APPLICATION FORM FOR **LETTER OF CERTIFICATION** (**MUST BE NOTARIZED**)

1 NAME_____DATE:_____

2 NAME ON ORIGINAL CERTIFICATE_____

3 SCHOOL, DEGREE, YEAR AND DATE ON ORIGINAL CERTIFICATE

_____

_____

4 REASON FOR REQUEST_____

_____

5 STUDENT ID Number_____

and Date of Birth_____

6 MAILING ADDRESS&TELE NO._____

7. PLEASE SEND LETTER OF CERTIFICATION TO (if not your own address):

_____

_____

_____

8. **FEE $15.00** check (American Bank or money order) "Trustees of the University of Pennsylvania"

I hereby certify that the above statements are true. I understand that The University of Pennsylvania reserves the right to institute any appropriate legal or other proceedings form is representation of the information stated above or in case of fraud.

STUDENT SIGNATURE_____DATE_____

NOTARY SIGNATURE_____DATE_____

COMMISSION EXPIRATION_____

RETURN TO: JACKIE ZALTZMAN, DIPLOMA COORDINATOR
OFFICE OF THE UNIVERSITY SECRETARY
UNIVERSITY OF PENNSYLVANIA
211 COLLEGE HALL
PHILADELPHIA PA 19104-6303

January 22, 2008