University of Pennsylvania Request for Regulatory Information Related to Animal Work

Dear Collaborator,

An investigator at the University of Pennsylvania is utilizing your institution to perform activities using animals covered under PHS and/or USDA policy. Therefore, the University of Pennsylvania is required to verify and document that these activities are being performed with proper regulatory oversight. To comply with this federal mandate, the investigator will need the following information from your institution to supply to the University of Pennsylvania’s Office of Animal Welfare:

- IACUC Office/Ethics Committee contact information (Name and title, Phone number, and E-mail)
- Protocol number for the protocol covering this work
- PHS Assurance number
- USDA Registration number (if USDA-covered species are being used for this work)
- Whether or not your institution has AAALAC accreditation
- A copy of the IACUC- or Ethics Committee-approved animal use protocol
- A copy of the initial approval letter for the protocol for the current 3-year period
- Copies of all annual review approval letters, if any

If you have questions concerning any of these requirements, please contact me directly or the University of Pennsylvania’s Office of Animal Welfare at IACUC@pobox.upenn.edu.

Thank you very much for your assistance helping us to maintain an environment of regulatory compliance.

Adam Caro DVM, DACLAM, CPIA
Assistant Director of IACUC Management
University of Pennsylvania: Office of Animal Welfare