephone & walk-in requests; prepare notices to change focus & maintain database, E-mail list services, authentication/authori-
tization services & WWW applications; develop, test & implement security checks & monitor data extract & load procedures for transfer of data between systems; assist in database design & maintenance; support operations of computer centers; prepare technical & user documentation; supervise student & contract workers as appropriate; interact with campus advisory boards as required.
QUALIFICATIONS: BA/BS; strong ability in Microsoft Word & Excel software; familiarity with computer & multimedia support; experience with computer support; strong expertise in Windows appli-
cations; knowledge of database & spreadsheet management systems; develop training & support structures to facilitate end user access to data; participate in evaluation, programming, testing & implementation of new software; strong written & verbal communications skills; ability to provide timely, step-by-step instructions; ability to work wide variety of constituents; ability to lift 50 lbs. & move about actively.
GRADE: P5; RANGE: $32,857-42,591; 1-20-98 Nursing

INFORMATION MANAGEMENT SPECIALIST I (010108SH) Schedule, prioritize & coordinate re-
quests to maximize instructional & student-wide access to multimedia equipment; supervise part-time student employees for preventative maintenance, inven-
tory control, setting up & delivering multimedia equipment; install software, apply patches, configure & troubleshoot computer & network sys-
tems & network connections in classrooms; work with computer lab manager & new media specialist to design system configurations; provide technical ex-
pertise for troubleshooting equipment; manage inventory & scheduling with database software; manage access to testing machine & provide faculty training in use of machine & classroom sys-
tems; evaluate new technology; develop solutions to technical problems.
QUALIFICATIONS: BA/BS in Computer Science or MIS or equiva-
 lent experience; 1 to 2 years experience in computing & multimedia support with computer & staff sup-
port & video conferencing systems required; knowledge of Windows/Intel computer systems required; knowledge of word processing, spreadsheets, data-
bases, E-mail; ability to maintain scheduling/inventory database & extract ad hoc re-
ports; demonstrated skill in computer troubleshooting & diagnostics; some knowledge of data networks, telecommunications & electronics required; excellent customer service skills, organizational & planning skills, verbal & written communication skills; ability to provide excellent customer service; ability to lift 50 lbs. & move about actively; ability to work extended hours & some weekends.
GRADE: P4; RANGE: $26,986-35,123; 1-23-98 Nursing

PROVOST

Contact: Sue Hess

ADMINISTRATIVE ASSISTANT I (010083LW) Under limited supervision, schedule activities, field & handle mail; respond to telephone & walk-in requests; prepare notices to change focus & maintain database, E-mail list services, authentication/authori-
tization services & WWW applications; develop, test & implement security checks & monitor data extract & load procedures for transfer of data between systems; assist in database design & maintenance; support operations of computer centers; prepare technical & user documentation; supervise student & contract workers as appropriate; interact with campus advisory boards as required.
QUALIFICATIONS: HS graduate or equivalent; minimum 2 years clerical/secretarial experience; type 45 wpm; knowledge of Windows 3.1 or higher, Microsoft Word & Excel software; familiarity with species/species of laboratory animals helpful; strong interpersonal skills required; ability to function inde-
pendently, prioritize tasks & adhere to deadlines.
GRADE: P7; RANGE: $17,614-21,991; 1-20-98 Nursing

COORDINATOR V (010078SH) Coordinate internal ISC staff recognition & orientation programs; maintain database, enhance ISCS inter-
terface information sharing across organization; assist in planning & goal setting; support agenda making & meeting organization; facilitate student needs as-
sessment, satisfaction survey & quality assurance initiatives; support intra- & interdepartmental com-
munication, including key contact with University senior administration; play key role in ISC Web infor-
mation provision; coordinate ISC interactions outside University with peer institutions, visiting scholars, professional organizations, community outreach, etc.; assist in developing & implementing strategies for indus-
try & peers.
QUALIFICATIONS: BA/BS or equivalent; minimum 3 years experience, preferably in academic environment; general supervisory experience; strong written & interpersonal communication skills; strong ability in Microsoft Word & Excel software; strong ability to provide timely, step-by-step instructions; strong ability to work wide variety of constituents; some knowledge of lift equipment & move about actively.
GRADE: P10; RANGE: $48,822-64,066; 1-20-98 Nursing

INFORMATION MANAGEMENT SPECIALIST I (010108SH) Schedule, prioritize & coordinate re-
quests to maximize instructional & student-wide access to multimedia equipment; supervise part-time student employees for preventative maintenance, inven-
tory control, setting up & delivering multimedia equipment; install software, apply patches, configure & troubleshoot computer & network sys-
tems & network connections in classrooms; work with computer lab manager & new media specialist to design system configurations; provide technical ex-
pertise for troubleshooting equipment; manage inventory & scheduling with database software; manage access to testing machine & provide faculty training in use of machine & classroom sys-
tems; evaluate new technology; develop solutions to technical problems.
QUALIFICATIONS: BA/BS in Computer Science or MIS or equiva-
 lent experience; 1 to 2 years experience in computing & multimedia support with computer & staff sup-
port & video conferencing systems required; knowledge of Windows/Intel computer systems required; knowledge of word processing, spreadsheets, data-
bases, E-mail; ability to maintain scheduling/inventory database & extract ad hoc re-
ports; demonstrated skill in computer troubleshooting & diagnostics; some knowledge of data networks, telecommunications & electronics required; excellent customer service skills, organizational & planning skills, verbal & written communication skills; ability to provide excellent customer service; ability to lift 50 lbs. & move about actively; ability to work extended hours & some weekends.
GRADE: P4; RANGE: $26,986-35,123; 1-23-98 Nursing

ELECTRONICS TECH III (010063SH) Supervise ISC network installation process related to operation of PennNet; perform walk-through surveys on PennNet wiring; install, maintain & repair of newly & previously installed PennNet wiring, inspection & quality assurance of contractor wiring & termination; installation & interconnection of network-related elec-
tronic equipment & devices; coordinate with computer work centers; implement changes to network infrastructure, test current technology, contact associated users & install data networking electronics; provide assistance in training of junior staff; will receive training from Network Installation Supervisor for installation of walk-through survey process & cross-training for new wiring instruction documentation & procedures.
GRADE: P9; RANGE: $17,614-21,991; 1-16-98 Nursing

WHARTON SCHOOL

Contact: Anna Marcotte

INFORMATION MANAGEMENT SPECIALIST II (121984AM) Provide front-line support to users for planning & development of data/information support systems; provide assistance in information management systems; develop training & support structures to facilitate end user access to data; participate in evaluation, programming, testing & implementation of new software; provide timely, step-by-step instructions; ability to provide timely, step-by-step instructions; ability to work wide variety of constituents; comprehensive client care in positive environment for inter-
teams & network connections in classrooms; work with computer lab manager & new media specialist to design system configurations; provide technical ex-
pertise for troubleshooting equipment; manage inventory & scheduling with database software; manage access to testing machine & provide faculty training in use of machine & classroom sys-
tems; evaluate new technology; develop solutions to technical problems.
QUALIFICATIONS: HS graduate or equivalent; 3 years experience in computing & multimedia support; strong expertise in Windows appli-
cations; thorough knowledge of end user computing environments; knowledge of C & at least one other computer language; ability to communicate ef-
cfectively.
GRADE: P6; RANGE: $32,857-42,591; 1-20-98 Nursing

The following posting for Secretary IV was posted incorrectly on 1-16-98; below is the corrected posting.
SECRETARY IV (010071AM) Typist & proofreader, in-
cluding mathematical examinations & manuscripts; de-
velop & maintain scheduling/inventory database; schedule & coordinate appointments & meetings; maintain depart-
ment calendars; answer inquiries; interpret policies & procedures; handle mail; compose correspondence & forms.
QUALIFICATIONS: HS diploma or some related post-HS training or equivalent; minimum 2 years secre-
tarial experience; experience with word processing pack-
ages & office automation equipment; type 55 wpm; strong verbal & written communications skills.
GRADE: G9; RANGE: $17,614-21,991; 1-16-98 Wharton
The following training programs are required by the Occupational Safety & Health Administra-
tion (OSHA), the Nuclear Regulatory Commission (NRC), and The Commonwealth of Pennsyl
vania (DEP), for all employees who work with hazardous substances including: chemicals, human blood, blood products, fluids, and human tissue specimens and radioactive materials. They are presented by the Office of Environmental Health & Radiation Safety (EHRS). Attendance is required at one or more sessions, depending upon the employee’s potential exposures.

- **Introduction to Laboratory Safety at Penn (Chemical Hygiene Training),** a comprehensive introduction to laboratory safety practices and procedures at Penn and familiarizes the laboratory employee with the Chemical Hygiene Plan; for employees who have not previously attended Laboratory Safety at the University. Required for all Penn employees who work in labs. **February 2, 1:30-2:30 p.m., John Morgan, Reunion Auditorium.**

- **Introduction to Occupational Exposure to Bloodborne Pathogens,** significant information for employees who have a potential exposure to human bloodborne pathogens; a discussion of the Exposure Control Plan, free Hepatitis B vaccination, recommended work practices, engineering controls and emergency response, for employees who have not previously attended Bloodborne Pathogens training at the University. Required for all Penn employees potentially exposed to human blood or blood products, human body fluids, and/or human tissue. **February 9, 10:30-11:30 a.m., John Morgan, Class of 1962.**

- **Occupational Exposure to Bloodborne Pathogens (In a clinical setting) ** Required for all University faculty and staff who have potential clinical exposures to blood and other human source material. It is intended for employees with direct patient contact, or those who handle clinical specimens and administrators who routinely work in a clinical environment. Topics include: risks, protection, work practice controls and emergency procedures. This course is designed for employees who have not previously attended Bloodborne Pathogens training at the University. **February 18, 9:30-10:30 a.m., Rm. 214 Nursing Education Bldg.**

- **Laboratory Safety—Annual Update** Requ
uired annually for all laboratory employees who have previously attended “Chemical Hygiene Training”. Topics include chemical risk assessment, recommended work practices, engineering controls and personal protection as well as an update of waste disposal and emergency procedures. Faculty and staff who work with human source materials, HIV or hepatitis viruses must attend the “Laboratory Safety and Bloodborne Pathogens—Annual Update” (see below). **February 6, 11 a.m.-noon, John Morgan, Class of 1962.**

- **Laboratory Safety and Bloodborne Pathogens—Annual Update** Required annually for all faculty and staff who work with human source material, HIV or hepatitis viruses and have previously attended Occupational Exposure to Bloodborne Pathogens. Issues in general laboratory safety and bloodborne pathogens are discussed. Topics include bloodborne diseases, risk assessment, recommended work practices, engineering controls and personal protection as well as an update of waste disposal and emergency procedures. Participation in Laboratory Safety—Annual Update is not required if this program is attended. **February 11, 10:30-11:30 p.m., John Morgan, Class of 1962.**

- **Radiation Safety Training** Personnel working in labs where radioactive materials are used or stored are required to attend radiation safety training before beginning work and annually thereafter. New workers may attend the training session listed below or receive training via the Penn Rodriguez Lab and from AFIS, the national fingerprint identification network.

- **Hands-on Courses for DOS/Windows Users**
  - **Introduction to Windows 95** 2/3, 1:30-4:30 p.m.
  - **Introduction to Access 7.0 for Windows 95** 2/10, 1:30-4:30 p.m.
  - **Introduction to PowerPoint 7.0 for Windows 95** 2/12, 1:30-4:30 p.m.
  - **Intermediate Word 7.0 for Windows 95** 2/23, 1:30-4:30 p.m.
  - **Intermediate Excel 7.0 for Windows 95** 2/25, 1:30-4:30 p.m.
  - **Creating a Web Page (Introductory course)** 2/16, 1:30-4:30 p.m.

- **Hands-on Courses for Macintosh users**
  - **Introduction to PowerPoint 4.0** 2/5, 1:30-4:30 p.m.

- **Lunchtime Seminars**
  - **Browsing Using Netscape** 2/3, 12-1 p.m.
  - **File Transfer Using WS_FTP** 2/12, 12-1 p.m.

## Environmental Health and Radiation Safety Required Training

The Office of Information Systems and Computing, Technology Training Group offers computer training courses to faculty, staff and students with a valid PENNCARD. All classes and seminars are held at the Computing Resource Center, 3732 Locust Walk (across from the Penn Bookstore). There is a fee required for the hands-on courses; the Lunchtime seminars are free. Registration began January 26. For more information on course descriptions and prerequisites, call 573-3102, e-mail learnit@isc.upenn.edu or visit www.upenn.edu/computing/isc/ttg.

**Hands-on Courses for DOS/Windows Users**

**Introduction to Windows 95** 2/3, 1:30-4:30 p.m.
**Introduction to Access 7.0 for Windows 95** 2/10, 1:30-4:30 p.m.
**Introduction to PowerPoint 7.0 for Windows 95** 2/12, 1:30-4:30 p.m.
**Introduction to Filemaker Pro 3.0 for Windows 95** 2/23, 1:30-4:30 p.m.
**Intermediate Word 7.0 for Windows 95** 2/25, 1:30-4:30 p.m.
**Intermediate Excel 7.0 for Windows 95** 2/25, 1:30-4:30 p.m.

**Creating a Web Page** 2/16, 1:30-4:30 p.m.

**Hands-on Courses for Macintosh users**

**Introduction to PowerPoint 4.0** 2/5, 1:30-4:30 p.m.

**Lunchtime Seminars**

- **Browsing Using Netscape** 2/3, 12-1 p.m.
- **File Transfer Using WS_FTP** 2/12, 12-1 p.m.

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**VACATION**

Pocono Chalet, 3BD/1BA, Near Jack Frost/BB, Firewood incl. $375/weekend (215) 898-9928.

**VOLUNTEERS WANTED**

**Genetic Research Studies**

- **Healthy African American men and women 18 years of age and older are sought to participate as matched controls in a multiethnic research study. Eligible volunteers will be paid $50. For more information about this study please contact Nancy at (215) 573-4583. University of Pennsylvania Health System.**

- **Volunteers are sought who have had Anorexia or Bulimia and who have a sibling, cousin, or other relative who also has had an eating disorder. Eligible participants will be compensated $100. For further information about this study please contact Nancy or Chris at (215) 573-4583.**

To place classifieds: (215) 898-5274.
Update

JANUARY AT PENN

CONFERENCE

30 Water Resources into the 21st Century: an all-day symposium on selected global and local water-supply issues; Grossman Auditorium, Wistar Institute; registration requested, 573-3164 or iex_penn@sas.upenn.edu (Institute for Environmental Studies).

EXHIBITS

31 Connections: Contemporary Japanese and Korean Printmakers; 126 artists' prints from Japan and Korea including works from established artists associated with Penn's Print Studio, as Artists in Residence or the Seoul Print Workshop as well as from 20 universities in Japan and Korea; Arthur Ross Gallery. Through March 31. Opening reception: January 30, 5 p.m.

ON STAGE

29 A Brother's Kiss (Seth Zvi Rosenfeld, USA, 1997, 35 mm, 92 min.) 7:30 p.m.; also January 30, 7 and 9 p.m. and January 31, 5, 7 and 9 p.m.; actor Nick Chinlund in person January 29.

31 Flubber: open-captioned version starring Robin Williams; 3 p.m.

TALKS

28 TR-APing the Essential Effectors of c-Myc Transformation; Michael Cole, Princeton University; 4 p.m.; Grossman Auditorium, Wistar Institute (Wistar).

Films

International House
Call 893-6542 for info. Tickets: $6.50, $5.50

The University of Pennsylvania Police Department
Community Crime Report

About the Crime Report: Below are all Crimes Against Persons and Crimes Against Society from the campus report for January 12, 1998 through January 18, 1998. Also reported were Crimes Against Property: 27 total thefts and attempts (including 3 thefts from autos, 2 thefts of bicycles & parts, 2 incidents of criminal mischief & vandalism, 1 incident of forgery & fraud, 1 incident of trespassing & loitering, and 1 theft of auto and attempt). Full crime reports are in this issue of Almanac on the Web (www.upenn.edu/almanac/v44/n19/crimes.html).—Ed.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of January 12, 1998 through January 18, 1998. The University Police actively patrols from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at 898-4482.

Complaints about crimes can be directed to Valerie Hayes, Executive Director, Office of Affirmative Action, 3600 Chestnut Street, 2nd floor, Philadelphia, PA 19104-6106 or (215) 898-6993 (Voice) or (215) 898-7803 (TDD).

The University of Pennsylvania's journal of record, opinion and news is published Tuesdays during the academic year, and as needed during summer and holiday breaks. Its electronic editions on the Internet (accessible through the PennWeb) include HTML and Acrobat versions of the print edition, and interim information may be posted in electronic-only form. Guidelines for readers and contributors are available on request.

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The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, sex, sexual orientation, religion, color, national or ethnic origin, age, disability, or status as a Vietnam Era Veteran or disabled veteran in the administration of educational policies, programs or activities; admissions policies; scholarship and loan awards; athletic, or other University administered programs or employment. Questions or complaints regarding this policy should be directed to Valerie Hayes, Executive Director, Office of Affirmative Action, 3600 Chestnut Street, 2nd floor, Philadelphia, PA 19104-6106 or (215) 898-6993 (Voice) or (215) 898-7803 (TDD).

The Student Senate sponsors the publication of Almanac. Questions concerning the publication should be directed to the Student Senate, Swarthmore Hall, Room 273, 320 College Hall, Philadelphia, PA 19104-6106 or (215) 898-2903 (Voice) or (215) 898-7803 (TDD).
Lighting the Outdoors

The name is deceptively simple—The Lighting Project. But the goals are part safety, part historical preservation, and thus have involved a combination of skills and specializations as carried out in Phase I and Phase II under the leadership of Anne Froehling of Facilities Design and Charles Boyle of Physical Plant.

Initially announced as a six-part project, the program has been condensed to four phases, and is now heading into Phase III under the direction of Dominick Fantozzi of Project Management.

The first two phases are essentially complete, pending final sign-off from PECO, said Titus Hewryk of Facilities Design. Phase I encompassed the areas from 38th Street westward, now called Hamilton Village, while Phase II took in the eastern section, including Franklin Field and the University Museum.

(Major new construction projects, such as the Perelman Quad and Sansom Common, and the forthcoming Wharton School expansion, have lighting as an integral part of their schedules, while what is called The Lighting Project deals with buildings that are not otherwise under construction.)

The main thing a visitor will see in, say, Superblock, is that taller light poles with better spacing create more even coverage—the safety factor exemplified. But when the architecture of a campus includes historically certified structures Evans Building of the School of Dental Medicine (see front cover), the University Museum of Archaeology and Anthropology, and Franklin Field (below, right), the Lighting Project is also a historic preservation project for some classic fixtures and an aesthetic one as well, since skillfully designed lighting can bring out details of a building’s facade that were otherwise less likely to be noticed.

Phases III and IV—which cover areas from the Veterinary School southward, including Hamilton Walk and Woodland Walk—are set to start in February. The initial schedule for completion was October 1998, but the Project is now speeding up. The new target date is Commencement 1998.

Meanwhile, West of 40th Street

Some 2000 new fixtures have been installed outside about 1000 properties in University City as part of the cooperative venture UC-BRITE, in which homeowners have bought the fixtures of their choice and are being reimbursed for half the cost. Penn, the City, PECO and the West Philadelphia Partnership launched the program in December 1996, announcing that 63 blocks would be invited to take part. The project grew to include 90 blocks—of which about 60 have been completed with 65% of the residents participating, said D-L Wormley, Penn’s Managing Director of Community Housing. The rest are in progress.

Right

Part of the Lighting Project’s work is restoring antique fixtures such as the Samuel Yellin lumieres at Franklin Field. The University Museum also has lumieres by Yellin, a noted craftsman who located his ironworks in West Philadelphia.

Front Cover

The School of Dental Medicine’s historic Evans building at 40th Street and Spruce, named for the celebrated American dentist to the royal courts of Europe who left his fortune to the School. A from his advanced skills in dentistry, Dr. Evans was famous for helping the Empress Eugenie escape to England when the Paris mob overthrew Napoleon III. Some of the jewels she gave Dr. Evans were auctioned in 1983 to benefit the School.

Evans Building photo by Jack Neith
News in Brief

Penn Tower Attack
Ms. Toby Laiken, a Penn Cancer Center secretary who suffered facial injuries from an intruder in the Center’s offices in the Penn Tower Hotel last week, continues at HUP in fair condition, a HUP spokesperson said. Philadelphia and campus police are cooperating in an investigation (see page 10, and watch for updates on the web at www.upenn.edu/almanac/) into the break-in Monday, January 19. Ms. Laiken, who routinely comes to work very early, is believed to have walked in on an intruder when she arrived at 5:30 a.m.

Rebecca Harmon of PennMed Public Affairs said the assault had shocked the PennMed family, since HUP and Penn Tower space are viewed as “a particularly safe place to work.” Systems are being reviewed to see what can be done to improve security further, she said.

Vending Session: January 29
Penn Consumer Alliance, in conjunction with GAPSA, has scheduled a roundtable discussion on achieving a compromise on the vending ordinance issue. All University constituency groups, as well as representatives of vendors, local businesses, and community residents have been invited to send representatives. Open to the University community as observers, the meeting will start at 4:30 p.m. Thursday, January 29. The location, and texts of the three competing vending regulation proposals to be discussed, can be found via the website www.galadriel.physics.upenn.edu/foodtrucks/.

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2 Council Agenda, Forum Topics
   President’s Special Committee on Alcohol Abuse
   Nominations for Women of Color Memorial: Dr. Brightman
3 SENATE: Chair’s Message to AAUP;
   Actions Taken by SEC January 21
4 Houston Hall Relocations;
   ‘Hub’ for Community Service Learning
5 Speaking Out: Faculty Club (Rhoads, Ramesden, Witt)
6 Graduate Study, Academic Careers;
   Call for GAs in College Houses
7 OPPORTUNITIES
10 ISC Courses; OSHA Required Training
11 Update, CrimeStats
12 The Campus Lighting Project

Pullout: February at Penn

Lighting the Outdoors at Penn
The Campus Lighting Project is Moving into Phase III . . .

please see back page
**ADMISSION and-hours**

Antony Ross Gallery, Fisher Fine Art Library. February 30-3 a.m. 5 p.m. Sat., Sun.-n.m., noon 7 p.m. Wed. 2 p.m. Free: Students, seniors, and licensed staff. Free: PAID. Members: $4/child. Call 898-7108 for reservations (ICA).

**FREE EVENTS**

**The New York New Music Ex-**

hibit, Faculty House. See Fitness/Learning Center, West Philadelphia Cultural Alliance, 8 p.m.; $16; International House; call 898-7108 for tickets and times. For more info call 573-WRIT or visit www.libertytnet.org/ihouse.
The Class of 1954 Lecture in Honor of Dr. Anna Faust; Lawrence Stasney, SUNY Buffalo; 7:30 a.m.; Alumni Hall, Faculty Club (Social Work).

Towards a Sarcastic Animal System for an UberTechnological Michael Stiles; Cornell University; noon; Room 316, Stotesbury Hall (Biochemistry and Chemical Engineering).

November Prizes: Parasitology and Parasitic Diseases; Irene Borchers, Michigan State University; 10:10 a.m.; Medical Alumni Hall; Maloney Entrance of HUP (MD).

Filmmakers Roundtable: discussion about the state of contemporary Eastern European cinema; Sayd Salt, Mainmon Seidman; noon-1:45 p.m.; International House (International House).

The Role of Gene Fusions in the Development of Theory in the Modern Literature; Pratiksha; 2 p.m.; University Club.

CD8+ T Lymphocyte Responses in Primary Simian Immunodeficiency Virus (SIV) Infection; Norman Letvin, Harvard Medical School; 3:30 p.m.; Faculty Club.

Opening reception and scholarship ceremony for 13th Annual Howard E. Mitchell Symposium; Rm. T-145, Gittis Classroom, Law 430; 4:30-6:30 p.m.; "The Natural History of the Soul in Ancient Mexico"; Juli McKeever Purcell, George Washington University; 7 p.m.; Alumni Hall (University Museum).

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