

Emergency Notification: Maintaining Contact Information at Penn

SUG – 9/10/2007



- Emergency Contact
- Addresses
- Privacy Settings
- Bill Summary
- PennCard
- Financial Aid
- Employment
- Loan History
- Messages
- Phone Bill
- Registration
- Student Schedule
- Elections
- Transcript
- Worksheet

Important Messages
as of: 09/07/07

You will only see this page as you enter InTouch. If you wish to see it later, choose **Messages** from the InTouch menu bar.

From the Office of the Registrar:

Stay Informed with Penn Alert

Please update your Student Emergency Phone Number, using the new Emergency Contact option on the menu. The University is implementing the PennAlert Emergency Notification System, which will enable fast and efficient dissemination of critical information to members of the University community during a major emergency. Providing current information, such as your cell phone number, is the best way to ensure that you will be reached in the event of an emergency. Visit the Division of Public Safety website, at www.publicsafety.upenn.edu, for more information.

Register for Preceptorials

Preceptorials are small informal non-credit seminars that allow students to interact with esteemed faculty members on a more relaxed and informal setting than they normally do when in the classroom. Descriptions of this semester's preceptorials are available on the Preceptorial Committee's website: <http://dolphin.upenn.edu/~precepts/> and registration is open through Penn InTouch until September 21st. Questions should be directed to precepts@dolphin.upenn.edu.

ACADEMIC CALENDAR FOR FALL 2007

Fall 2007 Classes START	September 5 (Wed)
Last day to ADD language courses (course numbers under 200 for example, SPAN 110, 112, 120, etc.)	September 14 (Fri)
Last day to ADD Writing Seminars courses (course	

Penn Portal



PennInTouch

UNIVERSITY of PENNSYLVANIA

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Penn Portal

Emergency Contact Information

as of: 09/07/07



This information will be used by the *PennAlert* Emergency Notification System or other university administrative offices, to notify you and/or your designated contact, in an emergency situation. For information about *PennAlert*, visit the Division of Public Safety website at www.publicsafety.upenn.edu.

You are responsible for keeping this information up-to-date.

Student Emergency Phone Number

Emergency notifications from *PennAlert* will be directed to this number, which should be your local phone number, preferably your cell phone, so that you can be reached at any time of the day in case of emergency. Emergency notifications will be sent to cell phones as text messages, otherwise voice messages will be utilized, where possible.

[Change](#)

610-555-5555

Other Emergency Contact Person

An additional person you would like to have the university contact in the event you are directly involved in an emergency situation, such as a health issue, unexplained absence, etc.



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Emergency Contact

as of: 09/07/07



This information will be used by the *PennAlert* Emergency Notification System or other university administrative offices, to notify you in the event of a university-wide emergency situation. For information about *PennAlert*, visit the Division of Public Safety website at www.publicsafety.upenn.edu.

You are responsible for keeping this information up-to-date.

Student Emergency Phone Number


[Help](#)

Emergency notifications from *PennAlert* will be directed to this number, which should be your local phone number, preferably your cell phone, so that you can be reached at any time of the day in case of emergency. Emergency notifications will be sent to cell phones as text messages, otherwise voice messages will be utilized, where possible.

Please do not add pagers at this time for use with the PennAlert Emergency Notification System.

	Area Code	Phone Number
Your Emergency Phone Number:	<input type="text" value="610"/>	<input type="text" value="5555555"/>

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 This information will be used by the **PennAlert** Emergency Notification System or other university administrative offices, to notify a parent or other person that you designate, in the event of a university-wide emergency situation. For information about **PennAlert**, visit the Division of Public Safety website at www.publicsafety.upenn.edu.

You are responsible for keeping this information up-to-date.

Other Emergency Contact Person Help

An additional person you would like to have the university contact in the event you are directly involved in an emergency situation, such as a head injury, etc. (Please note that pagers are not currently supported in the Emergency Notification System; however, they may be used by university administrative offices.)

Name:	<input style="width: 95%;" type="text"/>			
Street Line 1:	<input style="width: 95%;" type="text"/>			
Street Line 2:	<input style="width: 95%;" type="text"/>			
City:	<input style="width: 95%;" type="text"/>			
State:	-			
Zip:	<input style="width: 95%;" type="text"/>			
Area Code:	Phone Number:	International Cntry:	City:	
<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>	
Phone Number:	<input style="width: 95%;" type="text"/>			-NOT SPECIFIED
Phone 2:	<input style="width: 95%;" type="text"/>			-NOT SPECIFIED
Phone 3:	<input style="width: 95%;" type="text"/>			-NOT SPECIFIED
Phone 4:	<input style="width: 95%;" type="text"/>			-NOT SPECIFIED

- NOT SPECIFIED
- A-Parent's Residence #
- B-Parent's Business #
- C-Parent's Cell #
- D-Parent's Pager #
- E-Mother's Residence #
- F-Mother's Business #
- G-Mother's Cell #
- H-Mother's Pager #
- J-Father's Residence #
- K-Father's Business #
- L-Father's Cell #
- M-Father's Pager #
- N-Spouse's Residence #
- O-Spouse's Business #
- P-Spouse's Cell #
- Q-Spouse's Pager #
- R-Guardian's Residence #
- S-Guardian's Business #
- T-Guardian's Cell #

Penn Portal



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- ▶ Admissions
- ▶ Academics
- ▶ Research
- ▶ Campus in the City
- ▶ Services & Administration

Highlights

- ▶ Prospective Students
- ▶ Current Students
- ▶ Alumni
- ▶ Friends & Family
- ▶ Faculty & Staff

Penn Fact:

WXPN (88.5 FM) is Penn's award-winning public radio station.

Directories

Find a person

Contact information for faculty, staff and students. Directory listings are provided as a public service and are not to be used for solicitation.

Update directory listings

Add or update information in the Online Directory (PennKey and password required).

Penn A-Z

Alphabetical listing of recognized University entities. You may search the list or browse alphabetically.

Find a building, office or campus facility

Click on campus map to find a building or search by name or keyword.

Other directory pages

- Emergency numbers
Fire, police and medical emergencies, phone and data trouble.
- Home pages for Faculty, Students and Staff
Personal homepages.
- Information Desk
Student life resource.
- Student Organizations
Penn clubs and organizations divided by categories.

More Penn directories

- Course Register/Course and Room Roster
- Emergency phone numbers
- Home pages of departments, programs, etc. (Penn A-Z).
- Home pages of faculty, staff, and students
- Home pages of student organizations

Update and select information to be shown only to Penn-authorized viewers

▼ My Penn Search Result

This is the information about you that first appears in response to a search in the Penn View.

Name	Affiliation - Title/major Organization	Contact
SHAPIRO, DANIEL B	Staff - IT TECHNICAL DIRECTOR Administrative Information Technology and Data Admin	215-746-3237 shapiro@isc.upenn.edu

▼ My Penn Details

This is the information that appears when someone selects your name from a list of search results in the Penn View. To update either your Penn Search Result or your Penn Details, use the blue editing buttons below.

[edit](#) DANIEL B SHAPIRO

[edit](#) IT TECHNICAL DIRECTOR, Administrative Information Technology and Data Admin (Staff)

[edit](#) Work: 215-746-3237 ([update PennAlert Emergency Information Here](#))

[edit](#) shapiro@isc.upenn.edu

[edit](#) Work: Suite 265C
3401 WALNUT
PHILADELPHIA, PA 19104-6228

[add](#) [No home pages selected]

[add](#) [No partner or spouse information entered]

▼ My Penn Search Result

This is the information about you that first appears in response to a search in the Penn View.

Name	Affiliation - Title/major Organization	Contact
SHAPIRO, DANIEL B	Staff - IT TECHNICAL DIRECTOR Administrative Information Technology and Data Admin	215-746-3237 shapiro@isc.upenn.edu

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SHAPIRO, DANIEL B

IT TECHNICAL DIRECTOR, Administrative Information Technology and Data Admin (Staff)

Penn Profile - Edit Phone Information 1

Display in My Penn Details?	Display as My Search Result?	<ul style="list-style-type: none"> You must show at least one work-related phone. It may be your organizational number. You may display a different phone number than the one already selected. You may display multiple phone numbers. Your emergency phone will be used by the Division of Public Safety or other authorized Penn Administrators to provide you with urgent text and/or voice messages. Your emergency phone should be the best number for reaching you quickly - though at this time it cannot be a pager. It will not be displayed in the directory. Your home phone, if you display it, will be listed last. 			
		Type	Phone Number	Additional Comment	Source
<input checked="" type="checkbox"/>	<input checked="" type="radio"/>	Work	215-746-3237	This information is maintained at U@Penn	Penn HR
<input type="checkbox"/>	<input type="radio"/>	Cell	610-555-5555 ext. <input type="text"/>	<input type="text"/>	User
<input type="checkbox"/>	<input type="radio"/>	Emergency (No Pagers)	610-555-5555 ext. <input type="text"/>	<input type="text"/>	User
<input type="checkbox"/>	<input type="radio"/>	Work	215-573-8241	This information is maintained at U@Penn	Penn HR
<input type="checkbox"/>	<input type="radio"/>	Home (Current)	610-892-9069	This information is maintained at U@Penn	Penn HR
<input type="checkbox"/>	<input type="radio"/>	Work	<input type="text"/> ext. <input type="text"/>	<input type="text"/>	User
<input type="checkbox"/>	<input type="radio"/>	Work	<input type="text"/> ext. <input type="text"/>	<input type="text"/>	User
<input type="checkbox"/>	<input type="radio"/>	Work	<input type="text"/> ext. <input type="text"/>	<input type="text"/>	User