

As part of a project to enhance the Tuition Distribution process at the university, changes will be made to SRS over the weekend of January 21, 2006. These changes will include modifications to SRS screens 129 & 132 to provide the ability for multiple schools to share the teaching school portion of tuition revenue. Though the screen changes are being implemented now, the impact on the actual distribution will not be effective until the initial distribution for Fall 2006 which will run in September 2006.

This sharing of tuition revenue will be enabled on a course-section basis and will be based on specific agreements made between schools. The revised SRS screens will include fields to record the specific percentages of tuition that each school is to receive. Utilizing the new SRS fields, the teaching school portion of tuition from any given course can be shared by up to 13 schools (i.e., Penn's 12 schools, plus the Provost Center).

Information on the revised screens and modifications are provided within this document:

- Current Process Overview
- Revised Process Overview
- Revisions to SRS Screens 129 & 132
- Security Access to the new Tuition Percentage fields
- Data Conversion for Prior Terms
- Cross-Listed Courses
- Course Term Roll
- Impact on Other Systems

### **1. Current Process Overview**

Currently, the teaching school portion of tuition revenue for a course section is only distributed to a single school, based on information entered on the SRS 129 & 132 screens for that specific course, section and term, as follows:

- If Tuition School and Division are blank, then the school offering the course (Section School) receives the full teaching school tuition distribution.
- If Tuition School is blank, and Division is populated (with BMP, CGS, EVE, GEX, SS, WEM or WHG), that Division will receive the full teaching school tuition distribution.
- If Tuition School contains a school code, that school will receive the full teaching school tuition distribution.

### **2. Revised Process Overview**

The new process will be effective beginning with the Fall 2006 distribution, and will be based on an expanded version of the SRS 132 screen, with separate fields to record the percentage of the teaching school revenue allocated to up to 13 separate schools. In order to accommodate these new fields, some data was shifted to the 129 screen.

In addition to the new fields for sharing tuition, special logic will be included to handle CGS and Summer Sessions (SS). If either CGS or SS is entered in the Section Division, the system will initially set the Arts & Sciences (AS) teaching percentage to 100%, after which users can make revisions as needed.

### **3. Revisions to SRS Screens 129 & 132**

Details of the screen changes, including examples of current and revised screens are included on subsequent pages of this document for reference.

It should be noted that, though the new fields will appear on the 132 screens for all SRS terms, including those prior to Fall 2006, they will only be utilized in the distribution logic for terms Fall 2006 (2006C) and forward.

Special notations have been added to screen 132 to indicate the effective terms for use of specific fields in the distribution process.

Though authorized users can make changes to records in terms earlier than Fall 2006, such entries will not affect the distribution for any prior terms.

#### **4. Security Access to the new Tuition Percentage fields**

User access to the new fields will initially be based on their existing authorization for the associated screens in SRS. Course coordinators from the schools will be responsible for submitting any changes for authorization or blocking to the Registrar's Office.

Since update of these fields will have direct impact on the amount of revenue a school receives from the distribution process, all users are directed to refrain from updating these fields, unless it is done in consultation with their school offices in the context of formal agreements with other schools.

It should be noted that the audit capabilities of SRS have been expanded to record any changes to these fields on the 1U6 Audit screen.

#### **5. Data Conversion for Prior Terms**

The SRS files will be expanded over the weekend of January 21, 2006, in conjunction with rollout of the new screens. Data for terms Spring 2006 (2006A) and forward will be converted shortly thereafter, such that the school currently receiving the tuition is assigned a percentage of 100%. If the section division is CGS or SS, the initial tuition percentages will be converted as 100% to Arts & Sciences (AS).

#### **6. Cross-Listed Courses**

There are no restrictions on how tuition-related fields are setup for cross-listed courses. Secondary course sections will be able to control their own tuition distribution percentages on screen 132, and schools will need to be careful to make sure that cross-listed course records are updated appropriately.

#### **7. Course Term Roll**

As with other course information, the new tuition percentage array will be included in the course term roll, to reduce the need for data entry. These new fields will be reflected in the course term galleys for schools to review along with other term-related course data.

#### **8. Impact on Other Systems**

Data Warehouse extract and load programs will be modified to include the new tuition percentage data shortly after the initial rollout of the revised SRS screens. Various Student Term extracts (including CENSUS) will be modified to include the new information effective for the Fall 2006 term; however, historical data extracts for prior terms will not be converted to the new format. Changes will be made to the SAS course evaluation, Wharton Course Evaluation and Departmental Teaching Analysis as needed.

## CHANGES TO SRS SCREEN 132

```

132 Section Faculty Assignments          DILEMMAS IN INTL DEV          06C
Screen:  __  SID:  _____  Course: FRSM106301  Term: 06C

Activity      Contact Hours      CREDIT OFFERED      ORGANIZATION
Group        Individ      Type: CU              School: AS
SEM          3.0          _____      Minimum: 1.00        Div:
                                          Maximum: 1.00        Dept: COLL
                                          Connector: F          Tuit Sch: SW

Instructor   Pct.   Contact Hours
Act          SSN    Load  Group  Indiv  Credit  Instructor Name
SEM         123-45-6789  100    3.0    _____  1.00  FRANKLIN,BEN J
_____
_____
_____
_____
_____
_____
_____
_____

Change Reason: 5  ROOM CHANGE                      Date Last Maint: 10-18-05
  
```

CURRENT

### CHANGES:

- New fields added for "Tuition Percentages", to replace the old single "Tuition School" methodology
- "Effective terms" added for new Percentage fields and old Tuition School field
- "Contact Hours" info moves to 129 screen
- "Credit Offered" info deleted from 132, but still displays on the 129 screen

```

132 Section Faculty Assignments          DILEMMAS IN INTL DEV          06C
Screen:  __  SID:  _____  Course: FRSM106301  Term: 06C

Tuition School and Tuition Percentage:(EFFECTIVE 06C)
_____ 50 _____ 50
AN AS DM ED EG FA LW MD NU PV SW VM WH
_____

Instructor   Pct.   Contact Hours
Act          SSN    Load  Group  Indiv  Credit  Instructor Name
LEC         123-45-6789  100    3.0    _____  1.00  FRANKLIN,BEN J
_____
_____
_____
_____
_____
_____
_____
_____

Change Reason: 5  ROOM CHANGE                      Date Last Maint: 10-18-05
  
```

"Split"

REVISED

## CHANGES TO SRS SCREEN 129

129 Course Section Maintenance	DILEMMAS IN INTL DEV	06C		
Screen: ___ SID: _____	Course: FRSM106301	Term: 06C		
Function: _	A=Add; D=Delete; X=Change to Section ___			
Activity: SEM	Activity Group: _	Time Patterns: 1		
Instructor SSN: 123-45-6789	Schedule Name: FRANKLIN B	Reg Ctl Entries: 3		
Session Code:	Status: O OPEN	Instructors: 1		
		Two-term: ___		
CREDIT OFFERED	ENROLLMENT DATA	<b>ORGANIZATIONAL</b>	CONTROLS	
Type: CU	Max: 20	Enrolled: 16	School: AS	Sect Ctl: _
Maximum: 1.00	Min: _____	Available: 4	Div: _____	Spcl Grd: ___
Minimum: 1.00	Exp: _____		Dept: COLL	
Connector: F	Unclaimed Permits:	Tuition	Sess Dup: N	Prty Rule: D
	Requests: 171	Audits:	School: SW	
	Drops: 155			
Section Title: DILEMMAS IN INTL DEV	Subtitle Code: 00	Subtitle Print: E		
Extended Title:	Old Section ID: _____			
Dilemmas in International Development				
<b>CURRENT</b>				
Change Reason: 5	ROOM CHANGE	Date Last Maint: 10-18-05		

### CHANGES:

- "Organizational" info and "Tuition School" will be deleted from 129, but still display on the 132 screen
- "Contact Hours" info moved to this screen from the 132 screen

129 Course Section Maintenance	DILEMMAS IN INTL DEV	06C		
Screen: ___ SID: _____	Course: FRSM106301	Term: 06C		
Function:	A=Add; D=Delete; X=Change to Section			
Activity: SEM	Activity Group: _	Time Patterns: 1		
Instructor SSN: 123-45-6789	Schedule Name: FRANKLIN B	Reg Ctl Entries: 3		
Session Code:	Status: O OPEN	Instructors: 1		
		Two-term: ___		
CREDIT OFFERED	ENROLLMENT DATA	<b>CONTACT HOURS</b>	CONTROLS	
Type: CU	Max: 20	Enrolled: _____	Group: 3.0	Sect Ctl: _
Maximum: 1.00	Min: _____	Available: 20	Indiv: _____	Spcl Grd: ___
Minimum: 1.00	Exp: _____		Credit: 1.00	
Connector: F	Unclaimed Permits:		Sess Dup: N	PRTY RULE: D
	REQUESTS: 160	AUDITS:		
	DROPS: 39			
Section Title: DILEMMAS IN INTL DEV	Subtitle Code: 00	Subtitle Print: E		
Extended Title:	Old Section ID: _____			
Dilemmas in International Development				
<b>REVISED</b>				
Change Reason: _		Date Last Maint: 10-18-05		