



Office of International Programs

## **Important Notice about Obtaining Your Immigration Document for Study at the University of Pennsylvania**

Congratulations on your admission to the University of Pennsylvania!

Please use your 9 digits admissions ID and your Date of Birth to login to the following URL at <https://www.ipenn.oip.upenn.edu/istart/controllers/admission/AdmissionEngine.cfm>.

After you login, you will find the following forms under Admission and Orientation tag:

1. Application for I-20 or DS-2019
2. Application for SEVIS Dependent (if your spouse or children will accompany you)
3. SEVIS Transfer in Request (if you currently have a SEVIS record at a US institution)
4. Shipping Request Form

Please read the instructions carefully and complete the relevant forms accurately. After completing the e-form in istart, please fax the financial documents and passport copy to 215-5739587. Please be sure to get started promptly (today is the best day to begin), as the immigration document application process takes time and is sometimes subject to delays that are beyond your control and ours.

If you cannot locate your admission ID, please notify your Penn admissions office or department right away and ask them to send you the necessary information. If you have problem using your admission ID and Date of Birth to login, please email to [oipadm@pobox.upenn.edu](mailto:oipadm@pobox.upenn.edu) (Subject Line: "Admissions ID Login Issue").