Total Undergrad Charges: 4.9% Increase for 2001-02

Total undergraduate charges for tuition, fees, room and board at Penn will increase 4.9 percent for the 2001-2002 academic year from $32,996 in 2000-2001 to $34,614 in 2001-2002. The increase was approved on Thursday by the Board of Trustees.

Tuition and fees for undergraduate students for the 2001-2002 academic year will increase 5.8 percent, from $25,170 to $26,630, and average residential charges will increase 2 percent, from $7,826 to $7,984, yielding an increase in total charges of 4.9 percent.

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Peter C. Doherty, Ph.D.

Dr. Peter Doherty trained originally as a veterinarian and has spent the majority of his career as a research virologist working on the nature of the host response to pathogenic viruses. With Rolf Zinkernagel, Dr. Doherty received the Nobel Prize in Physiology or Medicine in 1996 for the discovery of how the immune system recognizes virus-infected cells. This work, one of the most important discoveries of the past 30 years, has laid a foundation for an understanding of general mechanisms used by the cellular immune system to recognize both foreign microorganisms and self molecules.

This discovery is highly relevant to clinical medicine, relating both to efforts to strengthen the immune response against invading microorganisms and certain forms of cancer, and to efforts to diminish the effects of autoimmune reactions in inflammatory diseases, such as rheumatic conditions, multiple sclerosis and diabetes. In addition to the Nobel Prize, Dr. Doherty has been a recipient of the Ehrlich Prize, the Gairdner Foundation International Award, and the Albert Lasker Medical Research Award.

He is chairman of immunology at St. Jude Children’s Hospital and is a professor in the Department of Pathology at the University of Tennessee. He served as Associate Professor/Professor at the Wistar Institute (1975-1982), and was a member of Penn’s Department of Pathology and the Immunology Graduate Group. He has authored or collaborated on more than 350 research papers and book chapters and has received honorary degrees from ten institutions.

Andrés M. Duany, FAIA

And Elizabeth Plater-Zyberk, FAIA

Andrés Duany and Elizabeth Plater-Zyberk are internationally distinguished architects who pioneered the consultative public process of urban design and founded “The New Urbanism” movement, which has sought to end suburban sprawl and urban disinvestment by revolutionizing the way cities are viewed and redeveloped. They founded the firm, Duany Plater-Zyberk & Company Town Planners and Architects (DPZ), which crafted the master plan to create the town of Seaside, Florida, hailed by Time magazine as “the most astounding design achievement of its era.”

Largely inspired by a desire for excitement and relevance about the power of urban design, Professors Duany and Plater-Zyberk have taught and lectured widely on architecture’s role in shaping communities and on the threat that suburban sprawl poses to the future of our human and natural habitats.

Professor Duany authored a chapter on urban planning that appeared in the ninth edition of Architectural Graphic Standards, as well as articles on history and theory in various journals. He has also contributed articles to the Lexicon for the New Urbanism, a manual for urban design. He is a founding member and member of the Board of Directors of the Congress for the New Urbanism, established in 1995 to reform urban growth patterns. He received his undergraduate degree in architecture and urban planning from Princeton, and after a year of study at the Ecole des Beaux Arts, he received his master’s degree in architecture from Yale.

Elizabeth Plater-Zyberk is Dean of the University of Miami School of Architecture, where she has taught since 1979. She is a member of Princeton’s Board of Trustees; she received her undergraduate degree in architecture and urban planning from Princeton and her master’s degree in architecture from Yale.

DPZ has received numerous awards, including two State of Florida governor’s Urban Design Awards for Excellence. With Jeff Speck, Professors Duany and Plater-Zyberk co-authored the book Suburban Nation: The Rise of Sprawl and the Decline of the American Dream.

Daniel Kahneman, Ph.D.

Daniel Kahneman, Eugene Higgins Professor of Psychology and Professor of Public Affairs at Princeton’s Woodrow Wilson School, is one of the most influential and important social scientists of our time. His pioneering collaboration with Amos Tversky in the field of human decision concluded that people are generally inconsistent in the attitudes to risk and will often make mathematically irrational decisions. When reasoning or making decisions, we place great value on rules of thumb, or heuristics, and biases. Drs. Kahneman and Tversky concluded.

This research has become central to natural and social science texts, and has also influenced fields such as economics, marketing, the social sciences, law, and political science.

Dr. Kahneman’s research has also explored the evaluation of public goods, which addresses such public policy questions as assessing Exxon’s financial liability for harming the Alaska coast after the Valdez oil spill. Dr. Kahneman has also discovered novel and valuable ways to study pleasure and pain scientifically. The results are particularly important in medical decision making.

Throughout his career, Dr. Kahneman, imaginatively and creatively, has studied important issues that had presented major methodological problems for other psychologists and social scientists. For his groundbreaking work in psychology, he has received some of the most prestigious awards in the field, including the Distinguished Scientific Contribution Award of the American Psychological Association, the Warren Medal of the Society of Experimental Psychologists, and the Hilgard Award for career contributions to General Psychology.

John S. McCain

John McCain—naval aviator, U.S. Congress-

man and U.S. Senator from Arizona—has been a political force and a leader in the Republican party for more than 25 years. He is a leader in the conservative movement, and is a recipient of the Luce Foundation’s Award for Outstanding Leadership in Public Service.

A native of Texas and a 1967 graduate of Dillard University in New Orleans, Dr. Simmons received the Ph.D. in Romance languages and literatures from Harvard in 1973. She has been a member of the faculties of the University of New Orleans, California State University Northridge, Spelman College and Princeton. While a Visiting Professor at Princeton, she focused on topics in the fields of Francophone Africa and the Caribbean.

In 1983, after serving as Associate Dean of the Graduate School at the University of Southern California, Dr. Simmons joined the Princeton administration. She remained at Princeton for seven years, leaving in 1990 for two years to serve as Provost at Spelman College. She returned to Princeton in 1992 as Vice Provost. In 1993, invited by the President to review the state of race relations on the campus, Dr. Simmons wrote a report that resulted in a number of initiatives that received widespread attention.

Dr. Simmons is the recipient of several prizes and fellowships, including a German DAAD and a Fulbright Fellowship to France. More recently, she has received the Centennial Medal from Harvard, the Medal of Distinguished Service from Columbia’s Teachers College, and the National Urban League Leadership Award. In 1996, Dr. Simmons was named a CBS Woman of the Year, an NBC Nightly News Most Inspiring Woman, and a Glamour Magazine Woman of the Year. She is the author of numerous publications, including the New York Times Best Seller True to Our Selves: A Celebration of Women Making a Difference, published by the League of Women Voters in 1998.

She is a member of the National Academy of Arts and Sciences, the American Philosophical Society, and the Council on Foreign Relations.
BACCALAUREATE

Baccalaureate Speaker:
Rev. Floyd Flake

Former U.S. Representative Reverend Dr. Floyd H. Flake is the senior pastor of the 10,000 member Allen African Methodist Episcopal Church in Jamaica. Queens and President of Edison Charter Schools. During Rev. Flake’s 25-year pastorate, Allen has become one of the nation’s foremost Christian churches and nonprofit corporations. The church’s annual operating budget of $29 million, expansive commercial and residential development, 500-student private school founded by Rev. Flake and his wife Elaine, and various commercial and social service enterprises have placed it among the nations most productive religious and urban development institutions.

Edison Charter Schools, the nation’s largest schooling company is a $350 million corporation with a capitalization value exceeding $1 billion dollars, which makes Rev. Flake one of the highest-ranking African American corporate executives in America. Edison operates 113 public schools nationwide, either through contracts with Boards of Education or as Charters.

From 1986-97 Rev. Flake served as a Representative in the U.S. Congress, and established a reputation for bipartisan, innovative legislative initiatives to revitalize urban commercial and residential communities. Most notably, the Community Development Financial Institutions Act of 1993 contained provisions named the Bank Enterprise Act (BEA), authored by Representative Floyd Flake, and Tom Ridge, that provided incentives for financial institutions to make market-oriented investments in destabilized urban and rural economies.

Rev. Flake is a proponent of market-oriented community and economic development in corporate settings, policy forums, seminars and diversity schools and countless other forums as a way to widen the circle of inclusions for more Americans. He is considered the leading voice among African Americans for school choice.

Rev. Flake earned a Doctor of Ministry Degree (D. Min.) from the United Theological Seminary in Dayton, OH and holds a B.A. from Wilberforce University. Before assuming the pastorate of Allen Church, Rev. Flake served in various capacities at Boston University; Director of the Martin Luther King, Jr. Center, Interim Dean of the Chapel and Dean of Students. This followed successful stints as Associate Dean of Students at Lincoln University in Pennsylvania and Marketing Analyst for the Xerox Corporation.


Agenda for University Council Meeting
Wednesday, March 28, 2001, from 4 to 6 p.m., Bodek Lounge, Houston Hall

I. Approval of the minutes of February 21, 2001. Time allocation: 1 minute.
II. Follow-up Questions on Status Reports (reports distributed via e-mail with agenda). 5 minutes.
III. Extended reports by the president, provost and other administrators on budgets and plans for the next academic year. Presentation 25 minutes, discussion 20 minutes.
IV. 1999-2000 Revised Recommendations of the Committee on International Programs. Presentation 10 minutes, discussion 15 minutes.
A. Space for the Office of International Programs
B. Short-term Housing for International Faculty and Students
V. On-line Calendar Improvements. Presentation 10 minutes, discussion 10 minutes.
VI. Adjournment by 6 p.m.

Joint Faculty Senate/Provost Committee to Assess the Evaluation of Teaching

Over the past few decades the University of Pennsylvania has steadily heightened the level of scrutiny of undergraduate and graduate teaching by our faculty. However, many of the mechanisms that are used to generate data for use in such assessments have not been developed cohesively. As these systems have been woven through the fabric of official University procedures for evaluating faculty performance, it is appropriate that we undertake a review of current teaching evaluation mechanisms with the goal of identifying the most appropriate means for each school to undertake this important responsibility. While it seems impossible to seek, or achieve, a single evaluation system for all schools and programs, there should be minimum standards of fairness and quality that protect all of our faculty and further the education of all of our students.

—Larry Gross, Faculty Senate Chair
—Robert Barchi, Provost

Committee members:
David Pope, Professor of Materials Science and Engineering, co-chair
Peter Conn, Dean of Provost and Andrea Mitchell Professor of English, co-chair
Jacob Cytryn, College ’04
Greg Dubrow, Graduate Student, GSE
Anita Gelb, Assistant to the Deputy Provost, ex officio
Larry Gladney, Associate Professor of Physics
Robert Hornik, Professor of Communication, Annenberg School
Arlene Houldin, Associate Professor of Nursing, Nursing School
David Ludden, Professor of History
Paul McDermott, Professor and Chair, Psychology in Education Division, GSE
Philip Nichols, Associate Professor, Legal Studies
Judy Shea, Assistant Professor of General Internal Medicine, Medical School
Amy Simmerman, College, ’02
Ingrid Waldron, Professor and Undergraduate Chair, Biology

Last Call for Volunteers for 2001-2002 Committee Service

To: University Faculty, Penn Professional Staff Assembly, and A-3 Members
From: Ann L. O’Sullivan, Council Committee on Committees Chair

RE: Volunteers Needed for Committee Service

Almanac (February 13) carried a call for volunteers to serve on standing committees of University Council in 2001-2002. To assure broader representation, the deadline for nominations has been extended to March 30, 2001. Serving on a Council committee is a great way to become involved in issues of importance to you and the University community. Please take time to consider whether you could make a meaningful contribution through one of the committees.

The standing committees of Council are described in the February 13 issue of Almanac. You can access it via the Web at www.upenn.edu/almanac/v47/n22/council.html.

Please submit nominations by March 30, 2001, using the form below.

For FACULTY volunteers, mail the form below to: Carolyn P. Burdon, Faculty Senate Office, Box 12 College Hall/6303, tel. (215) 898-6943; fax (215) 898-0974 or e-mail at burdon@pobox.upenn.edu.

For PENN PROFESSIONAL STAFF ASSEMBLY volunteers, mail to Adam Sherr, Nursing Graduate Academic Affairs, 480 NEB/6096, tel. (215) 898-6687; fax (215) 898-4043 or e-mail at ppsa@pobox.upenn.edu.

For A-3 ASSEMBLY volunteers, mail to Karen Pinckney, Facilities Planning & Operational Services, 233 Blockley/6096, tel. (215) 573-8852; fax(215) 898-6252 or e-mail at pinckney@mail.med.upenn.edu. 
Trustees Meeting Coverage

At last Thursday’s stated meeting of the Executive Committee of the Trustees, President Judith Rodin mentioned several recent accomplishments including the formal opening of the Charles Addams Fine Arts Hall—a world-class facility—and a living memorial to the late artist who studied at Penn and was inspired by its Victorian architecture.

Dr. Rodin also noted that Dr. Roger Smith, a specialist in constitutional law and American political thought, will leave Yale to become Penn’s Christopher Browne Professor of Political Science. She also commended Penn’s Grammy award-winning professor George Crumb and the women’s basketball team for their Ivy championship. She also noted that in the NSF rankings—recently published in the Chronicle of Higher Education—for federal research and development expenditures, Penn came in #7, ahead of all the other Ivies.

Provost Robert Barchi said that there were 19,152 applicants for the incoming class, which is up 1.5% from last year’s applicant pool. Early decision applicants accounted for 2,851 this year. Dr. Barchi noted the improvements in graduate student funding (see page 5). He also mentioned that because the scrutiny of faculty teaching is important, he has established—a committee to evaluate the mechanisms used in assessing teaching (see page 5).

In the University’s financial report—for the period July 1, 2000 to January 31, 2001—EVP John Fry reported that Penn recorded an increase in its net assets from its operating activities of $11.7 million. The fair value of the Penn’s endowment was $2,820 million and has increased approximately $165 million from a year ago.

The Health Services component of the Health System had an overall excess of revenue over expenses of $40.5 million. Year-to-date operating revenue was favorable to budget by $8.6 million and higher than the comparable prior year by $4.7 million. Dr. Robert Martin reported that UPHS was in second place overall in the NIH rankings and that revenue was favorable to budget by $8.6 million. Year-to-date operating revenue was favorable to budget by $8.6 million and higher than the comparable prior year by $4.7 million.

The Trustees approved half a dozen resolutions, including the annual resolution on tuition, fees and other student charges for the coming academic year. “For Academic Year 2001-2002, total undergraduate charges will be $34,614, including tuition of $23,998, a general fee of $2,144, a technology fee of $488, an average room rate in the residence halls of $4,850, and an average meal plan charge of $3,134; tuition and fees for graduate students will total $27,362, including tuition of $25,750 and a general fee of $1,612; professional school tuition will be determined administratively and will increase proportionately.”

The Trustees passed a resolution on a revised scope and budget for the design and construction of the David S. Pottruck Health and Fitness Center, which is estimated to cost $3.8 million more than the previously-approved budget of $20 million. This additional amount is attributable to extended duration of construction and temporary measures to enable Gimbel Gymnasium to remain operational throughout the academic year during construction.

### Undergraduate Total Charges

<table>
<thead>
<tr>
<th>Institution</th>
<th>98-99/ 97-98</th>
<th>99-00/ 98-99</th>
<th>00-01/ 99-00</th>
<th>01-02/ 00-01 (announced to date)</th>
<th>Average Annual Change 1999-2002</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northwestern</td>
<td>13.5%</td>
<td>4.2%</td>
<td>5.0%</td>
<td>5.0%</td>
<td>6.9%</td>
</tr>
<tr>
<td>Washington U.</td>
<td>6.9%</td>
<td>5.5%</td>
<td>3.5%</td>
<td>4.4%</td>
<td>5.1%</td>
</tr>
<tr>
<td>Cornell</td>
<td>4.5%</td>
<td>4.3%</td>
<td>4.7%</td>
<td>4.8%</td>
<td>4.6%</td>
</tr>
<tr>
<td>Duke</td>
<td>6.3%</td>
<td>3.2%</td>
<td>3.7%</td>
<td>4.2%</td>
<td>4.4%</td>
</tr>
<tr>
<td>Stanford</td>
<td>3.5%</td>
<td>3.6%</td>
<td>4.9%</td>
<td>5.4%</td>
<td>4.3%</td>
</tr>
<tr>
<td>Georgetown</td>
<td>4.6%</td>
<td>3.6%</td>
<td>4.0%</td>
<td>4.6%</td>
<td>4.2%</td>
</tr>
<tr>
<td>Dartmouth</td>
<td>4.5%</td>
<td>3.8%</td>
<td>3.8%</td>
<td>3.8%</td>
<td>4.0%</td>
</tr>
<tr>
<td>Penn</td>
<td>3.8%</td>
<td>3.7%</td>
<td>3.4%</td>
<td>4.9%</td>
<td>3.9%</td>
</tr>
<tr>
<td>Brown</td>
<td>3.9%</td>
<td>3.9%</td>
<td>3.8%</td>
<td>3.6%</td>
<td>3.8%</td>
</tr>
<tr>
<td>Harvard</td>
<td>3.5%</td>
<td>3.3%</td>
<td>2.9%</td>
<td>3.5%</td>
<td>3.3%</td>
</tr>
<tr>
<td>M.I.T.</td>
<td>1.6%</td>
<td>3.6%</td>
<td>4.2%</td>
<td>3.7%</td>
<td>3.3%</td>
</tr>
<tr>
<td>Yale</td>
<td>3.6%</td>
<td>2.9%</td>
<td>2.9%</td>
<td>3.5%</td>
<td>3.2%</td>
</tr>
<tr>
<td>Princeton</td>
<td>2.7%</td>
<td>3.5%</td>
<td>3.3%</td>
<td>3.0%</td>
<td>3.1%</td>
</tr>
<tr>
<td>Johns Hopkins</td>
<td>4.5%</td>
<td>3.9%</td>
<td>5.0%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Columbia</td>
<td>4.9%</td>
<td>3.9%</td>
<td>3.6%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NYU</td>
<td>3.7%</td>
<td>3.7%</td>
<td>4.4%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NU</td>
<td>3.9%</td>
<td>3.7%</td>
<td>3.7%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chicago</td>
<td>2.1%</td>
<td>3.7%</td>
<td>4.3%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Academic Year 2001-2002 Peer Institution Undergraduate Charges Comparison

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Columbia</td>
<td>$33,888</td>
<td>$35,311</td>
<td>4.2%</td>
<td>$9,422</td>
</tr>
<tr>
<td>NYU</td>
<td>33,562</td>
<td>34,871</td>
<td>3.9%</td>
<td></td>
</tr>
<tr>
<td>Georgetown</td>
<td>33,271</td>
<td>34,797</td>
<td>4.6%</td>
<td>$25,375</td>
</tr>
<tr>
<td>Cornell</td>
<td>33,221</td>
<td>34,813</td>
<td>4.8%</td>
<td>26,062</td>
</tr>
<tr>
<td>Brown</td>
<td>33,530</td>
<td>34,750</td>
<td>3.6%</td>
<td>27,172</td>
</tr>
<tr>
<td>Johns Hopkins</td>
<td>33,115</td>
<td>34,605</td>
<td>4.5%</td>
<td>26,630</td>
</tr>
<tr>
<td>Chicago</td>
<td>33,444</td>
<td>34,581</td>
<td>3.4%</td>
<td>26,960</td>
</tr>
<tr>
<td>M.I.T.</td>
<td>33,225</td>
<td>34,460</td>
<td>3.7%</td>
<td>26,960</td>
</tr>
<tr>
<td>Dartmouth</td>
<td>33,210</td>
<td>34,458</td>
<td>3.8%</td>
<td>26,562</td>
</tr>
<tr>
<td>Stanford</td>
<td>32,643</td>
<td>34,392</td>
<td>5.4%</td>
<td>26,088</td>
</tr>
<tr>
<td>Harvard</td>
<td>33,110</td>
<td>34,289</td>
<td>3.5%</td>
<td>26,019</td>
</tr>
<tr>
<td>Yale</td>
<td>32,880</td>
<td>34,030</td>
<td>3.5%</td>
<td>26,100</td>
</tr>
<tr>
<td>Princeton</td>
<td>32,681</td>
<td>33,658</td>
<td>3.0%</td>
<td>26,205</td>
</tr>
</tbody>
</table>

*Not yet announced. 2001-2002 Total is based on previous 3-year average annual % change.

### FY 2001 General Operating Budget Revenue Sources (Excluding Health Services and Designated Funds)

<table>
<thead>
<tr>
<th>Source</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Student Charges 57%</td>
<td></td>
</tr>
<tr>
<td>Gifts &amp; Investment Income</td>
<td>4%</td>
</tr>
<tr>
<td>Grant ICR 11%</td>
<td></td>
</tr>
<tr>
<td>Other School Revenue 10%</td>
<td></td>
</tr>
<tr>
<td>Vet/Med/Dent Appropriation 5%</td>
<td></td>
</tr>
<tr>
<td>Non-School Revenue 14%</td>
<td></td>
</tr>
</tbody>
</table>

Total = $884 Million

(continued past insert)
Trustees Meeting Coverage (continued from page 4)

On behalf of the investment board, Mr. Christopher Browne said it was “finally a pleasure to report” with the AIF performance up 5% fiscal year to date, with a 9.3% return for 1 year, as of February 28. He also noted the gains of 10.8% in Global Developed Equity for Penn’s investments fiscal YTD.

Stephan G. Smith, C ’71, editor of U.S. News & World Report, was appointed to the Athletics Advisory Board.

New appointees to the Advisory Board of the Annenberg Center are: Diane Daltò, a Philadelphia Eisenhower Fellow; Scott “Keith” Duncan, GR ’92, president and CEO of DCANet; and Christopher M. Goodwin, Advertising Agreement from the Agency for Healthcare Research and Quality (AHRQ), is a joint program of Penn’s Center for Clinical Epidemiology and Biostatistics (CCEB). The project “University’s additional commitment to pay health insurance premium for over a thousand students in SAS and five other schools.”

The University, working in close partnership with the graduate student organizations, GSAC and GAPSA, has also begun the search for a director of a new Graduate Student Center, set to open this fall. According to Deputy Provost Peter Conn, three new, significant initiatives are moving forward simultaneously to enhance life for our graduate students, including the health benefits, basic stipend increase, and the new Graduate Student Center.

In addition to the health insurance benefit—estimated at a cash value of $1,400 per student—Ph.D. stipends will increase across the University, from the current minimum of $12,000 to $12,500. Within three years, the stipend will increase further for all fully funded Ph.D. students in SAS, to a minimum of $14,000.

The University and schools are investing approximately $2 to $3 million in new money in 2001-2002, on these new graduate student initiatives, $1 million will be used towards the new Graduate Student Center, and the remaining costs will be recurring.

According to Eric Eisenower, Chair of GSAC, “In two years, GSAC, working in collaboration with the administration, has accomplished three major goals that will materially enhance the quality of graduate student life and will simultaneously enhance Penn’s ability to attract the best graduate students—a win for every constituency at Penn: students, faculty, undergraduates, and the administration. These three accomplishments are: the creation of the new Graduate Student Center, which will serve as a focal point for graduate community life; the addition of health care to fully funded students’ stipend packages; and an increase in the basic stipend level. These major commitments will improve life for all graduate students, and also demonstrates the importance of graduate students to Penn.”

Kyle Farley, Chair of GAPSA added, “We’ve been working with the administration for the last year and a half on the new graduate student center and appreciate their commitment to enhancing graduate student life on campus. The University’s additional commitment to pay health insurance benefits and raise the minimum stipend level provides a further testament to its commitment to its graduate students.”

PennCERT Small Grant Program: Request for Applications

The Penn CERT Center for Education and Research on Therapeutics (CERT), connected by a Cooperative Agreement from the Agency for Healthcare Research and Quality (AHRQ), is a joint program of Penn’s Center for Clinical Epidemiology and Biostatistics (CCEB). The project “PennCERT Small Grant Program: Request for Applications” is targeted at the development of R01 quality grants and determinations of these projects pertaining to anti-infective drug use, develop methods for achieving improved patterns of use, to examine the effectiveness of these interventions. These objectives are advanced through linking investigators with diverse training to development studies examining the risks and benefits of real world patterns of anti-infective drug use and determinants of these patterns of prescribing.

The PennCERT efforts include the following:

- a) conducting pilot research on the risks, benefits, and use of anti-infective medications, targeted at the development of R01 quality grants and proposals;
- b) conducting other research concerning anti-infectives, including drug utilization and subsequent intervention studies, safety studies; efficacy and effectiveness studies, and methodology studies;
- c) testing and building the capabilities of the current Drug Use Evaluation Program 6.0, expanding it to a larger, more diverse population;
- d) improving the use of anti-infectives locally and nationally, with pilot studies leading to grant applications.

Narrowing the Digital Divide

The Digital Miracles Conference 2001 is now accepting presenter abstracts to help promote, support, and encourage community partnership initiatives that serve to reduce under-served groups in Philadelphia neighborhoods to computer technology resources such as Information Technology (IT) specialists, computer technology centers (CTCs), computer recycling training programs, etc.

The conference, Neighborhood Transformation and Connectivity in Philadelphia’s Digital Age, will be Saturday, April 28, at Community College of Philadelphia, 9:30 a.m.-2:30 p.m.

“Digital Miracles” are the people in academic, corporate, faith, government, and non-profit institutions that come together to help advance family, community, and neighborhood development in Philadelphia neighborhoods with the creative use of technology. The conference’s purpose is to provide an opportunity for participants to learn about, share, and develop approaches to narrowing digital divides in West and Northwest Philadelphia neighborhoods.

Visit the conference website at http://miracles.com/tech.com for more info.

Mark Barnes, Director, Program in Nonprofits, Universities, Communities and Schools, CCEB

funding for larger scale efforts, as well as formal dissemination of evidence-based data both known and to be known;

- conducting an extensive education program, including expanded undergraduate medical education coursework in clinical therapeutics, a Master of Science in Clinical Epidemiology (MSC), and Ph.D. fellowship training in clinical epidemiology, and opportunities for MScE and PhD students in epidemiology and biostatistics to use existing in-house databases to answer new questions, to participate in ongoing research, and to develop new research projects;

- organizing and formally disseminating the results of CERT work, including presentations and publications for the scientific/professional community, the general public, and the public.

More information about the PennCERT can be found at http://penncert.org.

Eligibility:

- Faculty, fellows, and students from all schools at Penn are eligible, but fellows and students must specify a faculty member who will assume scientific and administrative responsibility, and who must co-sign the cover letter.

- Applications will be evaluated based on scientific and public health impact, potential for future funding, and cost.

- Grant winners will be expected to join the monthly meetings of the PennCERT.

Application Format:

- Applications should focus on the PennCERT mission to identify optimal patterns of anti-infective drug use, develop methods for achieving improved patterns of use, and examine the effectiveness of these interventions.

- Applications should address any one or more of the above: research, education, and dissemination activity areas described above in a) through f), and identify by letter which activity area(s) is (are) targeted.

- Applications must include a cover letter submitting the application, co-signed by the chair of the department; a 2-page NIH biographical sketch (http://grants.nih.gov/grants/funding/phs398/sf499.htm); NIH-style other support pages (http://grants.nih.gov/grants/funding/phs398/hs499.htm); a budget; a narrative abstract (<500 words); and a maximum of a 5-page description per project. Research project proposals should be formatted as: Specific Aims, Background, Study Design, Source Population, Analysis, Sample Size, Limitations, and Implications.

In addition, applicants should identify any public or private partnerships anticipated as part of the proposed project.

- Applications should specify which, and how much, of the following available resources are requested: access to CERT data; data programmer support; biostatistical support; publication costs; travel to be spent present the research; other research support; biostatistical support; publication costs; travel to be spent present the research; other research support; biostatistical support; publication costs; travel to be spent present the research; other research support.

- Investigator salary support is not available.

- IRB review and approval is required, but can wait until after the award is made.

Application Procedures:

- The grant period will be September 1, 2001-August 31, 2002.

- Applications are due on or before June 1, 2001.

- Submit 10 copies of the application to Brian Strom, MD, MPH, 824 Blockley Hall, Center for Clinical Epidemiology and Biostatistics, University of Pennsylvania, Philadelphia, PA 19104-6021.

- Please address any questions to Judy Kinman at (215) 898-1489 JC/kinman@ccsb.med.upenn.edu.

ALMANAC March 27, 2001
For BEN Helps: Dial 6-HELP

Easy access to information is one of the driving goals of the Business Enterprise Network, or BEN, project team. BEN Helps, the new University-wide support service for users of business and financial applications, reflects this goal by providing a single point of contact for your questions about using BEN applications and features. Just dial 6-HELP for BEN Helps.

BEN Helps is easy to use and reliable. Simply dial 6-HELP, enter a two-digit code for your School or Center*, and follow the prompts.

Your call about BEN Financials—BEN Pays (accounts payable), BEN Balances (general ledger), and BEN Buys (purchasing)—will be routed to a Financial Support Provider (FSP) for your School or Center. FSPs, primarily existing staff around the University whose support responsibilities have been formalized, have been trained on the BEN Financials applications and will receive training on all new BEN features and products before they are released to the user community; they have also been trained in customer service skills.

Questions requiring more in-depth attention are escalated by the FSPs to subject matter experts, who will promptly forward, when appropriate, system-related problems and errors to Information Systems and Computing (ISC). In both cases, the FSP who initially took your call is responsible for either relaying the solution to you or letting you know when a system problem has been resolved. Having this single point of contact ensures that no question gets lost in the escalation process and should end any confusion about where to call for help.

FSPs log all calls and record solutions to problems in a shared database, where they can be easily retrieved by other FSPs. The benefits of this shared resource include:

- BEN Financials users across the University will get consistent and accurate responses.
- As the database grows, FSPs will be able to draw on it to answer even more complicated questions immediately, and, as a result, spend a smaller proportion of their time researching and recording answers.

Knowledge that now resides with a few matter experts, who's currently listed. Packets will be routed to either ISC's Data Administration Office or the University's Travel Office—the same people who've always handled these calls.

BEN Helps was put to the test last month during a pilot with two centers and four schools, including the Graduate School of Fine Arts, the School of Arts & Sciences, the School of Engineering and Applied Sciences, the Wharton School, the Institute of Contemporary Art, and the Division of University Life. The preliminary feedback from both users and FSPs has been positive. Examples of responses from pilot users indicated an increase in the speed with which questions were answered and that the e-mail feedback feature was useful.

FSPs participating in the pilot also saw advantages that will help them provide more timely responses. One noted the advantage of being able to keep track of calls and search the solution database through the Remedy tool. And another appreciated the dual benefit of having a quick and easy way to forward cases to other “experts” when necessary, and then sharing the correct answer when responding to the caller.

The feedback from pilot participants suggests that providing users with easy access to “expertise” and a database to share and expand access to “answers,” will be beneficial to those seeking help and those providing it.

BEN users will find BEN Helps to be reliable, responsive, and prompt, since support providers will be able to resolve issues more quickly and thoroughly. Bob Lee, the BEN Helps Administrator, will monitor activities, arrange training for FSPs, and work with all the Schools and Centers to continually enhance services.

“BEN Helps is truly about providing you with improved support and better service,” said Mr. Lee. “All you need to do is dial 6-HELP and ask your question.”

—Stephen Stines and Marion Campbell, BEN Program Managers

*Note: School and Center codes are listed in a brochure being distributed shortly to all BEN users. The School and Center two-digit codes are also available on the web at www.finance.upenn.edu/controller/ben/benhelps/codes.shtml.

Open Enrollment 2001-2002: April 16-27

To help you evaluate your personal needs for the upcoming Open Enrollment, listed below you will find a checklist. Please review these questions before you receive your Open Enrollment materials. We hope you find this checklist a useful tool.

Do I Need to Enroll?

If you’re thinking about whether or not you should take advantage of your once-a-year opportunity to make benefits changes, there are some questions you should ask…

- Are any of your eligible dependents full-time students between the ages of 19 and 23? (Remember: You must certify your dependent’s eligibility each year!)
- Would you like to change your health plan?
- Do you want to make any changes to your dental plan?
- Do you want to sign up for or make changes to your vision coverage?
- Do you want to change or cancel your contribution to the Health Care or Dependent Care Pre-Tax Expense Accounts this year?
- Do you wish to accelerate your Health Care or Dependent Care Pre-Tax Expense Account contributions for the July 1, 2000-June 30, 2001 plan year?
- Do you need to change the current coverage for any eligible dependents?
- Contributions currently being accelerated will be distributed evenly next year unless you actively elect otherwise.

What if I Don’t Enroll?

If you don’t make any changes during this enrollment period, your current coverages will continue. But there are some important things you should know:

- Your current coverage will remain in place until next year’s annual enrollment, unless you have a qualifying life change event.
- Your Health Care and/or Dependent Care Pre-Tax Expense Account deduction will automatically continue next year for the same amount. Contributions currently being accelerated will be distributed evenly next year unless you actively elect otherwise.

How Do I Enroll?

That depends on whether you plan to enroll or not. If you haven’t answered that question yet, see “Do I Need to Enroll?” Otherwise…

1. Make sure you read your enrollment guide (which you will receive the week of April 9) and use the tools available to you on the Penn Web Site at www.hr.upenn.edu/openenroll.
2. Review your Personal Enrollment Form (in your enrollment kit). This statement shows your current elections and options, along with the dependent information. If there are any errors, call 1-888-PENNREN (1-888-736-6236).
3. Locate your PIN in the upper-right corner of your Personal Enrollment Form.
4. Pick up the phone and call the Penn Benefits Center at 1-888-PENNREN (1-888-736-6236) or visit www.hr.upenn.edu/openenroll.

—Division of Human Resources

To help you evaluate your personal needs for the upcoming Open Enrollment, listed below you will find a checklist. Please review these questions before you receive your Open Enrollment materials. We hope you find this checklist a useful tool.

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—Division of Human Resources
Almanac March 27, 2001

**Films**
Amores Perros: 9 p.m.; Fireside Lounge, ARCH (Festival Latino de Penn).

**Fitness/Learning**
To register, call (215) 243-0555 or visit www.UCityPhila.com. The fee for each session is $5 per person for UCHS members/UCD contributors, and $10 for all others. Workshops will be held at the University Center, 3350 Chestnut St.

**Exterior Painting:** 6:30-8:30 p.m.
**Roofing:** 10 a.m.-noon.

**On Stage**
31 Comedy Festival 2001; Ana Gasteyer, host; 8 p.m.; Palestra (The Mask & Wig Club).

**Special Events**
28 Celebrating Queer Writers @ Penn; 5 p.m.; Kelly Writers House (Kelly Writers House).
29 Latin Jazz encounter with Larry Harlow; jazz workshop 7 p.m., performance 8 p.m.; Hall of Flags, Houston Hall (Festival Latino de Penn).
30 Annual Rental Housing Fair 2001; 11a.m.-2 p.m.; Hall of Flags, Houston Hall; info: www.upenn.edu/oclhousing (Office of Off-Campus Living).

**Domino Tournament:** 3 p.m.; Bistro, Houston Hall (Festival Latino de Penn).

**Cabaret:** 8 p.m.; Bistro, Houston Hall (B-GLAD; Perelman Quadrangle Programming).

**Comedy Show:** Latino comedians from west coast; 8 p.m.; Bodek Lounge, Houston Hall (Festival Latino de Penn).

**Cuerpo y Alma:** Latin dance troupe; 8 p.m.; Iron Gate Theatre (Festival Latino de Penn).

**Sabor:** party with DJ; 10 p.m.; Auditorium, ARCH (Festival Latino de Penn).

**Talks**
27 The Challenge of Latinas in the New Millennium; Julia Alvarez, author; 7 p.m.; Upper Egyptian Gallery, University Museum (Festival Latino de Penn).

28 20 Minutes on... Being Queer & Traveling Abroad; Mitchell Furimoto, Office of International Programs; noon; Bistro, Houston Hall (B-GLAD).

29 20 Minutes on... A League of Their Own: The National Women’s Football League; Elise Betz, Penn Fund; noon; Houston Hall Bistro (B-GLAD).

30 Latinos in a Multi-Ethnic Society: Another American Dilemma?; Al Camarillo, Stanford; 4:30 p.m.; Ben Franklin rm, Houston Hall (Festival Latino de Penn).

**Scholarship, Rebellion and the Perfect Man:** Themes in Chinese Muslim History; by Avi Aziz Ben-Dor, Rutgers; 4:30 p.m.; G16, Irvine (Center for East Asian Studies).

**Experiencing neck and shoulder pain for three months or more?** You may be eligible for a study at the UPenn Pain Medicine Center involving free Botulinum injections. Call Lisa Beam at (215) 662-8736.

**University Community Crime Report**

**About the Crime Report:** Below are all Crimes Against Persons and Crimes Against Society from the campus report for March 11 through March 17, 2001. Also reported were 6 Crimes Against Property: (including 6 thefts). Full reports on the Web: www.upenn.edu/almanac/v47/n27/crimes.html. Prior weeks’ reports are also on-line.—Ed.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of March 11 and March 17, 2001. The University Police actively patrols from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at (215) 898-4482.

**18th District Report**
7 incidents and 3 arrests (4 robberies, and 3 aggravated assaults) were reported between March 11 and March 17, 2001 by the 18th District covering the Schuylkill River to 49th Street and Market Street to Woodland Avenue.

**3/12/01**
2:25 AM; 5133 Spruce St. Aggravated Assault/Arrest

**3/12/01**
6:42 PM; 4105 Baltimore Ave. Aggravated Assault

**3/14/01**
1:20 PM; 4400 Sansom St. Robbery

**3/14/01**
10:15 PM; 5100 Walnut St. Robbery

**3/15/01**
1:41 AM; 4400 Larchwood Ave. Robbery

**3/15/01**
8:42 AM; 4700 Walnut St. Robbery

**3/17/01**
11:55 PM; 4601 Chester Ave. Aggravated Assault/Arrest

**Classifieds—University**

**Research**
Experiencing neck and shoulder pain for three months or more? You may be eligible for a study at the UPenn Pain Medicine Center involving free Botulinum injections. Call Lisa Beam at (215) 662-8736.

**Almanac**
Suite 211 Nichols House
3600 Chestnut Street, Philadelphia, PA 19104-6106
Phone: (215) 898-5274 or 5275
Fax: (215) 898-9137
E-mail: almanac@psb.uchs.upenn.edu
URL: www.upenn.edu/almanac/

The University of Pennsylvania’s journal of record, opinion and news is published Tuesdays during the academic year, and as needed during summer and holiday breaks. Its electronic editions on the Internet (accessible through the PennWeb) include HTML and Acrobat versions of the print edition, and interim information may be posted in electronic-only form. Guidelines for readers and contributors are available on request.

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The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, sex, sexual orientation, religion, color, national or ethnic origin, age, disability, or status as a Vietnam Era Veteran or disabled veteran in the administration of educational policies, programs or activities; admissions policies; scholarships and loan awards; athletics, or other University administered programs or employment. Questions or complaints regarding this policy should be directed to Valerie Hayes, Executive Director, Office of Affirmative Action, 3600 Chestnut Street, 2nd floor, Philadelphia, PA 19104-6106 or (215) 898-6993 (Voice) or (215) 898-7803 (TDD).
Some Thoughts on Teaching and Academic Integrity

by Ellen Kennedy

When the telephone rang late one night in fall semester 1999 and I heard the voice of my teaching assistant, I knew immediately that something was wrong. “I’ve just finished reading the essays for 180”, she said, “and I think there’s a problem.” The “problem” was one I’d never encountered before: plagiarism. My only experience with cheating had been more than twenty years earlier when as a Lecturer in Government at the University of Manchester, I and several other faculty proctors discovered a student cheating on her finals script for Italian. The results were tragic for this woman: she admitted having concealed crib sheets of Italian vocabulary and failed her examination as a result. Three years of study and her degree were wasted for the sake of a few nouns and verbs.

I never knew what became of that student and, although the story stayed with me, it did not affect me personally. It didn’t tarnish my work in the classroom, and the incident seemed an aberration. But experiences at Penn recently have caused me to reflect more deeply about what I do as a teacher, why teaching is important to me and what it means (or doesn’t) to the undergraduate students who take my classes. But I’ve gotten ahead of my story.

The morning after my TA called, I looked over the problematic papers from Ancient Political Theory. Two students had written about the relationship of Aristotle’s Ethics to his Politics. The expected answer explored the connection between the texts—the Ethics ends by announcing the problem of legislation and telling his students that we must “take a comprehensive view of which constitution is best, how each must be ordered and what laws and customs it must use if it is to flourish.” Having defined happiness in terms of virtue and vice with the “mean” as their measure in the Ethics, Aristotle concludes that happiness is not amusement but “good activity”, including “contemplation”: the life of scholarship and pursuit of knowledge. Aristotle taught his students that our choices constitute the disposition to do good or evil. These same questions must be asked of the political organization. Badly constituted, it will encourage vice; well ordered, the polis allows the realization of justice, fulfilling man’s nature as a “political animal”.

The first student answered the question fairly well. The second essay repeated whole paragraphs of the first. Had they copied from each other? One student was absent from my lecture later that day; I spoke to the other after class. Had she had any sources not cited in her bibliography? Hesitating, she mentioned a web site that must be new and opened new perspectives on their times and places, writing about their time, measured in life spans, and that working with texts—demonstrating, through commitment to the integrity of that enterprise, that the life of the mind is the most important human activity.


Dr. Kennedy is associate professor of political science.

This essay continues the Talk About Teaching Series, now in its seventh year as the joint creation of the College of Arts and Sciences and the Lindback Society for Distinguished Teaching.
Update Your Directory Record Online, All Year Long

Faculty and staff are able to update their directory online. The newly enhanced update feature affects changes in both the printed and online directories simultaneously—improving the complex and resource-intensive paper processing steps that existed previously.

Please continue to use the online update feature to revise your directory information throughout the year, allowing the University community access to more immediate and accurate information.

The web update form is available at www.upenn.edu/directories/dir-update.html.

To order additional copies of the 2000-2001 Telephone Directory send e-mail to fsdirectory@pobox.upenn.edu.

New staff may edit their record online after they have obtained a PennCard and PennNet ID/password.

To update your directory record, you must enter your PennNet ID and password.

(continued on next page)
 Corrections to White Pages, continued

RES SPEC BIOCHEM & BIOPHYS
[Fax: 215-573-3787]
901 STELLAR-CHANGE/6059
[email: knight@MAIL.MED]
(DAVID) 1365 COLD SPRING RD,
NEWTOWN SQ, PA 19073 (610) 358-3568

PROF SOCIOI
251 MCNEIL/6299 [email: emorawski@SAS]
6164 MORRIS PARK RD, PHILA, PA 19151

NEWMAN, CHARLES C ——— 215-573-9005
PLANNER, OFC OF THE UNIV ARCH
[Fax: 215-898-2040]
P-204 FBA/6289 [email: cnewman@POBOX]

ASST PROF NEUROSURG
[Fax: 215-823-4309]
VAMC, PHILA, PA 19104; 502 STEMMLER/6087
(DR MAUREEN M O’ROURKE)
24 GREENHILL LANE, WYNNEWOOD, PA 19096

MORTON, ELIZA ——— 215-898-4955
RES SPEC EVOLN OF MBR MACH
[Fax: 215-898-2976]
215-386-9748
4618 LARCHWOOD AVE, PHILA, PA 19143

MCCABE, JAMES R ——— 215-898-3516
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741A FB/6205 [email: momjian@POBOX]

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ASSOC PROF BIOCH & BIOPHYS
[Fax: 215-898-4217]
236 ANAT-CHEM/6059 [email: sharpk@MAIL.MED]

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ADM ASST AFRO-AMER STUDIES
204 BEH/6203 [email: smithbey@SAS]

STEINBERG, JONATHAN ——— 215-573-5449
ANNENBERG PROF HIST
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[Email: steibe@HISTORY]

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[Fax: 215-573-4405]
2008 VHUP/6010 [email: stupine@VET]

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ASST PROF ARCH
207 MEYERSON/6311

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536-540A BRB II/III/6061
[Email: alanna@MAIL.MED]

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STAFF ASST PATH & LAB MED (CNDR)
[Fax: 215-349-5909]
3RD FL. MALONEY /4283 [Email: vialae@MAIL.MED]
4618 LARCHWOOD AVE, PHILA, PA 19143
215-386-9748

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ASST DIR SAS EXT AFFRS
STE 300 3340 MARKET/3325
[Email: jodyw@SAS]

ZIMMERMAN, UN-JIN P, DR ——— 215-898-9125
EMER PROF PHYSIO
[Fax: 215-573-5851]
A200 RICH/6085 [Email: unjin@MAIL.MED]
(GEORGE LANDIS) 125 KENNEDY LN,
BRYN MAWR, PA 19010 610-525-2249

ZINMAN, RAIZELLE, DR ——— 215-590-3749
CLIN PROF PED
5 WOOD/4399 [Email: zinman@EMAIL.CHOP.EDU]
### Corrections to Yellow Pages

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<td>Ofc. Mgr.: Heather Jordan</td>
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Office of the Vice President for Business Services
Phone: (215) 898-9155; Fax (215) 898-0488

www.upenn.edu/almanac  IV  ALMANAC SUPPLEMENT  March 27, 2001
Graduate Programs, Sansom Place
A. 3:00 p.m., noon; Red Room.
B. 3:00 p.m., noon; Red Room.
C. 3:00 p.m., noon; Red Room.

Hand-on Macintosh Courses

Creating a web page
A. 9:00 a.m.-noon, 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon, 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon, 10:00 a.m.-1:00 p.m., $25.

Dreamweaver Express

Introduction to Dreamweaver. Also...
A. 9:30 a.m., noon; State College.
B. 9:30 a.m., noon; State College.
C. 9:30 a.m., noon; State College.

Advanced Dreamweaver. Also...
A. 9:30 a.m., noon; State College.
B. 9:30 a.m., noon; State College.
C. 9:30 a.m., noon; State College.

Philadelphia Antiques Show
This year’s show makes a fitting conclusion to Philadelphia Antiques Show. It is recognized as the finest American antiques and decorative arts show in the country. Philadelphia’s leading dealers gather in Philadelphia to showcase their finest Americans.

This year’s loan from National Trust for Historic Preservation and the Germantown Trust Company.

The Antiques Show—running from April 7 through April 13 at the 3,300-seat Pennsylvania Convention Center—will open early every day at 11 a.m (closing at 9:30 p.m. Saturdays and Sundays). Tours are available before, during, and after the show; for more information, call (215) 236-4000. The Pennsylvania Convention Center is located near the Pennsylvania Convention Center. The show is free to the public.

19. April 9, 11:30 a.m.-1:30 p.m.; McGraw Auditorium, CRB (Clinical AIDS Laboratory). B. 9:00 a.m., noon; State College.

African-American Studies

Brave readings from African Poets
A. All judges. Each poet will read one of his/her most memorable poems aloud.
B. All judges. Each poet will read one of his/her most memorable poems aloud.
C. All judges. Each poet will read one of his/her most memorable poems aloud.

Letter-Grade Systems

Assessment and Reporting
A. 9:00 a.m., noon; State College.
B. 9:00 a.m., noon; State College.
C. 9:00 a.m., noon; State College.

Hand-on Windows Courses

Introduction to Windows 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Intermediate Excel 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Intermediate Access 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Intermediate Word 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Intermediate PowerPoint 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Adobe Acrobat and PDF
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Macintosh Course 04
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m., $25.

Hand-on Windows Courses

Introduction to Windows 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.

Intermediate Excel 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.

Intermediate Access 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.

Intermediate PowerPoint 2000
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.

Macintosh Course 04
A. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
B. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.
C. 9:00 a.m.-noon; 10:00 a.m.-1:00 p.m.; $25.