



Office of International Programs

Important Notice about Obtaining Your Immigration Document for Study at the University of Pennsylvania

Congratulations on your admission to the University of Pennsylvania!

Please go to

<https://www.ipenn.oip.upenn.edu/istart/controllers/admission/AdmissionEngine.cfm>

and click "Email me my Limited Access PIN" to get your PIN. Then log in on the same page using your 9-digit admission ID, date of birth and this PIN.

After you log in, you will find the following forms under Admission and Orientation tag:

1. Application for I-20 or DS-2019
2. Application for SEVIS Dependent (if your spouse or children will accompany you)
3. SEVIS Transfer in Request (if you currently have a SEVIS record at a US institution)
4. Shipping Request Form

Please read the instructions carefully and complete the relevant forms accurately. After completing the e-form in iPenn, please fax the financial documents and passport copy to 215-573-9587. Please be sure to get started promptly (today is the best day to begin), as the immigration document application process takes time and is sometimes subject to delays that are beyond your control and ours.

If you cannot locate your admission ID, please notify your Penn admissions office or department right away and ask them to send you the necessary information. If you have any problem using your admission ID and date of birth to log in, please send email to oiadm@pobox.upenn.edu (Subject Line: "Admissions ID Login Issue").